

FLATHEAD COUNTY ENCROACHMENT PERMIT

E-
Permit No. _____

(Insert Nature of Permit; i.e. Water, Power, Sewer, Phone, Etc)

1. Name of Applicant: _____ Phone No.: _____
Name & Phone Number of Contractor doing work: _____

2. Mailing Address (plus City, State & Zip): _____

3. Nature of Permit desired. (Give sufficient detail including location address and maps). _____

4. Give description at or near which installations or structures will be installed.
a. Provide area map with directions to location, plus a COS map or plat map of property.
b. LEGAL: Section: _____ Township: _____ Range: _____

5. For how long a period is the permit desired: _____

6. Permittee will be required to have a Licensed contractor obtain bonding in both names: (Flathead County Road Department "or" applicant), as outlined in Resolution 982E, for assurance of construction repairs, and to pay necessary recording fees, if required.
Application Fee: _____ Check No. _____ Receipt No. _____
Name of Surety Company: _____
Type of Surety: _____ No. _____ Amt. \$ _____

7. Remarks: **ONE LANE OF TRAFFIC MUST BE KEPT OPEN AT ALL TIMES. SEE ATTACHED SHEETS FOR CONSTRUCTION REQUIREMENTS. FAILURE TO MAKE REPAIRS WILL RESULT IN IMMEDIATE BOND SURRENDER. CONSTRUCTION MAY NOT COMMENCE UNTIL PERMIT HAS BEEN APPROVED.**

8. **The Road Department is to be notified upon completion of work for scheduling of inspection.**

INSTRUCTIONS CONCERNING USE OF THIS FORM

Applicant will complete this form and transmit it to the Flathead County Road Department. This application is for all encroachments on or thru County right-of-way. When applicant has signed both sides of application and application is approved, a copy will be made available to applicant. See reverse side for additional rules and regulations.

PERMITTEE

Applicant

Applicant

Date

FLATHEAD COUNTY ROAD DEPT.

Authorized Representative

Title

Date

Approve-Post Inspection Date

P E R M I T

Subject to the following terms and conditions, the permit applied for upon the reverse side, hereof, is hereby granted:

1. **TERM.** This permit shall be in full force and in effect from the date hereof until revoked as herein provided.
2. **REVOCATION.** This permit may be revoked by the County upon giving 10 days notice to Permittee by ordinary mail, directed to the address shown in the application hereto attached, but the County reserves the right to revoke this permit without giving said notice in the event Permittee breaks any of the conditions or terms set forth herein.
3. **COMMENCEMENT OF WORK.** No work shall be commenced until Permittee notifies the County authorized representatives, as listed on the front of this application, as to the proposed commencement of work.
4. **CHANGES IN HIGHWAY.** If the County changes highway, necessitating changes in structure or installations under this permit, Permittee shall make necessary changes without expense to County.
5. **TRENCHING OR PAVEMENT ALTERATIONS.** Removal of pavement must be preceded by sawing the existing pavement around the area(s) to be removed. Replacement base and subbase materials must be compacted to a minimum of 95% relative density. Replacement of pavement must be accomplished within five (5) days of pavement removal.
6. **COUNTY SAVED HARMLESS FROM CLAIMS.** In accepting this permit, the Permittee, its/his successors or assigns, agree to protect the County and save it harmless from all claims, actions, or damage of any kind and description which may accrue to, or be suffered by, any person, or persons, corporations, or property by reason of the performance of any such work, character of materials used, or manner of installations, maintenance and operation, or by the improper occupancy of said highway right-of-way, and in case of any suit or action brought against the County and arising out of, or by reason of, any of the above causes, the Permittee, its/his successors or assigns, will, upon notice to it/him of the commencement of such action, defend the same at its/his sole cost and expense and satisfy any Judgment which may be rendered against the County in any suit or action.
7. **PROTECTION OF TRAFFIC.** Insofar as the interests of the County and the traveling public are concerned, all work performed under this permit shall be done under the supervision of the County Road Department and its authorized representatives, and he/they shall indicate the traffic control devices, the lighting thereof at night, placing of flagmen and watchmen, the acceptable manner in which traffic is to be handled, and shall specify to Permittee how road surface is to be replaced if it is disturbed during operations, but said supervision shall in no way operate to relieve or discharge Permittee from any of the obligations assumed by acceptance of this permit and especially those set forth under Section 6 hereof.
8. **HIGHWAY DRAINAGE.** If the work done under this permit interferes in any way with the drainage of the County highway affected, Permittee shall, at its/his own expense, make such provisions as the County may direct to take care of said drainage.
9. **RUBBISH AND DEBRIS.** Upon completion of work contemplated under this permit, all rubbish and debris shall be immediately removed and roadway and roadside left in a neat and presentable condition satisfactory to the County.
10. **WORK TO BE SUPERVISED BY COUNTY.** All work contemplated under this permit shall be done under the supervision of and to the satisfaction of the authorized representative of the County, and the County hereby reserves the right to order the change of location or removal of any structure of installation authorized by this permit at any time, said changes or removal to be made at the sole expense of the Permittee.
11. **COUNTY'S RIGHT NOT TO BE INTERFERED WITH.** All such changes, reconstructing, and relocation shall be done by Permittee in such a manner as will cause the least interference with any of the County's work, and the County shall in no way be liable for any damage to the Permittee by reason of any such work by the County, its agents, contractors, or representatives, or by the exercise of any rights by the County upon the highways by the installation or structures placed under this permit.
12. **REMOVAL OF INSTALLATIONS OF STRUCTURES.** Unless waived by the County, upon termination of this permit, the Permittee shall remove the installation or structures contemplated by this permit and restore the premises to the condition existing at the time of entering upon the same under this permit, reasonable and ordinary wear and tear and damage by the elements, or by circumstances over which the Permittee has no control, excepted.
13. **MAINTENANCE AT EXPENSE OF PERMITTEE.** Permittee shall maintain, at its/his sole expense the installations and structures for which this permit is granted, in a condition satisfactory to the County.
14. **COUNTY NOT LIABLE FOR DAMAGE TO INSTALLATIONS.** In accepting this permit the Permittee agrees that any damage or injury done to said installations or structures by a contractor working the County or by any County employee engaged in construction, alteration, repair, maintenance, or improvement of the County right-of-way shall be at the sole expense of the Permittee.
15. **COUNTY TO BE REIMBURSED FOR REPAIRING ROADWAY.** Upon being billed therefor, Permittee agrees to promptly reimburse the County for any expense incurred in repairing surface of roadway due to settlement at installation, or for any other damage to roadway as a result of the work performed under this permit.

Dated this _____ day of _____ 20____.

The undersigned, the "PERMITTEE" mentioned in the foregoing instrument, hereby accepts this permit, together with all of the terms and conditions set forth therein.

(Permittee)

(Permittee)

FOR ENCROACHMENT PERMITS ONLY

REQUIREMENTS FOR ROAD DEPT. BEFORE PERMIT APPROVAL

1. Certificate of Survey Map (if possible).
2. Property Address (can be obtained from Plat Room).
3. Area Map.
4. Plot encroachment location on Survey Map with exact footages from landmark, i.e. Other approach, property line, road intersection, etc.
5. Type of encroachment, i.e. water, gas, power, sewer, etc.
6. One hundred (\$100) dollar application fee per permit.
7. Sign and date both sides of application.

CONDITIONS FOR APPROVAL

1. County Inspector may be present during installation.
2. Road Department/County Inspector to be notified 48 hours prior to installation.
3. Contractor must adhere to MUTCD for traffic control.
4. Installation to be along edges of right-of-way unless approved by County Inspector.
5. Contractor to replace surface to original condition.
6. County Inspector may approve backfill.
7. Excavation area and equipment left overnight will have hazard barriers flashing signals as approved by County Inspector.
8. 60" minimum depth for burial under the driving surface.
9. 36" minimum depth for burial at the bottom of the ditch.
10. All crossings of County roads shall be bored unless certain circumstances prevent this from happening. (ie; rocks, no ditch, limited right-of-way, etc)
11. Only one lane of traffic will be closed at a time.
12. Roads will be open to all traffic at the end of each work day.



