FLATHEAD COUNTY
DIRECTORY OF SERVICES
2022

Rev. 04/28/22
Adams Building – 1108 South Main Street
Courthouse – 800 South Main Street
Courthouse West – 935 1st Avenue West
Earl Bennett Building – 1035 1st Avenue West
Justice Center – 920 South Main Street
North Complex Building – 290 North Main
South Campus Building – 40 11th Street West

IF YOU NEED INFORMATION ON A BURIAL PLOT, PLEASE CALL THE CEMETERY “CONTACT PERSON” LISTED BELOW

1099 Tax Form Preparation ........................................ Finance Department .................. 2nd floor-Courthouse ........ 758-5704
Accounts Payable
  Records ........................................ Finance Department .................. 2nd floor-Courthouse ........ 758-5704
  Reports ........................................ Finance Department .................. 2nd floor-Courthouse ........ 758-5704
Warrants ........................................ Finance Department .................. 2nd floor-Courthouse ........ 758-5704
Accounting/Financial Statements ........ Finance Department .................. 2nd floor-Courthouse ........ 758-5538
Adoptions (Cases/District Court) ........ Clerk of District Court ........ 3rd floor-Justice Center .... 758-5870
Advances/County Employee Travel ........ Finance Department .................. 2nd floor-Courthouse ........ 758-5704
Aging Services .................. Agency on Aging (AOA) ........ 1st floor-S. Campus Bldg. .. 758-5730
Agricultural Covenants ........ Planning & Zoning Office ........ 2nd floor-S. Campus Bldg. .. 751-8200
AIDS Testing ........ Health Department ........ Earl Bennett Bldg. ........ 751-8150
Air Quality:
  Recording (Open Burn, Forecast, Pollution) .... .......................... Health Department ...... Earl Bennett Bldg. .. 751-8144
Animal Control .......................................................... 225 Cemetery Road ........ 752-1310
Annual Financial Report/County ........ Finance Department .................. 2nd floor-Courthouse ........ 758-5538
Appraisal .................. Montana Department of Revenue ........ 100 Financial Dr. .. 758-5706
Area 9 Agency on Aging .......... .......................... 1st floor-S. Campus Bldg. .. 758-5730
Area 9 Agency on Aging Dining Room .......... .......................... 1st floor-S. Campus Bldg. .. 758-5711
Assessor .................. Montana Department of Revenue ........ 100 Financial Dr. .. 758-5700
ATV License ........ Motor Vehicle ........ 290 North Main ........ 758-5690
Auditor's Office ........ Clerk & Recorder’s Office ........ 1st floor-Courthouse ........ 758-5526
Automobile License ........ Motor Vehicle ........ 290 North Main ........ 758-5690
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<td>Election Department, 2nd floor-S. Campus Bldg. 758-5535</td>
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<td>Benefits</td>
<td>Human Resource Office, 2nd floor-Courthouse 758-5523</td>
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<tr>
<td>Bethany Lutheran Cemetery</td>
<td>Contact Bill Lester, 837-6161</td>
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<tr>
<td>Bethel Cemetery (Somers Cemetery)</td>
<td>Contact Bill Lester, 837-5531</td>
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<tr>
<td>Bigfork Community Cemetery</td>
<td>Contact Cheri Hanson, 837-5531</td>
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<td>Birth Certificates</td>
<td>Clerk &amp; Recorder's Office, 1st floor-Courthouse 758-5526</td>
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<td>Board Appointments</td>
<td>Commissioners Office, 3rd floor-Courthouse 758-5501</td>
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<td>Budgets</td>
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<td>Building Maintenance</td>
<td>NONE</td>
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<td>Building Permits for County</td>
<td>Commissioners Office, 3rd floor-Courthouse 758-5503</td>
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<tr>
<td>Burial/Indigent</td>
<td>No permit; must have death certificate; cannot be by a groundwater source</td>
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<td>Burial/Own property</td>
<td>290 North Main 758-568</td>
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<td>Business Licenses - TEMPORARY</td>
<td>Treasurer’s Office, 290 North Main 758-5688</td>
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<td>Business Licenses - PERMANENT</td>
<td>Montana Secretary of State, Helena, MT 444-3665</td>
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<td>Business Name Registration</td>
<td>Montana Secretary of State, Helena, MT 444-3665</td>
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<td>C. E. Conrad Cemetery</td>
<td>Contact Jim Korn, 257-5303</td>
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<td>Certificate of Survey</td>
<td>Plat Room/Surveyor, 1st floor-Courthouse 758-5510</td>
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<td>Child Custody/Investigate &amp; mediate</td>
<td>Family Court Services, 290 North Main 758-5724</td>
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<td>Child Support: Receive Payments</td>
<td>Clerk of District Court, 3rd floor-Justice Center 758-5870</td>
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<td>Civil Defense</td>
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<td>Civil Litigation (Cases/District Court)</td>
