

CANDIDATE'S MANUAL

2012

FLATHEAD COUNTY ELECTION DEPARTMENT



HIGHLIGHTS

- * CANDIDATE FILING INFORMATION
- * 2012 ELECTION CALENDAR
- * CAUCUS GUIDELINES
- * COMMISSIONER OF POLITICAL PRACTICES
- * FORMS AND NOTICES

**FLATHEAD COUNTY
CANDIDATE MANUAL**

2012

**ELECTION ADMINISTRATOR
PAULA ROBINSON
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**ELECTION SERVICES MANAGER
MONICA EISENZIMER
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MISSION STATEMENT

Protect and promote accurate and impartial free and open elections while encouraging active participation by all citizens of Flathead County

CANDIDATE FILING INFORMATION

In a partisan election, an elector may not file a declaration for more than one party.

A candidate may not file for more than one public office. This does not include precinct committeemen and committeewomen candidates.

CANDIDATES FOR FEDERAL AND STATE OFFICE

Contact the Secretary of State Office in order to determine eligibility and/or file for Federal and State offices.

OFFICES & FILING FEES FOR THE 2012 BALLOT TO BE FILED WITH THE SECRETARY OF STATE

1-800-884-8683 ~ <http://sos.mt.gov>

Anyone who wishes to run in the primary election as a member of a qualified political party, for any of the offices listed below, must file with the Secretary of State's Office anytime between 8 a.m. on January 12th and 5 p.m. on March 12, 2012. Filing forms and fee amounts are available from the Secretary of State's office.

- **United States President and United States Vice President** – (4 year term) Candidates must be at least 35 years old, a natural born citizen, and a US Citizen for at least 14 years.
- **United States Senator** – (6 year term) candidates must be at least 30 years old, a U.S. citizen for at least 9 years, and a resident of Montana.
- **United States Representative** – (2 year term), candidates must be at least 25 years old, a U.S. citizen for at least 7 years, and a resident of Montana.
- **Montana Governor and Lieutenant Governor** – (4 year term) Candidates must be at least 25 years old, a US Citizen, and a resident of Montana for at least 2 years.
- **Secretary of State** – (4 year term) Candidates must be at least 25 years old, a US Citizen, a resident of Montana for at least 2 years, and a practicing attorney for at least 5 years.
- **Attorney General** – (4 year term) Candidates must be at least 25 years old, a US Citizen, a resident of Montana for at least 2 years, and a practicing attorney for at least 5 years.
- **State Auditor** – (4 year term) Candidates must be at least 25 years old, a US Citizen, and a resident of Montana for at least 2 years.
- **Superintendent of Public Instruction** – (4 year term) Candidates must be at least 25 years old, and a resident of Montana for at least 2 years preceding election. A candidate shall have such educational qualifications as are provided by law.
- **Clerk of Supreme Court** – (6 year term)
- **Supreme Court Justice #5** – (8 year term)
- **Supreme Court Justice #6** – (8 year term) Candidates must be at least 18 years old, a US Citizen, a resident of Montana for at least 2 years, and a practicing attorney for at least 5 years.

- **District Court Judge, District 11, Department 1** - (6 year term) Candidates must be at least 18 years old, a US Citizen, a resident of Montana for at least 2 years, and a practicing attorney for at least 5 years.
- **District Court Judge, District 1, Department 2**

STATE SENATOR [FILING FEE - \$15] – 4 year terms, Candidates must be at least 18 years old, a resident of Montana for at least 1 year, and a resident of the county and/or district they seek to represent for at least 6 month preceding the election.

Flathead County Senate Districts on the 2012 ballot are:

- District 2
- District 3
- District 6 – Precinct 24

STATE REPRESENTATIVE [FILING FEE - \$15]– 2 year term, seats are available in all 100 districts. Qualifications are the same as for State Senator. Flathead County has Representative Districts 3-11.

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**GENERAL QUALIFICATIONS FOR COUNTY OFFICE**

A person is not eligible for a county office who at the time of election is not:

- (1) of the voting age required by the Montana constitution;
- (2) a citizen of Montana; and
- (3) (a) an elector of the county in which the duties of the office are to be exercised; or  
 (b) in the case of an office consolidated between two or more counties, an elector in one of the counties in which the duties of the office are to be exercised.

**FILING FEES**

13-10-202 MCA: Filing fees are as follows:

1. For offices having an annual salary of \$2,500 or less and candidates for the legislature, \$15
2. For county offices having an annual salary of more than \$2,500, 0.5% of the total annual salary;
3. For other offices having an annual salary of more than \$2,500, 1% of the total annual salary;
4. For offices in which compensation is paid in fees, \$10
5. For officers of political parties, presidential electors, and officers who receive no salary or fees, no filing fee is required.

13-10-204(2), MCA: A write-in candidate who was exempt from filing a declaration of intent under [13-10-211](#) shall, at the time of filing the declaration of acceptance, pay the filing fee specified in [13-10-202](#) or, if indigent, file the appropriate documents described in [13-10-203](#).

