



Flathead County Fairgrounds
265 N Meridian Rd.
Kalispell, MT 59901
406-758-5810 p 406-758-2146 f

Questions and Answers regarding:
RFP for Engineering Services – Fairgrounds Infrastructure Design

1. What is the target budget for the project?

The target budget is: Design - \$60,000, Infrastructure - \$195,000, Asphalt & resurfacing - \$130,000 for a total target budget of \$385,000.

2. Is Attachment 1 - #23 Option A drawn by Populous, available to the selected Engineer as an AutoCAD or other scaled drawing?

No. The concept drawing by Populous is not in AutoCAD or to scale unfortunately. We have a few scale drawings of the current facilities that we'd be happy to provide or can obtain from the County GIS folks.

3. Do the Fairgrounds have a relationship with an Engineering firm or group that we are leaning towards?

No. This process is completely unbiased and open. All proposals will be scored on their submitted materials and merit in accordance with the evaluation points listed in the RFP.

4. Will there be interviews? If so, when will they be held?

Possibly. We've reserved that option for proposals that may be close in points or qualifications and the evaluation committee will make that decision after reviewing the submitted packets.

5. Please clarify the number of pages allowed in our RFP response?

It is the intent of this statement (page 5), should not shall, in the RFP to keep all proposals "manageable" and score them on quality rather than quantity of information. We encourage proposers to keep the overall proposals to 20 total pages (not including cover or resumes). Proposals that exceed this guideline may cause the reviewer(s) to miss critical information as outlined in the evaluation criteria.

6. Are additional concept plans and/or planning documents available for review?

Yes. We will have on display at the pre-proposal meeting the LiDAR/Topography mapping work done in 2011, aerial photos and maps, and historical infrastructure maps. Copies and electronic files of these will be available to the contracted proposer.

(over)

7. It appears most of the underground work will occur in the existing “food court” area and north. Can or will the food court buildings be moved for construction of underground utilities if needed?

At this time, the answer is we are not planning on moving the buildings. We should plan around them the best we can. There should be room in front and to the rear (east and west) of the existing stands to accomplish the work needed, if I am incorrect about what needs to go where. The building(s) are semi-portable and could be moved and then relocated if required.

8. The time frame to have finalized design and construction document due isn't realistic. Is there any flexibility?

Yes. The fairgrounds are attempting to have construction work happen in May through July of this year. This window works well for our event schedule and better prepares us for the annual NW Montana Fair in August. If this is not realistic, proposers should note that and provide a more realistic schedule in their proposal.