



# FLATHEAD COUNTY, MONTANA

## Position Vacancy Announcement

POSITION: ROADSIDE TRASH COLLECTOR

DATE OPENED: 4/14/2021

DEPARTMENT: PARKS/WEED

CLOSING DATE: 5/14/2021

If you have any questions about this position vacancy please call:

NUMBER OF POSITIONS OPEN: 2

FULL TIME  REGULAR  
(YEAR ROUND POSITION)

STARTING WAGE: \$15.94 per hour

PART TIME  SEASONAL

SALARY AT:

1 Year Step \$16.58 per hour

2 Year Step \$17.24 per hour

3 Year Step \$17.59 per hour

TEMPORARY

VISIT [https://flathead.mt.gov/human\\_resources/downloads.php](https://flathead.mt.gov/human_resources/downloads.php) FOR BENEFIT INFORMATION.

SEE ATTACHED JOB DESCRIPTION.

Additional information:

Seasonal up to 4 months

APPLY FOR THIS POSITION AT FLATHEAD COUNTY'S WEBSITE:

[https://flathead.mt.gov/human\\_resources/apply/](https://flathead.mt.gov/human_resources/apply/)

ALL COMPLETED APPLICATIONS MUST BE SUBMITTED ELECTRONICALLY THROUGH FLATHEAD COUNTY'S WEBSITE BY 5:00 PM ON THE CLOSING DATE. Paper, faxed or email applications will not be accepted.

Flathead County's pre-employment process includes reference checks and criminal history checks. A record of criminal conviction will not necessarily bar you from employment. Depending on the position, the pre-employment process may also include skill testing and drug/alcohol testing.

FLATHEAD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

*Flathead County is an equal opportunity employer. Flathead County shall, upon request, provide reasonable accommodations to otherwise qualified individuals with disabilities.*

*This job description is intended to reflect core areas of responsibility and an incumbent employees' knowledge and skill set needed to complete those functions. This document is not intended to catalog each individual duty; employees are routinely called upon to address emerging employer requirements in alignment with individual work units and assignments of jobs. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer change.*

|                    |                                   |                     |  |
|--------------------|-----------------------------------|---------------------|--|
| <b>Job Title:</b>  | Roadside Trash Collector          | <b>Job Code:</b>    | 05150  |
| <b>Department:</b> | Weed, Parks & Recreation          | <b>Pay Grade:</b>   | Std 18   |
| <b>Reports to:</b> | Weed, Parks & Recreation Director | <b>FLSA Status:</b> | <input checked="" type="checkbox"/> Non-Exempt <input type="checkbox"/> Exempt |

**Department Overview:** The Weed, Parks and Recreation Department is responsible for education and enforcement of the State weed laws; the development, operation and maintenance of a wide range and variety of parks and facilities; and to provide the citizens of Flathead County with organized recreational activities and sports programs to promote family wellness and participation in physical activities that may otherwise be unavailable to them.

**Job Summary:** This position is responsible for picking up roadside trash and debris from assigned areas. It involves the safe operation of a County vehicle and disposal of collected garbage in the appropriate locations at the Solid Waste landfill.

**Essential Functions (Major Duties or Responsibilities):** *These duties are the essential functions and are not all-inclusive of all duties that the incumbent performs.*

- Collect and remove trash and debris from assigned areas by hand or with provided tools. Bag garbage and secure in County vehicle for transport to the landfill.
- Operate assigned County vehicle to transport equipment, materials, and trash/debris to and from job sites safely and effectively according to laws and department procedures. This includes collecting and delivering supplies/equipment, transporting trash, brush, recyclables, etc. to County facilities, and related tasks.

**Non-Essential Functions:**

- Perform other duties as assigned including but not limited to attending staff or safety meetings, participating in training, etc.

**Physical Demands and Working Conditions:**

- Frequently required to stand, walk over uneven terrain, squat, stoop, kneel, and listen.
- The employee is constantly required to use hands to operate tools and handle objects.
- Works outside in varying weather conditions and in areas with loud noise.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision and depth perception.
- Must be able to lift and move items weighing up to 100 lbs.
- Work is performed in various locations of Flathead County.

**Supervision Exercised:** The primary function of this job is not in a supervisory capacity.

**Knowledge, Skills, and Abilities:**

The job requires knowledge and skill in appropriate safety precautions, rules and procedures; proper lifting techniques.

The job requires the ability to safely and effectively use hand tools common to trash collection; maintain tools and equipment in clean working order; safely operate a motor vehicle in various weather conditions, meet schedules and time lines, to observe health and safety regulations, to work independently, and apply time management skills.

**Education and Experience:**

Any combination of education or training which indicates possession of the knowledge, skills and abilities listed. Must be at least 18 years old and possess a valid Montana driver's license.

Action:  
Approved

Date:  
04/13/2021

Reference:  
Commissioners' Minutes