**FILING FEES FOR COUNTY OFFICES 2012  
13-10-202**

**FILING OPENS JANUARY 12, 2012 AND CLOSSES MARCH 12, 2012**

**PRECINCT COMMITTEE PEOPLE DO NOT PAY FILING FEES**

**CLERK OF DISTRICT COURT – (4 year term) Filing Fee: \$284.19**

**COUNTY COMMISSIONER – (6 year term) District #1, Northern part of County, residency within the district for 2 years preceding the election. Voted on countywide.**

**Filing Fee: \$294.19**

**PRECINCT COMMITTEE-MEN & WOMEN NO FEE**

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HOW TO FILE

In order for a candidate's name to be placed on the ballot, the candidate must file a **DECLARATION OF NOMINATION**. The forms are available:

1. At the Flathead County Election Department
2. By downloading a copy from the Flathead County Election Department website at <http://flathead.mt.gov/election>

If you are a candidate and are mailing the **Declaration of Nomination** we suggest that:

- * You make sure that your signature on the Declaration of Nomination is notarized.
- * You enclose the appropriate filing fee in a check or money order.
- * You make 2 copies of the Declaration of Nomination.

Every candidate (except precinct committeemen and women) must file with the Commissioner of Political Practices.
<http://politicalpractices.mt.gov>

update with information from legislative changes

2012 Election Calendar

JANUARY

12 **FIRST DAY FOR CANDIDATES TO FILE**

FEBRUARY

5 Republican Party Presidential Preference Caucus

MARCH

?? Deadline for presidential petitions for nomination to be turned into county election administrators for verification (at least one week before final filing deadline)
Petition to form a new political party due at election administrator office
Deadline for nomination petitions from independent and minor party candidates for partisan elections to be submitted to county election administrators for verification of signatures. (at least one week before filing deadline). Individuals cannot file for nonpartisan offices as independent or minor party candidates.

12 **5:00 p.m. LAST DAY AND TIME FOR CANDIDATES TO FILE**

Last day for candidates to withdraw from the primary election.

APRIL

25 5:00 p.m. Deadline for write-in candidates to file a declaration of intent for the primary election.

MAY

5- Close of regular voter registration. An application for voter registration properly executed and postmarked on or before the day regular registration is closed must be accepted as a regular registration for 3 days after close.

JUNE

2 NOON – last day and time for application to be made for absentee ballot
NOON – Election administrators shall close late registration at noon on the day before election day, and reopen late registration on election day.

3 **PRIMARY NOMINATING ELECTION**

9 3:00 p.m. Counting of provisional ballots. Deadline to receive Federal Write-in Absentee ballots that were sent by overseas US Electors by 8 p.m. on Election day.

- 20 Deadline for submitting constitutional and statutory initiative petitions for the 2008 general election to election administrator for certification of signatures; last day for withdrawal of signatures (no later than 4 weeks before filing deadline with the SOS.

AUGUST

- 11 Last day for candidates to withdraw from general election.

SEPTEMBER

- 26 5:00 p.m. Deadline for write-in candidate running for an office must file a declaration and pay a filing fee at the time of filing, in order for the candidate's write-in votes to be counted. However, if an election is held and a write-in candidate is qualified for and seeks the office for which the candidate is written in, a write-in candidate for an office for which no candidate has filed does NOT have to file a declaration in order for the candidate's write-in votes to be counted.

OCTOBER

- 6 Close of regular voter registration for General Election. An application for voter registration properly executed and postmarked on or before the day regular registration is closed must be accepted as a regular registration for 3 days after regular registration is closed.

NOVEMBER

- 3 Noon – last day and time for application to be made for absentee ballot
Noon – Election administrators shall close late registration at noon on the day before election day, and reopen late registration on election day. Any elector wishing to register after noon on the day before election day may do so by submitting a voter registration application at the county election administrator's office the day before election day during polling hours, and appearing at the county election office on election day in order to vote.
- 4 **GENERAL ELECTION.**
- 10 3:00 p.m. Counting of provisional ballots. Deadline to receive Federal Write-in Absentee ballots that were sent by overseas US Electors by 8 p.m. on Election Day.



