Flathead County TaxWise Format for Payment Files

Please submit a Save as Formatted Text Space delimited (\*.prn)formatted in the following manner.

0000802 1275.59

0004312 2394.30

0005220 1926.97

aaaaaaabcccccccccccc

where:

aaaaaaa = 7 digit assessor number

b = 1 space filler (blank)

dddddddddddd = 12 digit amount field (2 decimal positions)

This is an acceptable format as well. There must be at least 1 space between the assessor # & the amount.

0000020     1656.97

0000092      2623.97

0000120      1452.58

Please make sure the following is in place:

Column 1 is left aligned

Column 3 is right aligned

Decimals are present

Any ending zeros in the amount are present.

**Separate files must be send for RE, MH, PP and only 1 installment is allowed per file (either 1st or 2nd installments only)**.

Please submit files to [taxdata@flathead.mt.gov](mailto:taxdata@flathead.mt.gov) . Please include in the email any contact information, the number of records to expect and the total amount being paid for each file submitted.

**Please note any incorrect, incomplete or extra information on this spreadsheet may delay your Taxes being processed and could result in the file being returned to you for correction.**

Thank you.