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<td>Civil Rights Compliance</td>
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<td>Claims Processing/Accounting</td>
<td>Finance Department, 2nd floor-Courthouse 758-5704</td>
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<td>Clerk of District Court</td>
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<td>Clerk &amp; Recorder's Office</td>
<td>1st floor-Courthouse 758-5698</td>
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<td>Columbia Falls Cemetery - see Woodlawn Cemetery</td>
<td>Commissioners’ Office, 3rd floor-Courthouse 758-5501</td>
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<td>Commissioners Minutes</td>
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<td>Commissioners Office</td>
<td>3rd floor-Courthouse 758-5503</td>
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<td>Community Health Services</td>
<td>Health Department, Earl Bennett Bldg. 751-8110</td>
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<td>Computer Services - see Information Technology</td>
<td>800-526-5329</td>
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<td>Service Area</td>
<td>Location and Contact Information</td>
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<td>Agency on Aging (AOA) 1st floor-S. Campus Bldg. 758-5710</td>
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<td>Conrad Complex</td>
<td>Weed &amp; Parks</td>
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<td>County Attorney</td>
<td>820 South Main</td>
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<td>Court Administrator, District Court</td>
<td>Devin Kuntz 3rd floor-Justice Center 758-5665</td>
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<td>Covenants, Conditions &amp; Restrictions</td>
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<td>Clerk &amp; Recorder’s Office 1st floor-Courthouse</td>
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<td>Request for Amendment</td>
<td>Commissioners Office 3rd floor-Courthouse</td>
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<td>Creston Cemetery (Union Cemetery)</td>
<td>contact Fern Kauffman, Condon, MT</td>
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<td>Criminal Proceedings (Case/District Court)</td>
<td>Clerk of District Court 3rd floor-Justice Center</td>
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<td>Day Care Facilities/Inspection of</td>
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<td>Planning &amp; Zoning Office 2nd floor-S. Campus Bldg.</td>
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<td>District Court-Judge Allison</td>
<td>3rd floor-Justice Center</td>
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<td>District Court-Judge Eddy</td>
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<td>District Court-Judge Ulbricht</td>
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<td>District Court-Judge Wilson</td>
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<td>Domestic Relation Actions</td>
<td>Clerk of District Court 3rd floor-Justice Center</td>
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<td>Domestic Relation Actions</td>
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<td>Drivers License/Montana</td>
<td>Drivers Service (State office) 1325 Hwy 2 West</td>
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<td>Mountain Climber Transit</td>
<td>1333 Willow Glen Drive 758-5728</td>
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<td>Elections/Information</td>
<td>Election Department</td>
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<td>Emergency Medical Services (EMS)</td>
<td>625 Timberwolf Parkway 758-5558</td>
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<td>Employee Forms</td>
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<td>Expense &amp; Revenue Reports</td>
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<td>Extension</td>
<td>Extension Agriculture &amp; 4-H upper level-Adams Bldg.</td>
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<td>Fairgrounds Office</td>
<td>Corner of Meridian &amp; Idaho 758-5810</td>
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<tr>
<td>Shop</td>
<td></td>
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<tr>
<td>Fairview Cemetery</td>
<td>contact Carey Dill 257-1077</td>
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<td>Family Court Services</td>
<td>290 North Main 758-5724</td>
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Family Planning ................................................. Health Department ................. Earl Bennett Bldg. ................. 751-8100
Finance Department ........................................ Finance Department ............... 2nd floor-Courthouse .......... 755-5538
Fire Service Area .............................................. 625 Timberwolf Parkway .......... 758-5563
Firework Show Permits ..................................... State Fire Marshall (Dawn Drollinger) .... 257-2584
Firework Stand Permits ....................................... Treasurer/Business Licenses ........ 290 North Main ................. 758-5688
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General Ledger System/Maintain ......................... Finance Department ............... 2nd floor-Courthouse .......... 758-5524