MONTANA 2012 CANDIDATE CALENDAR

Montana Secretary of State Linda McCulloch

Elections and Government Services Division

sos.mt.gov • soselections@mt.gov

DEADLINE	<i>*Deadline is 5:00 p.m. on specified day unless otherwise noted</i>	STATUTE
January 12	First day for candidates to file for office	13-10-201
March 5	Deadline for independent, minor party, indigent, new political party and major party presidential signed petitions to be submitted to election administrators; additional signatures (if necessary) may be submitted up to the March 12 deadline for filing	13-10-405 13-10-503 13-10-601
March 12	Deadline for candidates to file for office	13-10-201
	Deadline for candidates to withdraw primary election candidacy	13-10-325
	Deadline for county election administrators to file verified independent, minor party, indigent, new political party, and major party presidential petitions with Secretary of State	13-10-201 13-10-503 13-10-601
Within 5 days of filing for office	Candidates must file appropriate paperwork with Commissioner of Political Practices in order for their names to appear on ballot	13-37-201
After March 12	Election administrators determine whether nonpartisan primary local elections and parties' primary local elections need to be held	13-10-209 13-14-115
April 27	Deadline for write-in candidates to file a Declaration of Intent for the primary election	13-10-211
May 6	Legislative candidates must live in appropriate legislative district (for 6 months next preceding General Election)	Article V Section 4, MT Const.
June 5	PRIMARY NOMINATING ELECTION	13-1-107(1)
By June 19	County canvass completed, official results are certified	13-15-401
Within 5 days of official canvass	Deadline for candidates to initiate contest of primary election nomination (after county or state canvass, as applicable)	13-36-102(1)
	Deadline for unsuccessful primary election candidates to apply for a recount (after county or state canvass, as applicable)	13-16-201 13-16-301
Within 10 days of official canvass	Deadline for successful primary write-in nominees to file a written Declaration of Acceptance (after county or state canvass, as applicable)	13-10-204
By July 2	State canvass must be completed, official results are certified	13-15-502
August 13	Deadline for candidates to withdraw general election candidacy	13-10-325
August 15	Deadline for presidential independent and presidential minor party candidates to submit signed petitions for nomination to county election administrators; additional signatures (if necessary) may be submitted up to the August 22 deadline	13-10-504
August 22	Deadline for presidential independent and presidential minor party candidates to file declaration for nomination with the Secretary of State	13-10-504
	Deadline for county election administrators to file verified presidential independent and presidential minor party candidates' petitions with Secretary of State	13-10-504
September 28	Deadline for write-in candidates to file a Declaration of Intent for the general election	13-10-211
November 6	FEDERAL GENERAL ELECTION	13-1-104(1)
By November 20	County canvass completed	13-15-401
Within 5 days of official canvass	Deadline for unsuccessful general election candidates to apply for a recount (after county or state canvass, as applicable)	13-16-201 13-16-301
Within 10 days of official canvass	Deadline for successful general write-in candidates to file a written Declaration of Acceptance (after county or state canvass, as applicable)	13-10-204
By December 3	State canvass must be completed, official results are certified	13-15-502



GENERAL INFORMATION FOR CANDIDATES

Montana Secretary of State Linda McCulloch
Elections and Government Services Division
sos.mt.gov • soselections@mt.gov

Filing for Office

Pursuant to [13-10-201](#), MCA, in a partisan election, an individual may not file a Declaration for Nomination or a Declaration of Intent for more than one political party. A candidate may not file for more than one public office. (This does not include precinct committeemen and committeewomen candidates.) Individuals cannot file for nonpartisan offices as independent candidates or as political party candidates.

Candidates who file with the Secretary of State (except write-in candidates) can file online at sos.mt.gov/Elections/Filing or can download filing forms at sos.mt.gov/Elections/Filing beginning when the candidate filing period opens.

Filing Fees

Under [13-10-202](#), MCA:

- (1) for offices having an annual salary of \$2,500 or less and candidates for the legislature, \$15;
- (2) for county offices having an annual salary of more than \$2,500, 0.5% of the total annual salary;
- (3) for other offices having an annual salary of more than \$2,500, 1% of the total annual salary;
- (4) for offices in which compensation is paid in fees, \$10;
- (5) for officers of political parties, presidential electors and officers who receive no salary or fees, no filing fee is required.

Write-in Candidates

Pursuant to [13-15-206](#), MCA, a write-in vote may only be counted if the oval, box, or other designated voting area on the ballot is marked.

For a primary election, declared write-in candidates for partisan offices file as party candidates; for a general election write-in candidates do not file with a partisan, nonpartisan or independent designation.

Under [13-10-211](#), MCA, if there are declared candidates for a position, a write-in candidate running for an office must file a Declaration of Intent and pay the filing fee at the time of filing, in order for the candidate's write-in votes to be counted. However, if an election is held and a write-in candidate is qualified for and seeks the office for which the candidate is written in, and no candidate has filed for the office (including any declared write-in candidate), a Declaration of Intent does not have to be filed for the write-in votes to be counted.

Under [13-10-204](#), MCA, in order to accept a primary nomination, a write-in nominee must file a written Declaration of Acceptance; have received at least 5% of the total votes cast for the successful candidate for the same office at the last general election; comply with [13-37-126](#), MCA; and have paid the filing fee at the time of filing, unless claiming indigency under [13-10-203](#), MCA, or if exempt from filing under [13-10-211\(7\)](#), MCA (in which case the candidate shall pay the filing fee at the time of nomination).

Under [13-15-111](#), MCA, a write-in candidate who receives the most votes in a general election must file a written Declaration of Acceptance; comply with the provisions of [13-37-126](#), MCA; and pay the filing fee if not already required to have paid it at the time of filing, or if claiming indigency comply with [13-10-203](#), MCA.