RESOLUTION NO. 982G

WHEREAS, Section 7-14-2101, et seq., M.C.A., provides that the Board of County Commissioners may layout, maintain, control and manage County roads within the County and may in its discretion do whatever is necessary in the best interest of County roads, including providing for the removal of obstructions and encroachments;

WHEREAS, Section 7-14-2101(2)(a), M.C.A., provides that unless the context requires otherwise, the term county road means any public highway opened, established, constructed or maintained by a county;

WHEREAS, Sections 61-1-201 and 61-1-202, M.C.A., define public highway to include the entire width between the boundary lines of every publicly maintained way;

WHEREAS, the safety of the traveling public is being negatively impacted by increased population growth resulting in increased construction of approaches and utility encroachments onto County roads; and

WHEREAS, it is necessary and appropriate to regulate and approve all encroachments on County roads and to assess an appropriate fee for the additional expense to the taxpayers of processing permit applications; and

WHEREAS, the Board approved the Flathead County Road Encroachment Policy on February 27, 1995; and

WHEREAS, the Board passed Resolution 982A on July 24, 1995, and Resolution on 982B on May 28, 1996, and Resolution 982C on November 14, 1996, and Resolution 982D on May 11, 1998, and Resolution 982E on May 13, 2004, and Resolution 982F on July 28, 2005, now deems it necessary to amend Resolution 982F.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following encroachment permit fee schedule shall be in effect in Flathead County:

<u>Encroachment Type</u>	<u>Fee</u>
<u>Approach</u>	
<u>Agricultural</u> (Access to fields under agricultural use) Non-refundable application fee.	\$100.00
<u>Driveway</u> (Single family dwelling) Non-refundable application fee.	\$100.00
<u>Shared Driveway</u> (Two lot approach, excluding subdivisions) Non-refundable application fee.	\$150.00
<u>Minor Subdivision</u> (Five or fewer lots for single or multiple family dwellings, including apartment buildings, condos, mobile home parks, etc.) Non-refundable application fee.	\$300.00 per approach+ \$30.00/lot
<u>Major Subdivision</u> (Six or more lots for single or multiple family dwellings, including apartment buildings, condos, mobile home parks, etc.) Non-refundable application fee.	\$650.00 per approach+ \$30.00/lot

Utility

In lieu of the fees listed herein, each utility company named under "Utility Company Exemption" may pay a flat yearly fee in the amount of \$6,500.00 due and payable on July 1 of each year.

Ditchline Encroachment

Non-refundable application fee	\$100.00
PLUS	
Refundable bond held for two years to insure proper grading and reseeding	
See note.	\$2,500.00 gravel road \$5,000.00 paved road

Gravel Road Encroachment

Non-refundable application fee	\$100.00
PLUS	
Refundable bond held for two years to insure proper grading and reseeding	
See note.	\$2,500.00

Paved Road Encroachment

Non-refundable application fee	\$100.00
PLUS	
Refundable bond held for two years to insure proper grading and reseeding	
See note.	\$5,000.00

Boring, Drilling or Pushing of Utility Beneath Roadway

Non-refundable application fee	\$100.00
PLUS	
Refundable bond held for two years to insure proper grading and reseeding	
See note.	\$500.00 gravel road \$500.00 paved road

Definition of Encroachment

An encroachment is any activity within the designated road right-of-way, including, but not limited to trenching, boring pushing, placement of poles and repair of broken lines or replacement of power poles where any of the above is required.

These encroachments will be done to County specification sheets which is attached to the permit.

Tree trimming within the right-of-way and repair of guy wires or repairs that do not require trenching, boring, pushing, or other right-of-way disturbance are specifically exempt.

A major project, which extends a utility line down the side of a road with several crossings of the roadway, will require an encroachment permit for each crossing. There may be one permit application; however, there will be a fee for each crossing of the roadway.

In cases of emergency repair, such as during or following a storm, an after-the-fact permit may be applied for covering the incident without penalty.

