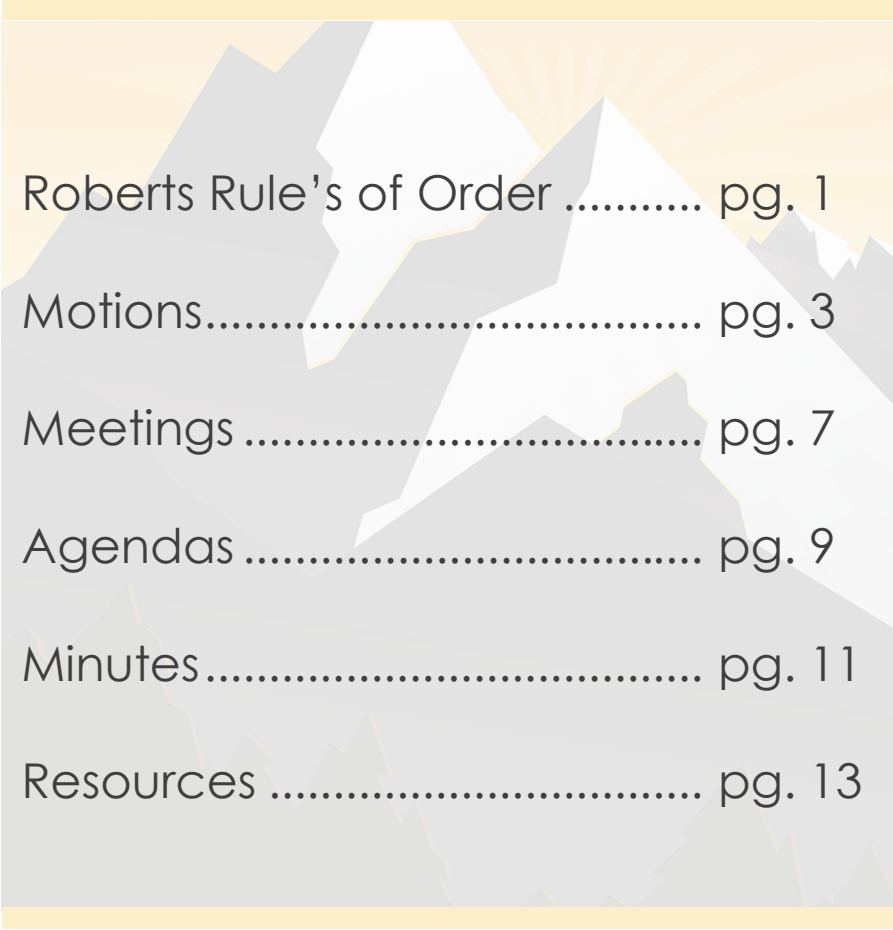


Flathead County Board/Committee Information Book



Planning and Zoning
40 11th Street West, Suite 220
Kalispell, MT 59901

Table of contents



Roberts Rule's of Order	pg. 1
Motions.....	pg. 3
Meetings	pg. 7
Agendas	pg. 9
Minutes.....	pg. 11
Resources	pg. 13

**For Board questions and
communication please contact:**

Planning and Zoning Office

Board Secretary

(406) 751-8200

planning.zoning@flathead.mt.gov

Robert's Rules of Order

The Ten Basic Rules

- 1. The rights of the organization supersede the rights of the individual members.**
- 2. All members have equal rights, privileges, and obligations. Everyone has the right to be heard.**

Those rights are...

 - * To attend meetings
 - * To make motions and speak
 - * To know what the immediately pending question is and to have it restated before a roll call vote is taken.
 - * To full and free discussion of every main motion.
 - * To nominate.
 - * To vote.
 - * To hold office.
- 3. A quorum as defined by the board/Committee by-laws must be present for business to be conducted.**
 - * The chairman should not take the chair until a quorum is present, or there is not a prospect of there being a quorum.
 - * The only business that can be transacted in the absence of a quorum is to take measures to obtain a quorum, or to adjourn.
- 4. A majority decides a question except when basic rights of members are involved, or a rule provides otherwise.**
 - * A 2/3 vote is required for any motion that deprives a member of rights in any way (i.e., cutting off debate).
- 5. Silence gives consent.**
 - * Those members that do NOT vote AGREE to go along with the decision of the majority by their silence.