Term Limits

For information on term limits, visit sos.mt.gov/Elections/Term_Limits.

Campaign Finance - Commissioner of Political Practices

Statement of Candidate Form must be filed with the Commissioner of Political Practices within 5 days of filing for office. This form may be found at politicalpractices.mt.gov.

Information for filing reports of campaign contributions and expenditures is provided by the Commissioner of Political Practices. You may contact the Commissioner's office at 406-444-2942.



Declaration for Nomination and Oath of Candidacy - County and Municipal offices

Declaration and Oath for Primary Election to be Filed with County Election Administrator

Filing for office of: _____ Name of Political Party _____ Nonpartisan
Full name of office including district and/or department numbers if applicable

Candidate Name (printed exactly as it should appear on the ballot):

Mailing Address: _____ City _____ Zip _____
Street or PO Box

Residence Address: _____ City _____ Zip _____
Street

County of Residence: _____ Home Phone: _____ Work Phone: _____

Email Address: _____ Website Address: _____

FILING FEE – FEE MUST BE PAID BEFORE FILING IS VALID:

Candidate Filing Fee, if applicable, in the amount of \$ _____ is hereby submitted with this Declaration and Oath of Candidacy.

OATH OF CANDIDACY - CANDIDATE MUST SIGN IN THE PRESENCE OF A NOTARY PUBLIC OR AN OFFICER OF THE OFFICE WHERE THIS FORM IS FILED:

I hereby affirm that I possess, or will possess within constitutional and statutory deadlines, the qualifications prescribed by the Constitution and laws of the United States and the State of Montana.

Signature of Candidate

Date

NOTARY OR AUTHORIZED OFFICER

State of Montana
County of _____

Signed and sworn to before me this _____ day of _____, 20____ by _____
Printed Name of Candidate

Seal/Stamp

Signature of Notary or Public Official

[Montana notaries must complete the following if not part of stamp at left]

Printed Name of Notary Public

Notary Public for the State of _____

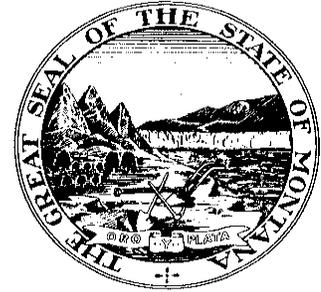
Residing at: _____

My commission expires: _____, 20____

Where to file for Flathead County, City and most Local District offices:
Flathead County Election Department
800 S Main St
Kalispell, MT 59901

THE STATE OF MONTANA

COMMISSIONER OF POLITICAL PRACTICES
1205 Eighth Avenue
Post Office Box 202401
Helena, MT 59620-2401
TELEPHONE: 406-444-2942
FAX NUMBER: 406-444-1643
WEBSITE: www.politicalpractices.mt.gov



E-MAIL ADDRESS REQUEST

FORM C-1-A STATEMENT OF CANDIDATE

We are continuing to make efforts to reduce agency operating costs. To complement these efforts, I am requesting that each candidate filing a form C-1-A Statement of Candidate provide, if available, their e-mail address and their treasurer's e-mail address. Thereafter, communications from this office will be electronic. To go completely paperless, simply navigate to our Featured Online Services from our homepage, and use our new on-line candidate filing forms.

Thank you for your assistance.

David B. Gallik
Commissioner

July, 2011

COMMISSIONER OF POLITICAL PRACTICES
1205 Eighth Avenue
Post Office Box 202401
Helena, MT 59620-2401
TELEPHONE: 406-444-2942
FAX NUMBER: 406-444-1643
WEBSITE: www.politicalpractices.mt.gov



INSTRUCTIONS (Revised 01/10) FORM C-1-A STATEMENT OF CANDIDATE

WHO IS REQUIRED TO FILE A FORM C-1-A?

- All candidates campaigning for county and municipal offices must file a Form C-1-A.
- All candidates campaigning for school trustee offices in first-class districts located in counties with populations of 15,000 and more or in county high school districts having student enrollments of 2,000 or more must file a Form C-1-A.

WHAT INFORMATION IS TO BE REPORTED?

Pursuant to Montana Code Annotated §§§ 13-37-201, 13-37-202, and 13-37-205, the following information is required to be reported:

- full name, complete mailing address, and complete street address of the treasurer;
- full name, complete mailing address, and complete street address of any deputy treasurer; and
- full name and complete address of the depository in which the campaign account is located.

Please note:

- *A candidate may appoint himself or herself as the campaign treasurer or deputy treasurer. Such an appointment subsequently may be changed by filing an amended Form C-1-A.*
- *The treasurer of a candidate's campaign is responsible for keeping detailed accounts of all contributions received and expenditures made by the campaign.*
- *The treasurer of a candidate's campaign is the individual to whom correspondence and notices will be sent unless the Commissioner's office is otherwise directed.*
- *A separate bank account must be established for a campaign in which any funds, including the candidate's personal funds, will be received or spent, that is, if Box B or C is checked on the Affidavit of Reporting Status on Form C-1-A.*

In accordance with 44.10.407 Administrative Rules of Montana, if Box B has been checked and more than \$500 subsequently is received and/or expended, an initial financial report (Form C-5) must be filed within five (5) days of exceeding \$500 and financial reports must be filed according to schedule.

