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| Cold Holding Log |
| Unit Description/Food Item | Date | Time | Temperature | Corrective Action-if required | Employee Initials/Date | Manager Initials/Date |
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**Instructions:** A designated employee will record the cold holding unit description and/or food item, date, time, air temperature or internal food temperature. If corrective action is necessary the employee will note that corrective action was required. The employee will initial and date the log when the temperature is taken. The manager will review, initial and date the log daily.

Flathead City-County Health Department

Environmental Health Services

406.751.8130 or flatheadhealth.org

