

Addressing Workgroup Meeting Minutes

March 5th, 2015

Present:

Mindy Cochran, Flathead County GIS

Nate Holm, Flathead County GIS

Necile Lorang, City of Whitefish

Matt Trebesch, City of Whitefish

Barb Staaland, City of Columbia Falls

- **Introduce Matt Trebesch:** Matt is the new GIS person for the city of Whitefish. Necile stated he would be attending these meetings instead of her hereafter.
- **Readdressing in unincorporated Flathead County:** Nate said he has started the process for readdressing in unincorporated Flathead County for 2015. He overviewed the re-addressing process and what properties are subject to readdressing for Matt to be familiarized with it. Nate said we do notify the cities if it falls within their zip codes. Necile asked that Matt start getting those notifications for the city of Whitefish.
- **Parcel Owners Data:** We discussed a request from the city of Whitefish for the parcel owner's data. Since ownership information is maintained by the Plat Room, that request has to be approved by the Clerk and Recorder. We discussed that she is reviewing the request. We discussed that part of their concern of releasing that data may be a concern over the mailing information and the MCA statute which restricts the use of that data. Matt said he was interested to have the mailing information, and Necile suggested that they had a contract to utilize the digital records from the Plat Room which said they would only use the data for specific purposes and asked if this request could fall under that contract. Mindy said she would make sure Vicki Gallo remembers that contract being in place.
- **Spatial accuracy in the city of Whitefish:** Mindy said they were looking into Matt's request to improve the spatial accuracy of the parcel data in the city of Whitefish. Discussion was held over other areas in the county that also need to have redrafting done, and also over the extensive amount of time these types of projects can take. It involves pulling all of the Certificates of Surveys and Subdivision Plats in an area and redrawing every parcel based off the measurements on the surveys, and trying to determine a starting point and an ending point for the redrafting. Mindy said they also were quite behind their normal workload because of the GCDB (Geographic Coordinate DataBase) adjustment they have been working on.
- **GCDB:** Mindy overviewed the GCDB project they are working on, which is a spatial adjustment of the GIS data. Mindy said this huge project is only done about once every ten years and has put them about two months behind our normal lag period for updates, and we are not done quite yet. All of the Homestead Entry Surveys (HES's) in the county still have to be adjusted manually.
- **Great Northern Drive:** Matt asked some questions about how a road name gets put into the GIS data. Nate said if it is named on a survey that gets recorded, he gets that and puts it into the GIS data. Otherwise, the road will be in the GIS data as an unnamed road, alley or driveway unless the city has directed us to put a name on it. Necile said a road can be named in the city limits by going through an administrative process. A request to put the road name into the GIS data would then have to be sent to GIS to update the road name in the data. Necile mentioned there is some work being done near the Eagle Crest Condos and she will send it to GIS when they are ready for the change to be made in the GIS data.

- **Talbot Road:** Barb mentioned that they have had some confusion on who should be responding to Talbot Road based on a 911 incident they had out there. Mindy said she had heard that incident was brought up in a 911 meeting, so she had investigated the road and found the GIS data has showed Talbot road as being out of the city limits since 2005. She found notes from 2005 when there was some confusion as to if the road was in or out of the city limits since the GIS data did not match up with the land system and taxation data, and the GIS data was changed at that time to match the land system, which pulled the road out of the city limits. Mindy sent an email to Susan asking if they did have an annexation bringing Talbot Road into the city limits so that it could be changed per her request, and Susan replied with a statute that said the cities shall annex roads if they are adjacent to a property being annexed. Mindy said she asked the county attorney if she could use that statute to move just Talbot Road into the city or if that would have to then apply to all roads adjacent to the city limits, which would include the other municipalities as well. Barb stated that Susan wasn't asking for an annexation to occur, but that she would let Susan speak about that. Mindy said that Susan was already in touch with the county administrator on it and that she was just waiting for direction on him on how to handle it.
- **Coram Work Center Road:** Nate mentioned a readdressing project where 911 has had trouble finding a group of houses using "Old Spotted Bear" as their road name, and where "Old Spotted Bear" is actually in another road nearby. He said these houses are actually accessing off of a Forest Service road named "Coram Work Center Road," and so he had to assign the landowners new addresses off of "Coram Work Center Road." He said that the landowners do not like the new road name, but since it is a forest service road, unfortunately we have no jurisdiction over the road name.
- **Whitefish/County roads that may need re-addressing** Nate said that Jason previously had brought to his attention some areas that have some addressing issues but are part city, part county. Nate said they may want to look at those areas soon to see if they can work together to clean them up. Mindy said they coordinated with the city of Kalispell in the past to do some similar readdressing work near the new bypass.
- **Meeting Adjourned**
- **Next Meeting: June 4th, 2015 at 10 am**