WHEN MUST A FORM C-1-A BE FILED?

A Form C-1-A must be filed within five (5) days after receiving or spending money, appointing a campaign treasurer, or filing for office, whichever occurs first.

WHERE MUST A FORM C-1-A BE FILED?

- One copy is to be filed with the Commissioner of Political Practices at the address above. The report may be faxed provided the original report is submitted to the Commissioner immediately thereafter. The Commissioner's fax number and mailing address are provided above.
- One copy is to be filed with the Election Administrator of the candidate's resident county or, in the case of a school election, with the district clerk.
- One copy is to be retained for the candidate's records.

COMMISSIONER OF POLITICAL PRACTICES

1205 Eighth Avenue
Post Office Box 202401
Helena, MT 59620-2401
TELEPHONE: 406-444-2942
FAX NUMBER: 406-444-1643
WEBSITE: www.politicalpractices.mt.gov

Form C-1-A (Revised 07/11)

Statement of Candidate

TO BE FILED by CANDIDATE for COUNTY, MUNICIPAL or SCHOOL OFFICE

ORIGINAL FILING AMENDED FILING

FOR OFFICE USE ONLY
Date Received and Postmark Date

TYPE OR PRINT IN INK ALL INFORMATION WITH EXCEPTION OF SIGNATURE

FULL NAME OF CANDIDATE _____
COMPLETE DESCRIPTION OF OFFICE SOUGHT _____
PARTY AFFILIATION, if any _____ COUNTY OF RESIDENCE _____
COMPLETE MAILING ADDRESS _____
(Including City, State, Zip Code)
COMPLETE STREET ADDRESS _____
(Including City, State, Zip Code)
E-Mail Address (Please Print) _____ Home Telephone Number _____ Work Telephone Number _____ Facsimile Number _____

FULL NAME OF CAMPAIGN TREASURER _____
(Must be registered to vote in Montana)
COMPLETE MAILING ADDRESS _____
(Including City, State, Zip Code)
COMPLETE STREET ADDRESS _____
(Including City, State, Zip Code)
E-Mail Address (Please Print) _____ Home Telephone Number _____ Work Telephone Number _____ Facsimile Number _____

FULL NAME OF DEPUTY TREASURER, if any _____
(Must be registered to vote in Montana)
COMPLETE MAILING ADDRESS _____
(Including City, State, Zip Code)
E-Mail Address (Please Print) _____ Home Telephone Number _____ Work Telephone Number _____ Facsimile Number _____

CAMPAIGN ACCOUNT INFORMATION
FULL NAME OF BANK _____
COMPLETE ADDRESS _____
(Including City, State, Zip Code)

AFFIDAVIT OF REPORTING STATUS (Check one) *If B or C box is checked, a treasurer and bank must be designated.*
A I certify that I will not receive or expend any funds (including personal funds) in support of my candidacy for above office.
B I certify that I expect the total amount of contributions or expenditures will not exceed \$500 (including personal funds); however, if more than \$500 is received and/or expended, within 5 days of reaching this threshold I will file an initial financial report (form C-5) and I will file additional financial reports according to schedule.
C I expect to receive contributions and/or make expenditures exceeding \$500 (including personal funds). I will file financial reports (form C-5) according to schedule.

CERTIFICATION: I hereby verify that the foregoing statements are true and correct.
Candidate's Signature _____ Date _____

COMMISSIONER OF POLITICAL PRACTICES
 1205 Eighth Avenue
 Post Office Box 202401
 Helena, MT 59620-2401
 TELEPHONE: 406-444-2942
 FAX NUMBER: 406-444-1643
 WEBSITE: www.politicalpractices.mt.gov

