

FLATHEAD CITY-COUNTY BOARD OF HEALTH  
 MINUTES OF JULY 22, 2010  
 2:00 – 4:00 P.M.  
 CONFERENCE ROOM C / EARL BENNETT BUILDING  
 KALISPELL, MONTANA

<u>Members Present</u>	<u>Members Absent</u>	<u>Others</u>
Glen Aasheim, MD		Cliff Bennett
Joe Brenneman		Gary Bray
Bill Burg, MBA & CPA		John Bruff
Joan Lanfear, ACNP		Tonya Buxton
Duane Larson		Candace Chase
Wayne Miller, MD		Paul Conrad
David Myerowitz, MD		Leslie Deck
		Lisa Dennison
		Wendy Doely
		Wendee Jacobs
		Jennifer Rankosky
		Jody White

Call to Order

Chairperson Glen Aasheim called the meeting to order at 2:03 P.M.

Approval of Agenda

**MOTION** Wayne Miller to approve the agenda as mailed.  
**SECOND** Bill Burg **MOTION CARRIED**

Approval of Minutes of June 17, 2010 Regular Meeting

**MOTION** David Myerowitz to approve the minutes of June 17, 2010 regular meeting as mailed.  
**SECOND** Miller **MOTION CARRIED**

Citizen Comments

There were no citizen comments.

Variance Request – Sandry and Bray

Russell said that last year, the applicants requested a variance to the Flathead County Regulations for Sewage Treatment Systems. There was a conflict with the construction standard and the Board denied the variance. The applicants appealed the Board’s decision to the Montana Board of Environmental Quality. When the DEQ received the appeal, they researched the property in question and found that it had a sanitary restriction. Thus, the DEQ could not move forward with hearing the applicant’s appeal to the Board of Health’s denial until they could determine if the property was suitable for development. With the sanitary restriction, it states that no structure requiring water and sewer may be erected. The DEQ received an application to remove the sanitary restriction and subsequently did remove the restriction and created a certificate of subdivision plat approval. Consequently, the certificate indicated that the property was suitable for development. Therefore, the applicants appeal to the Board of Health’s denial puts them in good standing with the DEQ. Russell stated that it is his recommendation that the Board not continue to pursue its position of the appeal with the DEQ because the case is moved. Also, the Department’s rules have not changed. The rules still state that a primary drainfield cannot be placed in fill. Hence, a variance request is needed by the applicants and the Board must make a determination before the Department’s staff can move forward with permits. Myerowitz inquired about the Department’s

regulations. Russell said that the Department's rules mirror the state's rules and they have a different interpretation of what constitutes fill around a drainfield. There was further discussion regarding the rules of the state and the Department. Miller wondered who initially granted the restriction on the property in question. Russell said that the Clerk and Recorder place restrictions on properties when a deed is filed. Miller wondered if the DEQ provided a rationale for overruling the Board of Health's decision. Russell stated that the state has not provided a rationale. He will obtain the rationale tomorrow since he will be in Helena for a Board of Environmental Review meeting.

**MOTION Miller to table the variance request until additional information is brought to the Board after Russell's meeting with the DEQ Chief Legal Counsel.**

**SECOND Burg MOTION CARRIED**

City of Kalispell – Jane Howington Presentation Regarding Septage

Russell announced that the City is asking the Board for a letter of recommendation to move forward with the Innovative Use of Biomass and Wastewater Treatment. He has prepared a letter for Aasheim's signature. Joe Brenneman said that the proposal is for a \$500,000 grant through the Environmental Protection Agency (EPA). The grant is specifically for emerging technology. The City is looking into a wastewater treatment system that would produce energy and high nitrogen fertilizer. Brenneman said that the letter is only for support of the City's application for the grant.

Jane Howington, City Manager of Kalispell, said that the City has been working on a possible community-wide solution to the septage problem. They are in the process of creating a federal grant to design an emerging technology solution in the form of a package treatment plant that will be using algae to process the septage. The outcome of the treatment process would reduce greenhouse gas to a negative which would improve air quality in the valley. Electricity and an organic fertilizer would also be produced from the discussed treatment plan. The City is looking for support and concurrence from the County on the need for the plant before they expend efforts in researching and planning. The cost to construct the plant is approximately three to five million dollars. The Board further discussed the operation of the treatment plant and legislation. Howington stated that the City is proposing a partnership with the County, Flathead Valley Community College, and the private sector. However, it is the City who will be taking the lead on the grant application process. The Board agreed on the letter of support.

Proposed FY'11 Budget Modification

Russell stated that he met with the Budget Committee to discuss a modification to the FY '11 budget. The proposal is to shift the Health Promotion staff to take care of management related issues as well as freeing a person so that they are able to do the accreditation. To do so, Wendy Olson would be removed from the cancer program which would allow her to focus on the safety programs and general health promotion activities. Leslie Deck would relinquish some of her tobacco duties to a new hire and focus on the accreditation process. The modification will increase the expenditures but will not deter from the debt reduction schedule or other programmed expenditures.