An encroachment that in the opinion of the County Road Department will be more extensive than a regular vertical cut across a county road as described above, shall require the posting of a bond in the amount of 125% of the estimated cost of repair to the county road.

NOTE – State Registered Contractors \$25,000.00 bond for three years not to exceed ten encroachments in any one year. Bonds to be renewed annually to maintain the three year cycle.

Bonds are returned to permit applicant if the construction is performed to the required standards and is approved and, in the opinion of the County Road Department, performs adequately for a two year time period. Should the repair to the road not be approved or fail within the two year time period, the permit applicant (or landowner for whom the work was performed) may correct the problems at their expense or, the County Road Department may cash the bond and correct the problems utilizing the bond monies.

UTILITY COMPANY EXEMPTION: The following regulated companies providing utility services in Flathead County are exempt from the bonding requirements listed above: Charter Communications, Flathead Electric Cooperative, Lincoln Electric, Northwestern Energy, CenturyLink. Subcontractors of these entities shall be bonded with Flathead County and shall add Flathead County to their liability insurance as a named insured and shall provide verification thereof prior to the commencement of construction.

Unpermitted Encroachments Upon the Right-of-Way

An amount twice the permit fee will be charged for permits issued after the start and/or completion of construction. Unpermitted encroachments will be removed at the discretion of the Flathead County Road Department.

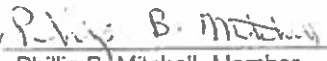
BE IT FURTHER RESOLVED that the effective date of this Resolution is effective on approval.

DATED this 14th day of November, 2017.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By 
Gary D. Krueger, Chairman

By ABSENT
Pamela J. Holmquist, Member

By 
Phillip B. Mitchell, Member



ATTEST:
Maria Albertson, Clerk to the Board

By 

FLATHEAD COUNTY ROAD WORK PERMIT BOND

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS:

That we, _____, of the City of _____, State of _____, as Principal, and _____, a Corporation duly licensed to do business in the State of Montana, as Surety, are held and firmly bound unto Flathead County, a political subdivision of the State of Montana, Obligee, in the amount of _____ Dollars (\$_____), lawful money of the United States, to be paid to the said Obligee, for which payment well and truly to be made we bind ourselves and our legal representative jointly and severally.

THE CONDITION OF THIS BOND IS SUCH, that whereas the Principal has been issued an encroachment permit by Flathead County to do work in a County right-of-way, if the Principal shall faithfully comply with the laws and resolutions pertaining the work performed on Flathead County rights-of-way and the permit issued to the Principal, and return the roadway to its condition preceding the commencement of work by the Principal, and complete all of said work in compliance with Flathead County road standards and to the satisfaction of the Flathead County Road Department, then this obligation shall be void; but in the event that said Principal does not so comply, then Flathead County shall be entitled to receive the full amount of this obligation. This obligation shall remain in full force and effect for a period of two years, commencing on _____, _____, and ending on _____, _____.

Dated this _____ day of _____, _____.

Principal

Surety

Address

Address

By: _____
Signature

By: _____
Signature

ACKNOWLEDGMENT OF SURETY

STATE OF _____

: ss.

County of _____

On this _____ day of _____, _____, before me, a notary public in and for said State, personally appeared _____ who acknowledged himself to be the aforesaid

officer of _____, a corporation, and that he as such officer, being authorized to do so, executed the foregoing instrument for the purpose therein contained, by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

(SEAL)

Notary Public for the State of _____
Residing at _____
My Commission Expires: _____

ACKNOWLEDGMENT OF PRINCIPAL

STATE OF _____)
County of _____) :ss.