FOR OFFICE USE ONLY
 Date Received and Postmark Date

FORM C-5 (Revised 08/08)
CANDIDATE CAMPAIGN FINANCE REPORT

ORIGINAL FILING

OR

AMENDED FILING

REPORTING PERIOD: From _____ To _____

TYPE OR PRINT IN INK ALL INFORMATION ON THIS FORM EXCEPT CERTIFICATION SIGNATURE

<p>_____ FULL NAME OF CANDIDATE</p> <p>_____ COMPLETE MAILING ADDRESS <i>(Include City, State, Zip Code)</i></p>	<p>COMPLETE DESCRIPTION OF OFFICE SOUGHT (Required)</p>	<table border="1"> <tr><td><input type="checkbox"/></td><td>Initial Report</td></tr> <tr><td><input type="checkbox"/></td><td>Periodic Report</td></tr> <tr><td><input type="checkbox"/></td><td>Closing Report</td></tr> <tr><td><input type="checkbox"/></td><td>No transactions in period</td></tr> </table>	<input type="checkbox"/>	Initial Report	<input type="checkbox"/>	Periodic Report	<input type="checkbox"/>	Closing Report	<input type="checkbox"/>	No transactions in period
<input type="checkbox"/>	Initial Report									
<input type="checkbox"/>	Periodic Report									
<input type="checkbox"/>	Closing Report									
<input type="checkbox"/>	No transactions in period									
<p>CASH SUMMARY: MONEY RECEIVED AND SPENT</p> <p>1. CASH IN BANK – Balance from previous report..... \$ _____</p> <p>2. RECEIPTS – Total received and deposited this period from Schedule A..... \$ _____</p> <p>3. CORRECTIONS – Addition or subtraction from Schedule D (Circle: + or --) _____ Subtotal..... \$ _____</p> <p>4. EXPENDITURES – Total paid out this period from Schedule B..... -- \$ _____</p> <p>5. CASH IN BANK – Ending balance this report..... \$ _____</p>	<p>PRIMARY</p> <p>\$ _____</p> <p>\$ _____</p> <p>+ -- \$ _____</p> <p>\$ _____</p> <p>-- \$ _____</p> <p>\$ _____</p>	<p>GENERAL</p> <p>\$ _____</p> <p>\$ _____</p> <p>+ -- \$ _____</p> <p>\$ _____</p> <p>-- \$ _____</p> <p>\$ _____</p>								

CERTIFICATION

I, _____, _____, certify the foregoing report of campaign finances with
 Name Title
 all attachments is complete and correct to the best of my knowledge, in accordance with Montana Code Annotated Title 13, chapter 37.

 Signature

*NOTE: Report **MUST BE SIGNED** by the candidate or candidate's treasurer whose name is on the Statement of Candidate form on file in the office of the Commissioner of Political Practices.*

SCHEDULE A. Receipts – This Reporting Period			In-Kind Description & Value		Cash or Check Amount		Total to Date Amount	
			PRIMARY	GENERAL	PRIMARY	GENERAL	PRIMARY	GENERAL
1. Candidate's Personal Contributions								
2. Contributions Less Than \$35 Each								
3. Loans Creditor's full name/complete mailing address <i>REQUIRED</i>	Occupation & Employer <i>REQUIRED</i>	Loan Date <i>Required</i>						
	_____ Occupation _____ Employer							
	_____ Occupation _____ Employer							
	_____ Occupation _____ Employer							
4. Interest, Rebates, Refunds, Fundraisers, and Other Miscellaneous Receipts (<i>Describe</i>)		Date <i>Required</i>						
TOTAL RECEIPTS THIS PAGE								

SCHEDULE A. Receipts – This Reporting Period (continued)		In-Kind Description & Value		Cash or Check Amount		Total to Date Amount	
		PRIMARY	GENERAL	PRIMARY	GENERAL	PRIMARY	GENERAL
5. Political Action Committee Contributions Committee's <u>full registered name</u> and complete mailing address <u>REQUIRED</u>	Date Received <u>Required</u>						
_____ Registered Name _____ Address _____ City, State, Zip Code							
_____ Registered Name _____ Address _____ City, State, Zip Code							
_____ Registered Name _____ Address _____ City, State, Zip Code							
_____ Registered Name _____ Address _____ City, State, Zip Code							
_____ Registered Name _____ Address _____ City, State, Zip Code							
TOTAL RECEIPTS THIS PAGE							

IF ADDITIONAL PAGES ARE NEEDED, THIS FORM MAY BE REPRODUCED

SCHEDULE A. Receipts – This Reporting Period (continued)	Date Received	In-Kind Description & Value		Cash or Check Amount		Total to Date Amount	
		PRIMARY	GENERAL	PRIMARY	GENERAL	PRIMARY	GENERAL
6. Political Party Committee Contributions Full name & complete mailing address <i>REQUIRED</i>	Date <i>Required</i>						
_____ Name _____ Address _____ City, State, Zip Code							
_____ Name _____ Address _____ City, State, Zip Code							
_____ Name _____ Address _____ City, State, Zip Code							
7. Incidental Committee Contributions Full name & complete mailing address <i>REQUIRED</i>	Date <i>Required</i>						
_____ Name _____ Address _____ City, State, Zip Code							
8. Other Political Committee Contributions Full name & complete mailing address <i>REQUIRED</i>	Date <i>Required</i>						
_____ Name _____ Address _____ City, State, Zip Code							
TOTAL RECEIPTS THIS PAGE							

SCHEDULE A. Receipts – This Reporting Period (continued)							
9. Individual Contributors of \$35 or More <i>REQUIRED:</i> ONE NAME ONLY FOR EACH CONTRIBUTION Full name, complete mailing address, occupation, & employer		In-Kind Description & Value		Cash or Check Amount		Total to Date Amount	
		PRIMARY	GENERAL	PRIMARY	GENERAL	PRIMARY	GENERAL
_____ Name _____ Address _____ City, State, Zip Code	_____ Occupation _____ Employer						
_____ Name _____ Address _____ City, State, Zip Code	_____ Occupation _____ Employer						
_____ Name _____ Address _____ City, State, Zip Code	_____ Occupation _____ Employer						
_____ Name _____ Address _____ City, State, Zip Code	_____ Occupation _____ Employer						
_____ Name _____ Address _____ City, State, Zip Code	_____ Occupation _____ Employer						
TOTAL RECEIPTS THIS PAGE							
TOTAL RECEIPTS THIS REPORTING PERIOD <u>Include ALL of Schedule A (Sections 1 - 9) in this total</u>							