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Group Insurance/County Employees ...................... Human Resource Office ........ 2nd floor-Courthouse .......... 758-5523
Handicapped Transportation ............................... Mountain Climber Transit ....... 1333 Willow Glen Drive 3 ........ 758-5728
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  Complaints .................................................. Health Department ............... Earl Bennett Bldg. ................. 751-8100
  Emergencies ............................................... OES .................................. 625 Timberwolf Parkway .......... 758-2194
  Questions ..................................................... Solid Waste District .......... 4098 Highway 93 North .......... 758-5910
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Health Services
  Community ................................................... Health Department ............... Earl Bennett Bldg. ................. 751-8110
  Education .................................................... Health Department ............... Earl Bennett Bldg. ................. 751-8101
Environmental ................................................. Health Department ............... Earl Bennett Bldg. ................. 751-8130
  Schools ....................................................... Health Department ............... Earl Bennett Bldg. ................. 751-8110
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Home Health .................................................. Home Health ...................... 736 South Main ................. 751-6800
Homestead ..................................................... Clerk & Recorders Office ........ 1st floor-Courthouse .......... 758-5534
Houses: Year built ........................................... Dept. of Revenue Appraisal Office ... 100 Financial Dr. ................. 758-5706
Hotels/Inspections of ...................................... Health Department ............... Earl Bennett Bldg. ................. 751-8130
Human Resources ............................................ Human Resources ............... 2nd floor-Courthouse .......... 758-5523
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  Risk Management ......................................... Human Resources ............... 2nd floor-Courthouse .......... 758-5523
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Insurance/Employee Health ............................... Human Resource Office ........ 2nd floor-Courthouse .......... 758-5523
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Justice Court ........................................... Lloyd Natural Disaster ............... 2nd floor-Justice Center ........... 758-5643
Justice Court Civil Department .................. 2nd floor-Justice Center ........... 758-5643
Justice Court Criminal Department ............ 2nd floor-Justice Center ........... 758-5643
Justice of the Peace: Eric Hummel ............... 2nd floor-Justice Center ........... 758-5643
Paul Sullivan ........................................... 2nd floor-Justice Center ........... 758-5643
Juvenile:
Crime/Justice Agency for ......................... Youth Court Services ................. 830 S. Main Street ........... 758-5541
Proceedings (Cases/District Court) ............ Clerk of District Court ............... 3rd floor-Justice Center ........... 758-5870
Public Work Hours ................................ Youth Court Services ................. 830 S. Main Street ........... 758-5541
Kalispell Senior Center OFFICE ................. 2nd floor-Justice Center ........... 758-5643
Lakeshore ............................................. Planning & Zoning Office ........... 2nd floor-S. Campus Bldg. .... 758-8200
Landfill (Solid Waste District) ................. 4098 Highway 93 North ........... 758-5910
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Land Use ............................................. Planning & Zoning Office ........... 2nd floor-S. Campus Bldg. .... 758-8200
Library .................................................. 247 1st Avenue East ............... 758-5819
Licenses:
All Terrain Vehicles (ATV) ....................... Motor Vehicle ......................... 290 North Main ........... 758-5690
Automobiles/Trucks ............................... Motor Vehicle ......................... 290 North Main ........... 758-5690
Boats ................................................... Motor Vehicle ......................... 290 North Main ........... 758-5690
Fees: Cigarette/Beer/Liquor ....................... Treasurer’s Office ...................... 290 North Main ........... 758-5688
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Maintenance of Parks ............................. Weed & Parks Department .......... 309 FFA Drive ........... 758-5800
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Home Delivered .................................... Agency on Aging (AOA) ............... 1st floor-S. Campus Bldg. .... 758-5710
Medical, Preventive Care ....................... Health Department ................. Earl Bennett Bldg. .... 751-8110
Mobile Homes: Location of ....................... Planning & Zoning Office ........... 2nd floor-S. Campus Bldg. .... 758-8200
Septic Systems/Health Services ............... Health Department ................. Earl Bennett Bldg. .... 751-8130