6. An impartial chairperson must be present.

- * The chairperson allows everyone to voice their opinions, and ensures everyone is seen, heard, and considered.

7. Only one item of business at a time may be considered, and only one person may have the floor at any one time.

- * This gives the chance for a full and fair discussion, dissuades topic tangents, and maintain order.
- * Motions must be related to matters under consideration.
- * Once a member has been “recognized” this individual has been granted “the floor” and may not be interrupted by another member.

8. Motions must receive full debate.

- * The meeting chair may not put a motion to vote if members wish to debate it.
- * Ending the debate can only be cut short by a 2/3rds vote.

9. Once a decision is made, an identical motion may not be brought forward at the same meeting.

- * Such a motion shall be ruled out of order by the meeting chair.

10. Personal remarks in a debate are ALWAYS out of order.

- * Debate should be directed to motions.
- * Debate should NOT be directed to motives, principles, or personalities.

Motions

Motions and Voting

- * Any voting member may make a motion.
 - * Another voting member must “second” the motion.
 - * A motion must be placed prior to being discussed
 - * Positive (action) motions are permitted, negative motions are NOT permitted.
 - * Following discussion, the Board/Committee Chair must call for a roll call vote for the motion on the table
 - * Use motions properly.
 - * Allow motions that are in order.
 - * Have Members obtain the floor properly.
 - * Speak clearly and concisely.
 - * Obey the rules of debate.
 - * Most importantly, ***BE COURTEOUS.***
-

Keep it simple....

Making a Motion

1. A Member obtains the floor and makes a motion. To make a motion: “I move that ...” or “I move to ...”
2. Must be seconded by another member.
 - A second implies that the motion should be discussed by the body – the person who seconds does **not necessarily** support the motion itself.
3. The chair restates the motion: “It is moved and seconded that Are there any questions?”
4. The members debate and discuss the motion.
 - The person who makes the motion has **the first right** to speak to the motion.
5. After the debate, the chair puts the motion to a vote .
6. Roll Call Vote
7. After the vote is tallied, the chair announces the results.

Classes of Motions

1. Main Motion
2. Subsidiary Motion
3. Incidental Motion
4. Privileged Motion

Main Motions

- * A motion is a formal proposal that the entire membership act on or stand on an issue.
 - Any individual member can: move a motion, second a motion, amend motions, debate motions, and vote on motions.
- * A motion contains:
 - Who: the maker of the motion
 - What: the action to be taken
 - Example: "I Move to adopt Staff Report FZC-00-00 as Findings of Fact"
- * Introduce items to the membership for their consideration.
- * They cannot be made when any other motion is on the floor.
- * It takes precedence of nothing, and it yields to all privileged, subsidiary, and incidental motions.

Secondary Motions

- * A secondary motion:
 - Takes precedence over a main motion.
 - Is considered while the main motion is pending.
 - Must be acted upon prior to addressing the main motion.
- * Three types of secondary motions:
 1. Subsidiary Motion
 2. Incidental Motion
 3. Privileged Motion

Secondary Motions - Subsidiary

- * Subsidiary motions change or affect how a main motion is handled.
 - They are voted on before a main motion.

Examples of Subsidiary motions (in order of precedence):

Lay on the Table – To end consideration of the main motion and any pending subsidiary motions.

Postpone – Including postponing definitely, or postponing to a different time, to delay the consideration of the main motion and any pending subsidiary motions.

Postpone Indefinitely –to “Kill” a motion. This allows you to stop any conversation around the main motion and to stop the vote on it. Technically it’s not postponed; the consideration of it is cancelled altogether.

Amend - to change or alter the main motion before voting on it.

Secondary Motions - Incidental Motions

- * Incidental motions provide a means of questioning procedure concerning other motions and have priority.
 - They are used as “housekeeping”.
 - They take precedence over main motions, subsidiary motions, and any pending question.
 - They yield to privileged motions, and generally to the motion to lay on the table.
 - These are undebatable motions.