IF ADDITIONAL PAGES ARE NEEDED, THIS FORM MAY BE REPRODUCED

SCHEDULE B. Expenditures – This Reporting Period	Purpose	Date	Amount	
			PRIMARY	GENERAL
1. PETTY CASH Expenditures (TOTAL THIS PERIOD)				
2. All Other Expenditures Full name and complete mailing address of each payee <i>REQUIRED</i>				
_____ Name _____ Address _____ City, State, Zip Code				
_____ Name _____ Address _____ City, State, Zip Code				
_____ Name _____ Address _____ City, State, Zip Code				
_____ Name _____ Address _____ City, State, Zip Code				
_____ Name _____ Address _____ City, State, Zip Code				

TOTAL EXPENDITURES THIS PAGE--INCLUDING PETTY CASH

TOTAL EXPENDITURES THIS REPORTING PERIOD ALL of Schedule B (Sections 1 & 2) in this total

IF ADDITIONAL PAGES ARE NEEDED, THIS FORM MAY BE REPRODUCED

SCHEDULE C. Debts and Loans Not Yet Paid				
Full name and complete mailing address of each creditor <u>REQUIRED</u>	Purpose	Date Incurred	Balance Due	
			PRIMARY	GENERAL
_____ Name _____ Address _____ City, State, Zip Code				
_____ Name _____ Address _____ City, State, Zip Code				
_____ Name _____ Address _____ City, State, Zip Code				

SCHEDULE D. Utilize this section to report <u>corrections</u> to receipts, contributions, and expenditures <u>reported on a prior report.</u>			
Originally Reported on DATE	SCHEDULE	As Originally Reported	Explain Correction

IF ADDITIONAL PAGES ARE NEEDED, THIS FORM MAY BE REPRODUCED

POLITICAL CAMPAIGN CONTRIBUTION LIMITS SUMMARY

October 2011

This guide is just a summary - for complete requirements, see Title 13, Chapters 35 and 37, MCA.

CANDIDATE

To Own Campaign No Limit

INDIVIDUAL *Human Being*

To a Political Party Committee No Limit
To a Political Action Committee No Limit
To a Ballot Issue Committee No Limit
To candidates for Governor/Lt. Governor \$630 per election
To a candidate for Other Statewide Office* \$310 per election
To a candidate for Other Public Office** \$160 per election

POLITICAL COMMITTEE

To a Political Party Committee No Limit
To a Political Action Committee No Limit
To a Ballot Issue Committee No Limit

POLITICAL ACTION COMMITTEE *PAC*

To candidates for Governor/Lt. Governor \$630 per election
To a candidate for Other Statewide Office* \$310 per election
To a candidate for Other Public Office** \$160 per election

Aggregate Limits for Legislative Candidates for the 2010 elections

To a candidate for State Senate \$2,650
To a candidate for State House \$1,600

POLITICAL PARTY COMMITTEE *Aggregate Limits from ALL political party committees*

Please Note: Political Party Committees may not contribute to candidates for judicial offices, i.e. Supreme Court Justice, District Judge, Justice of the Peace.

To candidates for Governor/Lt. Governor \$22,600 per election
To a candidate for Other Statewide Office* \$8,150 per election
To a candidate for Public Service Comm. \$3,260 per election
To a candidate for State Senate \$1,300 per election
To a candidate for Other Public Office** \$800 per election

Excluding PSC and State Senate

CORPORATION

May contribute only to a Ballot Issue Committee

May *not* contribute

To a candidate
To a political party committee
To a committee that supports or opposes a candidate *PAC*

* Other Statewide Offices

Attorney General, Secretary of State, State Auditor, Superintendent of Public Instruction, Supreme Court Justice, Clerk of the Supreme Court

** Examples of Other Public Office

State District—Public Service Commissioner, State Senate, State House, and District Judge

County—All County elected Officials

City—All City elected officials

School—All School District Trustees

County Candidates

Candidate Finance Report Calendar

2012

Primary and General Elections

Report form C-5 must be filed for each reporting period to disclose all transactions, if any that occurred during the specific reporting period.

Filing Deadline	Reporting Period
May 24 th	Pre-Primary/ Date of first contribution through May 19 th
Within 48 hours	File only if a \$100 contribution from a single source is received between May 20 th and June 5 th
June 25 th	Post Primary/May 20 th through June 20 th
October 25 th	Pre-General/June 21 st through October 20 th
Within 48 hours	File only if a \$100 contribution from a single source is received between October 20 th and November 6 th
November 26 th	Post General/October 21 st through November 21 st <i>(May also be the closing report if all debts are paid and no more campaign activity is anticipated; otherwise a closing report must be filed later.)</i>

CAMPAIGN SIGNS

IN CITY LIMITS

COLUMBIA FALLS

Signs supporting a candidate or event may be erected not more than thirty (30) days prior to the event or election, and must be removed not more than one week after. Signs may be 12 square feet in size.