Montana Veterans Home Cemetery: contact MT Veterans Home: 892-3256
Motorcycle License: Motor Vehicle: 290 North Main: 758-5690
Motor Vehicle Department: North Complex: 290 North Main: 758-5690
Naturalization Records: Clerk of District Court: 3rd floor-Judge Center: 758-5870
Neglected & Dependent Children (Cases/District Ct): Clerk of District Court: 3rd floor-Judge Center: 758-5870
Northwest Montana Fair: Fair Commission: 758-5810
Nutrition Services/Public Health: Health Department: Earl Bennett Bldg: 751-8170
Oath of Office-FILED: Clerk & Recorder’s Office: 1st floor-Courthouse: 758-5698
Office of Emergency Services: 625 Timberwolf Parkway: 758-5560
Open Cut Mining Permits: Planning & Zoning Office: 2nd floor-S. Campus Bldg: 751-8200
Passports/Issued: Clerk of District Court: 3rd floor-Judge Center: 758-5870
Parks/County: Weed & Parks Department: 309 FFA Drive: 758-5800
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  Payroll: Finance Department: 2nd floor-Courthouse: 758-2424
  Reports/Bi-Weekly: Finance Department: 2nd floor-Courthouse: 758-2424
  Timesheets: Finance Department: 2nd floor-Courthouse: 758-2424
  Warrants/Issue: Finance Department: 2nd floor-Courthouse: 758-2424
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PERS Forms: Human Resource Office: 2nd floor-Courthouse: 758-5523
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Planning & Zoning Office: 2nd floor-S. Campus Bldg: 751-8200
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Pregnancy Testing: Health Department: Earl Bennett Bldg: 751-8150
Probates (Cases/District Court): Clerk of District Court: 3rd floor-Judge Center: 758-5870
Probation/Youth: Youth Court Services: 830 South Main Street: 758-5541
Property:
  Addresses-Mailing Address Change: Plat Room/Surveyor: 1st floor-Courthouse: 758-5510
  Addresses-Property Address Assigned: Geographic Information System: 2nd floor-Courthouse: 758-5540
  Appraisal, Real: Dept. of Revenue Appraisal Office: 100 Financial Dr.: 758-5700
  Classification for Tax: Dept. of Revenue Appraisal Office: 100 Financial Dr.: 758-5700
  Tax Appeal Board: Tax Appeal Office: 1st floor-Courthouse: 758-5532
  Tax Exemptions, Real: Dept. of Revenue Appraisal Office: 100 Financial Dr.: 758-5700
Public Administrator: Adele Krantz, Treasurer: 290 North Main: 758-5680
Public Health Nurse: Health Department: Earl Bennett Bldg: 751-8110
Public Transportation: Mountain Climber Transit: 1333 Willow Glen Drive 4: 758-5728
Publication of Legal Notices: Clerk of Board/Commissioner’s: 3rd floor-Courthouse: 758-5537
RSID (Rural Special Improvement District): Pete Melnick, County Administrator: 3rd floor-Courthouse: 758-5501
Records:
Accounts Payable ........................................ Finance Department .................. 2nd floor-Courthouse ....... 758-5704
Birth Certificates ........................................ Clerk & Recorder’s Office ........ 1st floor-Courthouse ............. 758-5527
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Payroll ......................................................... Finance Department ............... 2nd floor-Courthouse ............. 758-2424
Property Address ......................................... Geographic Information System (GIS) . 2nd floor-Courthouse ............. 758-5540
Retention of Records ..................................... Records Preservation Bldg............. FFA Drive ................. 758-2485
Red Cross ..................................................... Non-county office .................... 126 North Meridian Road ...... 756-8441
Refuse Disposal ........................................... Solid Waste District ................. 4098 Highway 93 North ..... 758-5910
Registration/Voting ...................................... Election Dept. ......................... 2nd floor-S. Campus Bldg. .... 758-5535
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Rural Special Improvement District (RSID) .... Pete Melnick, County Administrator. 3rd floor-Courthouse ............. 758-5503
Safety Office/County ................................... Human Resource Office .......... 2nd floor-Courthouse ............. 758-5523
Saint Richard’s Catholic Cemetery .................. contact St. Richard’s Catholic Church .......... 892-5142
Sanitary Engineering Services ....................... Health Department ................. Earl Bennett Bldg. ............... 751-8130
(Disposal, Sewage, Subdivisions, Treatment, Water Supplies)
Schools:
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Sanitation ................................................... Earl Bennett Bldg. ............... 751-8130
Search & Rescue .......................................... Corner of Meridian & Idaho ...... 758-5839
Senior Citizen:
Information ................................................ Agency on Aging (AOA) .......... 1st floor-S. Campus Bldg. .... 759-5730
Septic Systems ............................................. Health Department ................. Earl Bennett Bldg. ............... 751-8130
Sheriff:
Business Office .......................................... 1st floor-Justice Center .......... 758-5585
Civil Department ........................................ 758-5590
Detectives .................................................. 758-5600
Dispatch ..................................................... 758-5610