Examples of Incidental Motions:

Point of Order – pointing out a breach in assembly rules.

Appeal the decision of the Chair – disagreeing with the Chair’s ruling.

Suspend the Rules – Temporarily set aside the rules of the assembly.

Secondary Motions - Privileged

- * Privileged motions bring up urgent items about special or important matters unrelated to pending business.
 - They should be allowed to interrupt the consideration of anything else.
 - They are not debatable.

Examples of Privileged Motions:

Point of personal privilege – a motion welfare-related: It’s too loud, too hot, too cold, or uncomfortable. Does not require a second.

Point of Order – pointing out a breach in assembly rules. Does not require a second.

Point of Information – you need to share additional information to help the Board/Committee make a fully informed decision before voting. Does not require a second.

Point of Inquiry – a motion to ask a question for clarity. Does not require a second.

Call for the orders of the day -- a motion to enforce the agenda. i.e., A member of the Board/Committee is discussing something unrelated to the main motion. Does not require a second.

Amend – a motion to alter or change a motion before it’s voted on. Requires a second.

Recess – a motion to take a short break before continuing. Requires a second.

Adjourn – a motion to end a meeting immediately. Requires a second.

Motions that Require a 2/3 Vote

- * Previous Question
- * Suspend The Rules
- * Limit Or Extend Debate

Motions that Require a Majority Vote

- * Main Motion
- * Adjournment
- * Amend
- * Recess
- * Postpone Definitely
- * Lay on the Table

Meetings

MCA 02-03-202 Meeting defined. As used in this part, "meeting" means the convening of a quorum of the constituent membership of a public agency or association described in 2-3-203, whether corporal or by means of electronic equipment, to hear, discuss, or act upon a matter over which the agency has supervision, control, jurisdiction, or advisory power.

The Basics

- * A board/committee must have a quorum, as defined in the by-laws, to conduct a meeting.
- * If a quorum is discussing county business then it constitutes as a meeting and must be an open meeting, have appropriate public notification, and provide minutes and/or legal documentation of the meeting.
- * Each board/committee will meet when there is county business to be discussed at the place and time designated by board.

County Business

- Meetings will be posted on the Planning and Zoning Website once a deadline has passed and we have county business that will need to be reviewed by the appropriate board/committee. Deadlines for applications that determine said meetings can be found on the planning website.
- When there is a file to be reviewed by a board or committee, the planning board secretary will provide the information that has been received, to each board/committee member at the mailing address provided, approximately two weeks prior to the meeting date.
- Two weeks prior to a Board of Adjustment or a Planning Board meeting, information for items on the agenda will be posted on the website. (i.e. staff reports, applications, and other supplemental information).

Role and Duties of the Presiding Officer

- * To call the meeting to order at the scheduled time
 - * To announce the business that is to come before the body
 - * To recognize members who wish to speak
 - * To state and put to vote all questions that come before the body
 - * To be familiar with parliamentary usage and set the example of strict conformity To expedite business in an orderly manner
 - * To protect the “minority” from any disruptive behavior from the majority
 - * To expedite business in an orderly manner.
 - * To declare the meeting adjourned
-

HELPFUL HINTS.....

- * No emailing about county business that will be heard at a meeting per the County Attorneys. All discussion is public record. If need be, County Attorneys can sequester all communications related to county files.
 - * Discussion should stay on topic according to the agenda.
 - * In order to run a clean meeting, there should be no round table discussion with members of the public. The board should ask questions if needed [i.e. applicants or specific members] but not an open dialogue.
 - * No private side board discussion. All discussion must be able to be heard by the members of the public and the official record (the recording). *Microphones need to be used when present.*
 - * At a public hearing, participants should stick to facts and not emotions.
 - * Decisions should meet criteria of enforceable regulatory documents. Documents that the county is not a party to, including CCR’s, architect review committees, Home Owner Associations, etc., shall not be considered in the decision by the applicable board/committee.
 - * Sub-Committees and Ad-Hoc Committees must follow the SAME guidelines set in the bylaws.
-

RUNNING A MEETING (BASIC GUIDELINES)

