

NAME: _____

4-H Camp Counselor Job Description
Review with parents, sign and return

Responsibilities:

1. Group supervision of campers with attention to all of the following: program, health, happiness, discipline, cleanliness, safety, routine duties, character and skill development.
2. Be concerned for the social adjustment of EVERY camper.
3. Help campers plan, carry out and evaluate projects and activities.
4. Promote camper participation in ALL activities.
5. Assist campers with housekeeping chores.
6. Take turns with other counselors for various responsibilities.
7. Teach or assist with camp programs and encourage camper participation.
8. Exhibit personal habits, health, dress, speech, table etiquette and relationships with other staff that serve as a beneficial model to campers.
9. Set a good example in ALL you do at camp. Camp is a fun learning experience.
10. Work with the camp directors and other camp staff to iron out difficulties with facilities, programs and campers.
11. Help develop, carry out and evaluate a camp program that reflects the goals of camping and the 4-H pledge.
12. Follow all guidelines, policies & procedures, and complete other duties as assigned.

Counselor Rules and Regulations:

In order to have a safe, healthy camp that is a good experience for everyone, counselors will **NOT**:

1. Use objectionable language.
2. Engage in or permit verbal or non-verbal put-downs of others.
3. Permit destruction of nature in any form (breaking of branches on live trees, picking protected wildflowers/other plants, carving trees, killing or torturing animals, etc.).
4. Permit vandalism of property in any form.
5. Permit any kind of littering.
6. Engage in or permit excessive “horseplay” or physical “rough-housing” with campers.
7. Make threats that are unwise to carry out or administer physical punishments.
8. Be under the influence of or in possession of any drugs, alcohol or tobacco products.
9. Engage in inappropriate physical contact with other counselors and/or campers.

10. Make or permit inconsiderate noise and disturbance in the cabins after “lights out” and before wake up time.
11. Drink soda, eat snacks or have any special privileges in front of the campers when they are not allowed to have them.
12. Wear T-shirts, caps or clothing that advertise alcohol, tobacco or anything offensive. Wear bandanas, hats or clothing that would suggest gang symbols or membership.

Qualifications:

1. Personnel

- a. At least 13 years of age, as of Oct. 1 of the beginning of the 4-H year.
- b. Demonstrate emotional maturity and stability to guide in decisions and to accept criticism.
- c. Be self-confident and able to take a leadership role, without “melting” under pressure.
- d. Be interested in the camp, its traditions and ideals; events and activities; the campers, their ideas, undertakings and problems.
- e. Ability to sense and assume responsibility without having to be told everything.
- f. Complete application, interview process and have received acceptance letter.
- g. Ability to work as a team member with other counselors and adult staff members.
- h. Dedication to working with children and working in a group setting.
- i. Responsible, friendly, enthusiastic, patient and willing to learn.
- j. Participation in counselor training.

2. Education and experience

- a. Previous organized camp experience is helpful.
- b. Leadership experience in working with children.

As a 4-H camp counselor, I agree to fulfill the responsibilities listed above, comply with all rules and regulations listed and meet the following behavior expectations:

1. *Counselors are not to leave the camp without permission*
2. *Counselors are to maintain the curfew designated by camp directors.*
3. *Counselors will stay with their campers at all times (day and night) unless otherwise assigned.*
4. *Counselors will not use inappropriate language. (If you have a question about “inappropriate language,” ask to discuss this at counselor training.)*

Youth Signature

Date

I agree to permit my son or daughter to participate as a camp counselor under the direction of the Flathead County and Lincoln County Extension Agents. I understand that I will be notified at the time of violation of these or other rules, and that my son/daughter may be dismissed from counseling at that time. If dismissed from counseling, I agree to pay the total weekly camp fee of \$110.

Parent Signature

Date