Jail ............................................................. 758-5617
Jail Kitchen................................................................. .................................................................758-5831
Signs................................................................. Planning & Zoning Office.................................2nd floor-S. Campus Bldg. ....751-8200
Small Claims Court........................................ Justice Court ..................................................2nd floor-Justice Center ....758-5643
Snowmobile License................................. Motor Vehicle ............................................. 290 North Main ....758-5690
Solid Waste District Office............................... 4098 Highway 93 North ..............................758-5910
Speed Limit Change Request ....................... Commissioners Office...............................3rd floor-Courthouse ....758-5503
Spring Creek Cemetery ......................... contact Jeanine Buettner ......................................755-4733
Subdivisions.................................................. Planning & Zoning Office.................................2nd floor-S. Campus Bldg. ....751-8200
Superintendent of Schools .................. ................................................................. 290 North Main ....758-5720
Taxes................................................................. Treasurer’s Office ............................................. 290 North Main ....758-5680
Tax Collection:
Cigarette, Beer & Liquor................................ Treasurer’s Accounting Department...290 North Main ....758-5688
Corporate License........................................ Treasurer’s Accounting Department...290 North Main ....758-5688
Inheritance.......................................................... Treasurer’s Accounting Department...290 North Main ....758-5688
Gambling License Fee.................................. Treasurer’s Accounting Department...290 North Main ....758-5688
Personal Property........................................ Treasurer’s Tax Department ...290 North Main ....758-5680
Real Estate............................................................ Treasurer’s Tax Department ...290 North Main ....758-5680
Tax Deeds:
Land........................................................................ Plat Room/Surveyor .......................... 1st floor-Courthouse ....758-5510
Notices/Info........................................................... Treasurer/Surveyor ........................................... 290 North Main ....758-5510
Sales........................................................................ Plat Room/Surveyor .......................... 1st floor-Courthouse ....758-5510
Tax Monies Distributed to:
Districts, Cities, Schools............................. Treasurer’s Office ............................................. 290 North Main ....758-5688
Telephone PIN/ Employees.......................... Human Resource Office..........................2nd floor-Courthouse ....758-5523
Trailer Courts/Inspections of .................... Health Department ........................................ Earl Bennett Bldg. ....751-8130
Trailer License (Auto & Mobile Home) .......... Motor Vehicle ............................................. 290 North Main ....758-5690
Transportation................................................ Mountain Climber Transit ..................................... 160 Kelly Road ....758-5728
(Handicapped, Senior Citizen, Public)
Trinity Lutheran Cemetery ........................ contact Trinity Lutheran Church ...........................................257-5683
Veterans’ Burial Benefit................................. Clerk & Recorder’s Office.......................... 1st floor-Courthouse ....758-5526
Voter Registration........................................ Election Department ..................................2nd floor-S. Campus Bldg. ....758-5535
W-Z’s, Preparation of ................................ Finance Department ............................................ 2nd floor-Courthouse ....758-2424
Water Rights..................................................... Natural Resources & Conservation ...........655 Timberwolf Parkway ....752-2288
WIC................................................................. Health Department ........................................ Earl Bennett Bldg. ....751-8170
Weed Control.................................................. Weed & Parks ............................................. 309 FFA Drive ....758-5798
Whitefish Cemetery................................. contact City of Whitefish Clerk ................. 863-2402
Woodlawn Cemetery............................. contact Jack VanLindem ....................................892-5751
Workers’ Compensation............................. Human Resources Office..........................2nd floor-Courthouse ....758-5523
Wrecking Yards, Licensing (review for State) Solid Waste District................................. 4098 Highway 93 North ....758-5910
Wrecking Yards, Licensing (zoning compliance)..... Planning & Zoning Office............ 2nd floor-S. Campus Bldg. .... 751-8200
Zoning, Administration of Land Use................ Planning & Zoning Office............ 2nd floor-S. Campus Bldg. .... 751-8200