**MOTION Burg to approve the FY '11 Budget Modification.**

**SECOND Miller MOTION CARRIED**

Departmental Reports

Community Health / WIC-

Jody White reviewed the division report with the Board. She announced that the Breastfeeding Peer Counselor position has been moved to a permanent position with the Department. She announced that the state has provided funding for immunization record de-duplication and for H1N1 follow-up on children who did not receive their second dose. The Department has hired a temporary staff member to begin with those projects. White further reviewed the discrepancies in their immunization records. It is their goal to

have all the immunization records correct by the end of September. After that, they will begin on H1N1 and immunization follow-up. White mentioned that they will increase outreach efforts through the media to encourage school aged immunizations. She distributed a draft letter regarding the importance of school aged immunizations that will be submitted to all the local school administrators. She would like the letter to come from Russell and the Board. A copy of the letter will also be sent to the school nurses so that they are able to follow-up and ensure that the administrators receive the letter as well as address the issue. The Department would also like to address the daycares regarding immunizations but the state has not yet created the letter. Aasheim inquired about the efficacy of a single dose of influenza vaccine in children. White said that it is low. There was further discussion regarding vaccine efficacy. Russell said that he has not yet spoke to Marcia Sheffels, superintendent of schools, regarding immunizations. Myerowitz suggested that a meeting occur with the director of education and another meeting with the school principals or their Board of Education. Russell said that it is the Department's goal to meet the Healthy People 2010 standard for immunization coverage of 90 percent. There was further discussion regarding school aged immunizations. Miller said that if there is resistance to immunizations, then he would recommend that a Board of Health member attend school board meetings. White said that she could supply a compliance report to the Board after her division has assessed all the schools. Russell stated that once the data has been cleaned and organized, a report will be submitted to the Board regarding the percentage of children in each school that have been immunized. Aasheim suggested that Sheffels attend and speak at a future Board of Health meeting.

#### Environmental Health-

Wendee Jacobs announced that they will be adding dates to the new compliance plan. Otherwise, the facilities will take too long to complete the plan. She reviewed the procedure of the food safety course and testing. She stated that the sanitarians have been busy in the food inspection program with summer food vendors. She further reviewed the division report. There was further discussion regarding the compliance plan. Myerowitz asked that they possibly have the manager of the Marina Cay appear before the Board.

#### Community Health Center-

Wendy Doely reported that she will be aggressively working on a corporate compliance program with the new healthcare reform act. She and White are participating in a workgroup with Kalispell Regional Medical Center to share medical information through a platform called EHX which will allow all the medical practices in the community who use eClinicalWorks to share medical information. Doely listed one modification to the submitted revenue report for FCHC. She will provide an amended report at the next meeting. There was further discussion regarding the budget report. Miller referred to the need of reviewing the document that lists the roles of the FCHC Board and the Board of Health. He asked if the joint committee between the FCHC Board and the Board of Health have had a meeting. Russell said that the joint committee had a meeting and the minutes will be submitted to the Board.

#### Family Planning-

Doely mentioned that Family Planning is continuing to integrate into the Community Health Center. The Family Planning numbers continue to be low around the state. Their efforts in the education and outreach program are being used to target the teenage population and ages 20 to 30.

#### Health Promotion-

Jennifer Rankosky stated that Olson created a revised colorectal cancer screening report. If polyps are found during a colorectal screening, then the patient will be scheduled for a follow-up screening in three to five years. The follow-up screening will not be paid for by the colorectal cancer screening program. Russell said that they will be searching for options that may help pay for the follow-up screening. Aasheim asked that Health Promotion present general recommendations for colon cancer screening.

#### Home Health-

Paul Conrad reviewed the submitted division report. Home Health figures continue to be low around the state. With more time available, they have been putting more efforts into education. Conrad further reviewed the decrease in the fiscal year income and advertisement possibilities. Myerowitz inquired about the data detailing the percentage of referrals from KRMC to Home Health. Conrad said that the data has not been obtained yet. He would like to schedule a Home Health ops committee to review that information. The data will also be presented to the Board at the next meeting.

#### Animal Shelter-

Cliff Bennett reviewed the Shelter statistics for July. The Shelter is trying to be more creative with marketing and promotion to enhance adoptions.

#### Health Officer's Report

##### NACCHO Annual Conference-

Russell announced that he posted his presentation on the open county website for the Board to review.

##### Personnel Committee-

Russell said that he would like to meet with the Personnel Committee to schedule a Board training with Morrie Schectman.

#### Other-

Russell mentioned that he will be in Helena tomorrow for a BER meeting. While there, he will meet with the DEQ Chief Financial Counsel to obtain a rationale for overturning the Board's decision. Russell will also be in Denver on August 18<sup>th</sup> and 19<sup>th</sup> to participate in the FDA 50 State Meeting.

#### Committee Reports

##### Personnel Committee-

Aasheim said that the Health Officer review will be e-mailed to the Board members following the meeting.

#### Other Business

Miller asked that County Ordinance #8 be kept on the table. Aasheim said that he will submit a letter to Sheriff Mike Meehan to request a response at the next scheduled Board meeting.

#### Board Member Comments

Brenneman referred to the previous discussion regarding legislation for septage. He believed that the legislation would state that if a packing treatment plant was available, the haulers would have to use it to make it equal.

Duane Larson said that the City of Kalispell's point source contribution to the TMDL of the lake is three percent. Kalispell is facing the problem of trying to lower that percentage.

Myerowitz respectfully suggested that the Health Department staff and the Health Officer try to submit only one e-mail to the Board at a minimum of 48 hours before each meeting to decrease e-mails and the submission of revised reports.

Joan Lanfear requested that the Board establish a timeline on the agenda to prevent the meetings from running overtime. She asked if Doely is planning any events to celebrate National Community Health Center Week. Doely said that the FCHC Board will discuss the plans during Monday's Board meeting.

The meeting adjourned at 4:15 P.M.

Lisa Dennison, Secretary