

AGENDA 6/21/22
Whitefish Fire Service Area Trustees Meeting
Fire Station #22

Call to Order: 6:00 pm

Attendance

- Trustees
- Guests

Public Comment (2-minute limit per speaker)

Approval of [5/17/22 Minutes](#)

Treasurer's Report

- Bills paid
 - Invoice for check #2949?
- Current fund balances:
 - Working Fund
 - April deposit identified?
 - Capital Improvement Fund
- WFSA/City contract payment for July
- July Budget submission

Trustee Introductions and Expectations

- Trustee introductions and backgrounds
 - What are the backgrounds, relevant strengths of each trustee?
- Trustee roles and responsibilities (see [2021_Bylaws.pdf](#))
- Trustee culture and expectations discussion
 - How do you want Trustees to operate?
 - Any changes from past procedures?
 - Discuss how & when Treasurer should report out to the board moving forward. Recommend development of a standard Treasurer's report that can be reviewed in advance and attached to the agenda and meeting minutes.
 - Refer to list from trustee email chain on this topic for discussion.

Officer Elections

Committee/Working Group Updates

- Set priorities for [Steering Committee recommendations](#) (all Trustees)
<https://drive.google.com/file/d/1UO-qUOUUp0SHhE3BvrGqWPBp15wA6QJS9/view?usp=sharing>

- Update on CMU project (Tom Moran and Becky) - here is a [visualization](#) of the project as it stands now.

Project Updates

- Final BBQ planning (all Trustees)
- Bid review for painting Station 22 (Ed)
- Google Shared Drive, Tabs (Becky)
- Fire Tower costs and City Invoice (Dennis)

July Meeting

- Agenda items
 - Rectify any tie votes from June officer election
 - Board vote: Establish a bid solicitation & invoice policy.
 - Set a threshold/requirement (usually a dollar amount) for when we must solicit bids, and how many bids do we need to solicit (three is commonplace).
 - Make it mandatory that we have an invoice in hand before paying any bills.
 - Montarise Village development and annexation process
 - Montana Fire Trustee's Association Conference, Sept 30th at the Copper King Hotel in Butte
 - Discuss hiring a property manager to oversee contractors and conduct Station 22 upkeep and maintenance.
 - That Guys Lawn Service charging \$150 x 2/month
- Board member/committee assignments (due next meeting unless noted otherwise)

Adjournment