



# FLATHEAD COUNTY, MONTANA

## Position Vacancy Announcement

POSITION: BLDG MAINTENANCE WORKER II/WEEDS

DEPARTMENT: PARKS/WEED

If you have any questions about this position vacancy please call: 406-758-5800

NUMBER OF POSITIONS OPEN: 1

FULL TIME     REGULAR  
(YEAR ROUND POSITION)

PART TIME     SEASONAL

TEMPORARY

STARTING WAGE:	<u>\$20.09</u>	<u>per hour</u>
SALARY AT:		
1 Year Step	<u>\$20.90</u>	<u>per hour</u>
2 Year Step	<u>\$21.73</u>	<u>per hour</u>
3 Year Step	<u>\$22.17</u>	<u>per hour</u>

VISIT [https://flathead.mt.gov/human\\_resources/downloads.php](https://flathead.mt.gov/human_resources/downloads.php) FOR BENEFIT INFORMATION.  
SEE ATTACHED JOB DESCRIPTION.

APPLY FOR THIS POSITION AT FLATHEAD COUNTY'S WEBSITE:  
[https://flathead.mt.gov/human\\_resources/apply/](https://flathead.mt.gov/human_resources/apply/)

ALL COMPLETED APPLICATIONS MUST BE SUBMITTED ELECTRONICALLY THROUGH FLATHEAD COUNTY'S WEBSITE BY 5:00 PM ON THE CLOSING DATE. Paper, faxed or email applications will not be accepted.

Flathead County's pre-employment process includes reference checks and criminal history checks. A record of criminal conviction will not necessarily bar you from employment. Depending on the position, the pre-employment process may also include skill testing and drug/alcohol testing.

FLATHEAD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

**BUILDING MAINTENANCE WORKER II/WEED & PARKS**

**NATURE OF WORK:**

The position in this class assists other Weed & Park Department employees in all phases of the department's work load including mowing, spraying and maintenance duties as assigned by the superintendent or his assistant. Duties include operation of county equipment to achieve the goal of spraying and/or mowing county right-of-way areas and/or contacted areas in a safe, timely manner.

The tasks performed require the employee to follow clearly defined work procedures, routines and schedules that outline a number of steps required to complete each job task. Instructions as to what is required by the employee are usually verbal, specific and easy to understand and should be understood after the initial training period. Employees are required to bring a basic understanding of Flathead County, mapping, vegetation characteristics, operation of a variety of pickups, trucks, tractors, sprayers, small engines, pumps, tools, and the safe handling of pesticides and bio-control agents. All employees will be required to perform general vehicle maintenance and repairs.

Supervision is received from the superintendent or his assistant. After the initial training period, work performed is subject to review while in progress and upon completion. Supervision of others in more temporary positions may be required from time to time.

Positions in this class are brought into contact with the public on a limited basis; requiring employees to provide basic information about the department and the services it provides.

Work is normally performed in an outside environment and on occasion in a shop/office setting.

Each employee will perform all job-related tasks as directed. Each herbicide applicator will be required to attend crew training and obtain a State applicator's license during employment.

**DISTINGUISHING CHARACTERISTICS:**

This level of employment is considered seasonal. Incumbent is required to carry out all job tasks as directed by the superintendent or his assistant. Incumbent must be capable of occasionally lifting and lowering 100 pounds and be able to manhandle 55-gallon barrels. Incumbent must attend crew meetings and all training courses as designated by the superintendent. At the end of the season, budget restraints and weather will determine if/when lay-off will occur. The Flathead County Weed & Parks Department operates under the guidelines set forth in the Flathead County Personnel & Policies Procedures Manual.

**REPRESENTATIVE EXAMPLES OF WORK:** (The following are intended to illustrate typical duties and responsibilities; they are not to be all inclusive or restrictive)

1. As a roadside applicator and boom truck operator: Must have basic knowledge of engine and vehicle maintenance, knowledge of sprayer operations, basic knowledge of vegetation and control in Flathead County. Must demonstrate basic knowledge and ability to understand chemical labels, county roads, state roads, mapping procedures, safety when handling pesticides and volume measurements. The applicator must understand the importance of safety and protective clothing and will wear those protective clothes and gear that is supplied for each individual. Must keep complete records, listing the chemical used, proper EPA numbers, common name and site information, as well as weed identification.
2. As a mower operator: Must have basic knowledge of engine and vehicle maintenance, basic knowledge and maintenance of diesel engines. Must have knowledge of vegetative characteristics plus ability to learn and identify Flathead County's noxious weeds. Must understand importance of safety gear and must wear all safety gear at all times. Must recognize and report areas needing re-vegetation work. Demonstrate ability to operate John Deere tractor with side mount mower. Must perform daily maintenance of mower, i.e., change oil, fuel up, clean breather, grease tractor and mower.
3. As a building maintenance worker: Provide assistance with other employees in maintenance of county parks, including electrical building maintenance, new construction irrigation, mowing and fertilization. Duties also include assistance with infield maintenance, fencing, playground installation and maintenance. Incumbent will also assist in waste containment, carpentry and plumbing, trail grooming and plowing.

**POSITION REQUIREMENTS:** (Applicants selected for employment must satisfactorily demonstrate possession of these factors during and after a prescribed probationary period for continued employment)

- Obtain a pesticide restricted/general applicator's license during prescribed probationary period
- Identify all state/county declared noxious weeds within four (4) months from hire
- Read and understand chemical labels within four (4) months from hire
- Calibrate handgun and boom sprayers within four (4) months of hire
- Identify sensitive crops in county
- Understand spill and containment procedures
- Properly complete all paperwork and in a timely fashion
- Understand proper radio procedures
- Mix and load herbicide
- Complete basic maintenance (oil, minor pump repairs)
- Assist with rental sprayers - loading and recommendations
- Understand danger of drift
- Properly maintain and calibrate equipment
- Read and understand basic equipment manual
- Accept direction from others
- Must have a valid Montana State driver's license

ACTION	DATE	REFERENCE
Adopted:	6/29/98	Commissioners' minutes
Adopted grade change per salary survey recommendation:		
	9/20/06	Commissioners' Minutes
Revised	5/20/13	Commissioners' Minutes
Revised	7/01/14	HR Salary Recommendation Transmittal Signed 5/28/2014