- A. Call to order and Roll Call**
- B. Recite the Pledge of Allegiance**
- C. Approval of Previous Minutes**
- D. Public Comment** *(regarding anything that is not on the current agenda)*
- E. Disclosure of any board conflict of interests** *(with items on the agenda)*
- F. Public Hearings** *(as listed on the agenda)*
 - 1. Reading of the public notice for the hearing by chair.
 - 2. Staff Report
 - a. Board Questions *(for staff)*
 - 3. Applicant Presentation
 - a. Board Questions *(for Applicant)*
 - 4. Agency Comments
 - 5. Public Comment in favor or in opposition of the application *(ask people to line up at the podium if they wish to speak and have them state their name and address for the record.)*
 - a. Close public comment portion

6. Applicant Rebuttal
7. Staff Rebuttal *(after applicant rebuttal)*
8. Board Questions
9. Motion to adopt the Finding of Facts.

a. Board Discussion ●.....↓

10. Roll call to adopt Finding of Facts

Option to Add/Amend Findings of Facts or Conditions:

- A. *Motion to Add or Amend*
- B. *Board Discussion*
- C. *Roll Call*

**Done for each item added or amended.*

11. Main motion to recommend approval/denial of file *(To approve/deny if BOA).*

a. Board Discussion ●.....↑

12. Roll call to recommend approval/denial of file *(To approve/deny if BOA).*

G. Old Business

H. New Business

I. Motion to Adjourn and Adjournment

Agendas

Notification and Public Notice

- * Public must have proper notification of anything that constitutes a meeting, where a quorum is present, and county business is being discussed.
- * ***Please refer to your bylaws as to what is required.***
- * If the Planning and Zoning Office does not have County business to be reviewed, the board/committee shall **NOT** meet.
- * The Planning and Zoning Office needs at least 48 hours (or 2 business days) to provide proper notice for all meetings. As a courtesy, we request at least 5 business days notice. Agendas can be emailed to:
planning.zoning@flathead.mt.gov

Agendas

- * Preparing an agenda in advance will allow everyone involved in the meeting to know what they can expect when walking in.
- * An agenda is useful, as it will save the meeting from going off-course.
- * Agendas are road maps for the board, telling them what business is coming before them.
- * Agendas are road maps for the public, telling them what business will be conducted before the board/committee.

AGENDA
FLATHEAD COUNTY PLANNING BOARD
December 13, 2023

The Flathead County Planning Board will meet on **Wednesday, December 13, 2023, beginning at 6:00 P.M. in the 2nd floor conference of the South Campus Building, 40 11th Street West, Suite 200, Kalispell, Montana.**

Individuals who wish to make public comments are encouraged to send in comments via email prior to the meeting (planning_zoning@flathead.mt.gov). Any comments that have been received after board packets, will be given to the board members the night of the meeting.

Please note agenda items are subject to change without notice.

THE AGENDA FOR THE MEETING WILL BE:

- A. Call to order and roll call**
- B. Pledge of Allegiance**
- C. Approval of the November 8, 2023, meeting minutes**
- D. Public comment on public matters that is within the jurisdiction of the Planning Board (2-3-103 M.C.A.)**
- E. Board members disclose any conflict of interests**
- F. Public Hearings: The Flathead County Planning Board will hold a public hearing on the following agenda item(s). Following the hearing and Board discussion, the Board may make a recommendation to the Board of County Commissioners for final action:**
 - 1. FZC-23-17** A zone change request from Freehouse Partners, LLC with technical assistance from WGM Group, for property within the Willow Glen Zoning District. The proposal would change the zoning on a parcel located at 1282 Highway 2 East, near Kalispell, MT from R-2 (One Family Limited Residential) to B-2 (General Business). The total acreage involved in the request is approximately 0.29 acres.
 - 2. FPP-23-15** A request from Liberty Land Group LLC, with technical assistance from KLJ Engineering, for preliminary plat approval of Swan View Estates, a proposal to create six (6) lots on 20 acres. The proposed subdivision would be served by individual wells and individual septic systems. The property is located at 93 Glacier Flats Road, Kalispell, MT.
 - 3. FPP-23-17** A request from Rod & Sonya Herrick Revocable Trust, with technical assistance from Sands Surveying, Inc., and 406 Engineering, Inc. for preliminary plat approval of Seven Trees Subdivision, a proposal to create nine (9) residential lots and four (4) commercial lots on 21,967 acres. The proposed subdivision would be served by individual and shared wells and individual septic systems. The property is located at 4457 Trumble Creek Road, near Columbia Falls, MT.
 - 4. FPP-23-19** A request from KLJ Engineering, on behalf of Glacier Flats, LLC., for preliminary plat approval of Morning View Subdivision, a proposal to create 12 residential lots on 61.25 acres. The proposed subdivision would be served by individual septic systems and wells. The property is located at 635 Morning View Drive, Kalispell, MT.
- G. Old Business**
- H. New Business**
- I. Adjournment**