KALISPELL

Signs that do not require permits - signs advocating support for a candidate or ballot issue; individual signs not to exceed six (6) square feet per sign face in residential districts and thirty two (32) square feet per sign face in other districts and erected not more than thirty (30) days prior to, and removed not more than fourteen (14) after, the election or event to which the sign pertains.

Kalispell Municipal Code 27.22.050

WHITEFISH

CAMPAIGN SIGN STANDARDS

A campaign sign advertises for a candidate for public office or an election measure on an upcoming ballot.

This type of sign does not require any special permit from the city, provided they meet the following standards:

- Must be located wholly on private property;
- May not exceed 32 square feet per sign;
- May not be placed more than ninety (90) days before an election; and
- Shall be removed within seven (7) days after the election.

POLITICAL SIGN STANDARDS

A political sign expresses a political or social position, as opposed to supporting a political candidate or election measure. This type of sign does not require any special permit from the city, provided they meet the following standards:

- Must be located wholly on private property;
- Shall not exceed 32 square feet on commercial or industrial property or 16 square feet on residential property.

PROHIBITED SIGNS

No sign may be:

- Located within the city or state rights-of-way or attached to public property (such as: power poles, streetlights, trees, fences, bridges, curbs, sidewalks, park benches or other locations on public property);
- Animated, rotating, flashing or blinking signs, strobe lights, etc.;
- Imitate or resemble official traffic or government signs or signals;
- Internally illuminated;
- Electronically automated changeable copy; or
- A portable reader-board.
- Signs that constitute a traffic hazard are also prohibited.

CAMPAIGN & POLITICAL SIGNS NOT IN COMPLIANCE WITH THESE REQUIREMENTS:

Signs installed out of compliance with Whitefish City provisions or continued after Election Day may be removed by the City without prior notice to the owner of the sign. The city will store these signs and may dispose of them after 30 days notice to the owner, if known.

Sign owners can retrieve their signs from city staff. Contact the Planning Department at 863-2410 or 510 Railway Street.

COUNTY LIMITS – ZONED AREAS ONLY!

Signs must be placed on private property. Check with the Flathead County Planning and Zoning office to verify if property is zoned or not.

Candidates are exempt from a permit if the sign is no larger than 32 square feet or 4'x8'.

Signs cannot be put up earlier than thirty (30) days prior to the election. Signs must be removed no later than 1 week after the election.

If signs are larger or posted for an extended period, a permit must be obtained from the Flathead County Planning and Zoning office.

Flathead County Planning and Zoning
1035 1st Ave W, Kalispell MT 59901
Phone (406) 758-751-8200





CAUTION ON POLITICAL SIGNS

Federal law requires that any sign intended to be read from the highway must be regulated by the state. In Montana, as in other states, controlling signs is the responsibility of the Department of Transportation. Failure to control signs brings the threat of federal sanctions, and can disrupt highway improvement projects.

Political campaign committees, and candidates are being reminded again about restrictions on where their signs can be placed. Signs that are on highway fences, utility poles, and otherwise on state right of way are not allowed, and will be removed by Department of Transportation crews.

It is unsafe, and illegal to drive or park in a ditch along a highway to install a sign on private property. Within 30 days following the applicable election the signs should be removed.

The candidates' cooperation in adhering to the regulations, and statutes will benefit the Department of Highways, and the taxpayers of Montana.

For further information contact:
Outdoor Advertising Control
(406) 444-6068

18.6.246 POLITICAL SIGNS

(1) Signs promoting political candidates or issues shall be placed on private property only and cannot be placed without the permission of the property owner.

(2) Political signs shall not:

(a) be placed in the public right-of-way or on public property;

(b) be attached on public right-of-way fences;

(c) obstruct the view of motor vehicle operators or create a traffic hazard;

(d) be located within 500 feet of an intersection at grade along a primary highway, or within 500 feet of an interchange or rest area on the interstate highway system as measured from the beginning of the pavement widening for the interchange;

(e) be erected or maintained prior to 90 days before the applicable election.

(3) Political signs must be removed within 30 days following the applicable election. The department shall notify the landowner of illegal signs which are not removed within 30 days. The signs shall be removed by the department 24 hours after notification to the landowner. The department shall retain removed political signs for five working days after notification of removal before their destruction. The sign owner may retrieve the signs during this period.

(4) Political signs do not require permits and are not subject to permit fees.

History: [75-15-121](#), MCA; [IMP](#), [75-15-111](#), MCA; [NEW](#), 1996 MAR p. 1855, Eff. 7/4/96; [AMD](#), 2008 MAR p. 2476, Eff. 11/27/08.