

MINUTES

Whitefish Fire Service Area Trustees Meeting 5/17/22 Fire Station #22

Call to Order: 5:57 pm

- Present: Mark Carlson (outgoing Trustee President), Dennis Oliver, Ed McGrew, George Losleben, Molly Miller, Becky Briber (May Trustee appointment)
- Guests: Mike Frost, Tom Moran, Joe Perry, John Vanderberg

Tour of Training Tower overhaul (10 minutes):

- Multi-year project completed; materials largely paid for
- Fire Facilities provided parts
- Berriochoa Construction, Inc. did the work
- Steven Harms will come out for training
 - Will coordinate with Mark and Chief Page
 - Training to last 3-4 days

Public Comment (2-minute limit per speaker):

- Mike Frost thanked the Trustees and discussed the BBQ
- Tom Moran reported on a meeting he and Becky had about the Carnegie Mellon Project
 - CMU to build a financial model to determine how to equitably raise funds in the WFSA; meeting with Joe Radabaugh June 2
 - Project to begin in September and end in December 2022
 - Tom and Becky to monitor project progress weekly
 - More information provided in June WFSA meeting

Current Business

- Administration
 - Approval of [4/19/22 Minutes](#)
 - Pay bills:
 - FEC, \$114.00, #2945
 - NWE, \$200.30, #2946
 - Speedy LLC (annual plowing), \$415.00, #2947
 - Fire Facilities, \$49.61 (part for Fire Tower repair), #2948
 - Berriochoa Construction, \$22,500.00, #2949 (fire tower repair, no invoice)
 - Current fund balances:
 - Working Fund, \$441,617.63 (large April deposit not yet identified)
 - Capital Improvement Fund, \$856,928.68
 - Must make semi-annual payment to City of Whitefish by July 15, \$157,094.00

- Review contract for annual step-up requirements

New Business

- Whitefish Fire Department Strategic Planning Committee Recommendations [memo-FDplanning-recomendations05-11-22.docx](#)
 - Draft up for approval by the City Council; no more information until July
 - WFSA participated in recommendations; not considered as backup funding
- Mark Carlson handoff
 - Mark provided Ed with a list of responsibilities he has handled while President
 - Contractor for the lawns, That Guys Lawn Service
 - Drains for the yard
 - Weed spray the lawn
 - Trim the fence
 - Snow plowing, Speedy LLC
 - Becky and Ed to build contact list of contractors so any trustee can coordinate with them if necessary
 - Ed will solicit bids for painting Station 22 (roof included)
 - Mark will coordinate the upcoming Fire Tower training
 - Mark is available to answer questions as they arise
- June barbecue
 - Open to the public
 - Sunday afternoon, June 26, 4:00pm
 - Joe Perry to send invitation to mailing list June 1
 - Will suggest potluck dishes by last name
 - RSVP by 6/19 to website
 - Ed McGrew will provide the BBQ
 - WFSA will provide budget for drinks, etc.
- Discuss how WFSA board will review financials, proposals, etc. at meetings as we plan for investments in fire protection. Two possibilities (both would be authorized under Article I, Section 5(b)(1) of the WFSA Bylaws):
 - Board members bring laptops/tablets and connect to a mobile hotspot (would need to purchase - Chief Page will not always be available).
 - Hotspot device cost example (\$79.99-\$399.99): <https://www.verizon.com/internet-devices/>
 - Monthly cost of hotspot plans (\$20-\$80/month): <https://vz.to/3PI5m6L>
 - Purchase of A/V aids so WFSA board members can look at financials, estimates, and other documents via projector & screen. One option is \$189.99 for projector and screen: <https://amzn.to/3L7VDO6>
 - Trustees unclear on the need for these tools at this time, but will reconsider if the need becomes apparent
- New trustee president
 - Mark Carlson nominated Dennis Oliver for president

- Dennis received unanimous votes from all Trustees
- June agenda and meeting time
 - Trustees voted unanimously to move monthly meeting times to 6pm
 - Molly informed Joe Perry to make the change official on the website
 - Elect remaining officers
 - Set priorities for Steering Committee recommendations
 - Each trustee to work on his/her own priority list in the interim
 - Get update on CMU project
 - Review bids for painting Station 22
 - Finalize BBQ plans

Adjournment: 7:32pm