Note: There will be a Workshop regarding Chapters 4 & 5 of the Growth Policy immediately following the Regular Planning Board Meeting.

****Regular meetings may be concluded at 11:00 P.M., at the discretion of the Chair. Any agenda item not considered prior to 11:00 P.M. will be rescheduled to the next regularly scheduled meeting****

All decisions made by the Planning Board are considered recommendations and will be forwarded to the Board of County Commissioners for final action. Please check the County Commissioners page of the County website, flathead.mt.gov/department-directory/commissioners-office or contact the Commissioners' office at 758-5303, for the scheduled date and time of a particular item.

Interested parties are encouraged to attend the meeting to make their views or concerns known to the Board. Written comments are strongly encouraged and should be received by the Flathead County Planning & Zoning Office, no later than 5:00 pm, December 13, 2023. Information and documents pertaining to the above requests are on file in the Flathead County Planning & Zoning Office, 40 11th Street West, Ste 220, Kalispell, MT 59901, and may be reviewed during regular office hours, or you may call (406) 751-8200 for more information.

Persons with a disability may request reasonable accommodation by contacting the Flathead County Planning & Zoning Office at 406-751-8200 or TTY (800) 335-7592, or call Montana Relay at 711. Requests should be made as early as possible to allow time to arrange the accommodation.

Minutes

MCA 02-03-212

The Basics

- * Minutes need to be informative and easy to navigate for whatever the reader needs to know six months from now.
- * Minutes do not contain interjected personal comments or someone's opinion about what happened.
- * Create a minute template. You should add all the relevant information that doesn't change such as the board/committee name. You can also prefill the standard running order. Then you can simply drop items from the agenda into the template ahead of the next meeting. This way your documents will be consistent and look professional with minimum effort.
- * Simple organization of the facts and use of unpretentious language are the best attributes you can give your minutes.
- * The board/committee shall keep minutes of its proceedings, showing the vote of each member upon each motion and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the planning and zoning office and shall be public record.
- * If an audio recording of a meeting is made and designated as official, **the recording constitutes as the official record of the meeting**, but a written record of the meeting must also be made available for inspection. A log or time stamp for each main agenda item is also required (MCA 02-03-212).
- * It is helpful to have a designated person to take the minutes. **Please inform the Planning and Zoning Office of who that might be so that they can be in communication, should they have any questions.**
- * During a public hearing, any persons giving a testimony needs to state their name and address for the record. This information needs to be recorded in the minutes.
- * The minutes should also state which board/committee members were in attendance.
- * Sub-Committees and Ad-Hoc Committees need to complete minutes and send them in to the Planning and Zoning Office as well.

What should be in the minutes?

MCA 02-30-212

- * The kind of meeting (i.e. regular, special, annual)
- * The name of the organization
- * Date/time/location of the meeting
- * List of attendance (including roll call)
- * A mention of whether the previous meetings' minutes were read and approved & the date of that meeting.
- * Name and address of any person giving public testimony.
- * Brief description of the substance of all matters proposed, discussed, or decided.
- * Recording of all motions
 - Who was the motion moved by.
 - Who seconded the motion.
 - Results of the roll call vote
- * Time of adjournment

Minutes are a record of what was done at a meeting, not a record of what was said.

[RONR (10TH ED.), P. 451, 25-28; see also p. 146 RONR In Brief.]

VERY IMPORTANT!

