Addressing Workgroup Meeting Minutes

September 4th, 2014

Present:

Mindy Cochran, Flathead County GIS
Jason Singleton, Flathead County 911 Center
Necile Lorang, City of Whitefish
Aaron McConkey, City of Kalispell

- **City Vs. County Addressing – could there be one addressing policy that both city/county follow?**
    - Discussion was held relative to the differences in the city (where addresses are based off of where the front door faces) and in the county (where addresses are based off of where the driveway/access comes off). Aaron pointed out that there is a property by the highway bypass that is getting annexed into the city that is addressed off of the access and not where the front door is, but he said they will not mess with the address there.
    - Aaron said that their tax assessment system is done based on the frontage of feet a property has against the road they are addressed off of. He said people like to be addressed off of the street where they have the shortest linear feet so the taxes are less.
    - Aaron was interested to know if there was a limitation on the length of the road name. He said they have some really long road names which creates problems – if it needs to be on two signs, it gets expensive. If they try to put it all on one sign, it catches wind. Mindy said there is a limitation, specifically: the county resolution states that a road name shall not exceed more than twenty characters including spaces and the road name suffix abbreviation.
    - There was discussion about duplicate road names. The county resolution states that "no proposed road name shall be approved which begins with a word that appears as the first word in five or more official road names." The cities do not allow duplicate road names.
    - Jason stated that the common names table does not work that well (i.e. Highway 2 vs. Idaho St.)
    - Since Aaron and Necile were open to the idea of adopting one addressing policy, it was decided to review the county's resolution in more detail at the December meeting and re-assess.
- **Other topics:**
    - Necile asked if she needed to send city annexations to GIS. Mindy said that they watched for the annexations through DocPro so there was no need. Necile said that she would check to see if there have been any zoning changes recently and would send those over if so. Mindy said all three of the cities have been maintaining their own GIS data for zoning and that they just send the GIS data when there are updates. Mindy said Peter Petri has recently sent updates for the city of Whitefish. Mindy asked for input from the others on expanding this addressing workgroup to include other editors of GIS data, such as the GIS editors for the zoning data. Mindy said there really wasn't any forum for meeting about GIS/zoning with the cities currently. Necile thought maybe we could start inviting others. Mindy asked Aaron was the plan was for zoning in the city of Kalispell, since Cookie is retiring. Aaron said he doesn't know what the plan is to replace Cookie, and that she moved her retirement date back to December. He said there have been a lot of changes in staff in the city.
    - Necile mentioned that since we have been using the GIS addresses to populate the Land System property addresses, that the property master files have been sorted alphabetically by road

name instead of numerically by address and wondered if they could be produced the old way as well. Mindy said she would ask Larry about it.
    - Jason said things are going well at 911. He is upgrading to Windows 7 and working on cleaning out some addresses in Clink that are in error. There were 4054 911 calls in August.
- **Schedule for future meetings**
    - Due to some scheduling changes, we needed to change the time of these meetings. We discussed it and opted to move future meetings up to 10 am on the first Thursday of every 3 months.
- **Next Meeting: Dec 4th, 2014 at 10 am**
- **Meeting Adjourned**