- ⇒ Submit draft minutes within 10 business days of the date of the board/committee's meeting to have on file for public upon request.
- ⇒ Submit approved minutes to be posted to the Flathead County website.
- ⇒ Submit to: planning.zoning@flathead.mt.gov

DRAFT MINUTES
FLATHEAD COUNTY PLANNING BOARD
November 8, 2023

Notice: These minutes are paraphrased to reflect the proceedings of the Flathead County Planning Board, per MCA 2-3-212

A meeting of the Flathead County Planning Board was called to order at approximately 6:00 p.m. in the 2nd Floor Conference Room of the South Campus Building, 40 11th Street West, Suite 200 Kalispell, Montana. Board members present were Greg Stevens, Kevin Lake, Sandra Nogal, Buck Breckenridge, and Gary Votapka. Jeff Larsen, Elliot Adams, and Verdell Jackson had excused absences. Erik Mack and Larissa Van Riet represented the Flathead County Planning & Zoning Office.

There were approximately 11 members of the public in attendance at the meeting.

05:57:32 PM (00:00:32)

A. Call to order and roll call

[Citizen Member - Elliot Adams: Absent](#)
[Citizen Member - Gary Votapka: Present](#)
[Citizen Member - Greg Stevens: Present](#)
[Citizen Member - Jeff Larsen: Absent](#)
[Citizen Member - Kevin Lake: Present](#)
[Citizen Member - Sandra Nogal: Present](#)
[Citizen Member - Verdell Jackson: Absent](#)
[Citizen Member - Buck Breckenridge: Present](#)

05:57:50 PM (00:00:50)

B. Pledge of Allegiance

05:58:12 PM (00:01:11)

C. Approval of the October 11, 2023, meeting minutes

[Citizen Member - Buck Breckenridge: Motion](#)
[Citizen Member - Gary Votapka: 2nd](#)
[Citizen Member - Elliot Adams: Absent](#)
[Citizen Member - Gary Votapka: Approve](#)
[Citizen Member - Greg Stevens: Approve](#)
[Citizen Member - Jeff Larsen: Absent](#)
[Citizen Member - Kevin Lake: Approve](#)
[Citizen Member - Sandra Nogal: Approve](#)
[Citizen Member - Verdell Jackson: Absent](#)
[Citizen Member - Buck Breckenridge: Approve](#)

05:59:01 PM (00:02:00)

D. Public comment on public matters that is within the jurisdiction of the Planning Board (2-3-103 M.C.A.)

[Gary Weyrauch](#), 1859 Old Reserve Drive. He asked the Board, with all of these large subdivisions and apartment buildings being built, is there a day that these developers will be hit with an impact fee for our schools? He spoke to the overcrowding of the West Valley School. He also spoke to new developments in the area not paying taxes for this year and all those kids living there now attend these schools.

06:01:54 PM (00:04:54)

E. Board members disclose any conflict of interests

[Buck Breckenridge](#), disclosed a conflict with Agenda Item #1 (FZC-23-15).

06:02:33 PM (00:05:33)

F. Public Hearings: The Flathead County Planning Board will hold a public hearing on the following agenda item(s). Following the hearing and Board discussion, the Board may make a recommendation to the Board of County Commissioners for final action:

06:17:19 PM (00:20:18)

- FZC-23-16** A zone change request from Scott Pfahler, on behalf of John W. Ramesz & Lori Haverty-Ramesz for property within the Westside Zoning District. The proposal would change the zoning on a parcel located at 1683 Old Reserve Drive, Kalispell, MT from AG-80 (Agricultural) to SAG-10 (Suburban Agricultural). The total acreage involved in the request is approximately 80 acres.

 [Staff Report](#)

 [Application](#)

 [Vicinity Map](#)

Erik Mack reviewed Staff Report FZC-23-16 for the Board.

Applicant:

Scott Pfahler, Technical Representative, Evensen Engineering, 750 Singletree Road, Helena. He thanked the Planning Department for their findings and stated that the Applicants agree with the Staff Report. He stated that the Applicant's intentions are not to distract from the existing agricultural nature of the property but to only provide more flexibility and make the land more marketable. It is their hope that if the property does follow through with a subdivision in the future, that the land would remain in agricultural production. The Applicant's believe that this zone change fits with the surrounding area and provides an appropriate transition from the residential development in the City and the more rural County development. He stated that the Staff Report provided no negative impacts from this proposal.

Public Agency: None

Public Comment:

Virginia Taylor, 139 Aspen Ridge Road. She spoke in opposition of the proposal. She stated that subdividing this property will open a Pandora's box for the future of West Valley. She spoke to new development in West Valley and in the County that have not been properly planned out as far as location and what the Valley represents. She stated that the Applicants are not going to keep the property as agricultural, they are making a subdivision. She spoke to the potential development that could occur on this and surrounding land. She shared with the Board a photo on her cellphone of the view from her property looking across the proposed property to Glacier National Park. She asked the Board, what will the owner put in for covenants for this subdivision on those ten acre lots?

[06:34:23 PM \(00:37:23\)](#)

Motion to Adopt Staff Report FZC-23-16 as Findings-of-Fact

[Citizen Member - Kevin Lake: Motion](#)

[Citizen Member - Gary Votapka: 2nd](#)

[Citizen Member - Elliot Adams: Absent](#)

[Citizen Member - Gary Votapka: Approve](#)

[Citizen Member - Greg Stevens: Approve](#)

[Citizen Member - Jeff Larsen: Absent](#)

[Citizen Member - Kevin Lake: Approve](#)

[Citizen Member - Sandra Nogal: Approve](#)

[Citizen Member - Verdell Jackson: Absent](#)

[Citizen Member - Buck Breckenridge: Approve](#)

[06:46:38 PM \(00:49:38\)](#)

Motion to forward a positive recommendation for FZC-23-16 to the Board of County Commissioners

[Citizen Member - Kevin Lake: Motion](#)

[Citizen Member - Sandra Nogal: 2nd](#)

[Citizen Member - Elliot Adams: Absent](#)

[Citizen Member - Gary Votapka: Approve](#)

[Citizen Member - Greg Stevens: Approve](#)

[Citizen Member - Jeff Larsen: Absent](#)

[Citizen Member - Kevin Lake: Approve](#)

[Citizen Member - Sandra Nogal: Approve](#)

[Citizen Member - Verdell Jackson: Absent](#)

[Citizen Member - Buck Breckenridge: Approve](#)

[07:02:12 PM \(01:05:11\)](#)

G. Old Business

1. Erik Mack, Planning Director, advised the Board of the upcoming Workshop schedule.

[07:02:40 PM \(01:05:39\)](#)

H. New Business

1. Erik Mack, Planning Director, advised the Board of the new formatting for the Finding of Facts in Staff Reports.

[07:08:16 PM \(01:11:15\)](#)

I. Adjournment

APPROVED ON 12/13/2023 ON A ROLL CALL VOTE OF 5 TO 3 – *Larsen, Adams, and Jackson Abstained*

Notes.....

A series of horizontal lines for writing notes, arranged in a grid pattern across the page. The lines are evenly spaced and extend across the width of the page, providing a structured area for taking notes.

Looking for additional information?

Much of the information can be found on our website!

<https://flathead.mt.gov/department-directory/planning-zoning>

Under Meetings & Boards you can find:

- * Calendar — for upcoming meetings and agendas
- * Meeting Information— information on files that will be reviewed by Board of Adjustment/Planning Board (posted 2 weeks prior to meetings)
- * Current board/committee members along with minutes and agendas (after they have been approved and received)
- * Helpful Information for Board and Committee Members

Under Documents you can find:

- * Regulations
- * Fees and Deadlines
- * Applications
- * Plans
- * Brochures
- * Forms

Under USEFUL LINKS you can find:

- * City Planning information and links
- * Floodplain documents
- * State of Montana Documents

For board/committee questions and communication please contact:

Planning and Zoning Office

Board Secretary

(406) 751-8200

planning.zoning@flathead.mt.gov



40 11th Street West, Ste. 220
Kalispell, MT, 59901

OFFICE: (406) 751-8200

EMAIL: planning.zoning@flathead.mt.gov

WEB: <https://flathead.mt.gov/department-directory/planning-zoning>