On this ____ day of _____, _____, before me, a notary public in and for said State, personally appeared _____, who acknowledged himself to be the aforesaid officer of _____, a corporation, and that he as such officer, being authorized to do so, executed the foregoing instrument for the purpose therein contained, by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

(SEAL)

Notary Public for the State of _____
Residing at: _____
My Commission Expires: _____

ENCROACHMENT PERMIT REQUIREMENTS

THE PERMIT WILL BE GRANTED IF THE FOLLOWING CONDITIONS ARE MET:

ONE LANE OF TRAFFIC MUST BE KEPT OPEN AT ALL TIMES

1. RIGHT-OF-WAY CLEARING: All brush and trees are to be removed from the County road right-of-way on each side of the encroachment for a distance of 30 feet and a setback to the outside edge of the right-of-way. This will facilitate improved roadway maintenance and safety.
2. PIPING REQUIREMENT: A metal pipe/conduit should be installed beneath the road and/or approach to act as a conduit for the buried line. This will allow the removal and/or replacement of utility lines without additional disruption to the roadway.
3. INSTALLATION REQUIREMENTS: Utility installations (cable, piping, etc.) within the County right-of-way must be buried a minimum depth of 60 inches below the driving surface of the road, or 36 inches below the bottom of the ditch, whichever is greater. (See attachment sheet for details). This will reduce the possibility of damage to the utility installations during routine maintenance. All utility installations or replacements are to be within 5 feet of the outside edge of the County right-of-way. Any deviation request shall be submitted in writing with plans, two weeks prior to the start date for the Road Department consideration. Utility companies shall be responsible for removal or relocation of any utilities within the County right-of-way. Utility companies shall be liable for any utility damage due to improper installation and improperly installed utilities may be required to reinstall or replace utilities.
4. TRENCHING/PLOWING: A trench box must be used on all County roads to ensure worker safety and minimize trench width. Unless otherwise approved by the County Road Department, all excavated materials shall be stockpiled away from the roadway and protected with appropriate traffic control devices. Native materials shall be used for backfill unless found unsuitable by the Project Engineer, County Road Department or other authorized agent. Imported trench backfill within the public right-of-way shall consist of imported select uncrushed material (Type A Trench Backfill as defined in the Montana Public Works Standard Specifications 022210) containing stones no larger than six (6) inches at its largest dimension. All excavations and backfills within the public right-of-way shall be tested and reports submitted to the County Road Department as required.
5. PAVEMENT REQUIREMENTS: Pavement must be saw cut a minimum of 12 inches from each side of the trench prior to trenching. This will reduce the possibility of damage to the adjacent pavement during construction. The Contractor signing the Excavation Permit shall be responsible for pavement replacement. The Contractor shall restore all surfaces within three (3) calendar days after completing the installation, weather permitting. The pavement restoration shall match the existing type and thickness but shall be a minimum of three (3) inches thick in all cases. The Contractor shall be responsible to maintain the area in a smooth and drivable condition until the permanent pavement is placed. If the ground is frozen, the road cut shall be temporarily repaired with a minimum thickness of two (2) inches of cold UPM, QPR patch material or six (6) inches of flowable fill. The temporary repair shall be maintained by the Contractor for safe winter usage. The permanent restoration shall be made as soon as the ground is thawed in the spring, or as directed by the County Road Department.

GRAVEL REQUIREMENTS: A six inch layer of compacted crushed gravel must overlay the backfill and be graded even with the original surface for all excavation of gravel roads.

6. TRAFFIC CONTROL PLAN: A Traffic Control Plan must be submitted to the County Road Department at least two (2) working days before construction begins for all work within the public right-of-way. The location and description of all traffic control devices must be shown on the Traffic Control Plan. All traffic control devices shall be kept in place and maintained in good visible condition throughout the project. Emergency access through the work area shall be maintained at all times. The most current edition of the Manual on Uniform Traffic Control Devices and the Montana Department of Transportation Guidelines for Work Zone Safety shall be followed to provide information necessary for the safety of the public.

All barricades and obstructions shall be protected at night by suitable signal lights which shall be kept illuminated from sunset to sunrise. Barricades shall be of substantial construction and shall be constructed to increase their visibility at night. Suitable warning shall be placed and illuminated at night to show in advance where construction, barricades and detours exist.

7. MONUMENT PRESERVATION: A public or private entity or person shall, before engaging in activity that will or is likely to disturb or destroy a monument or the accessories to a monument, require the following activities to be performed by a professional land surveyor, as defined in Montana Code Annotated (MCA) 37-67-101, or a qualified person under the direct supervision of a professional land surveyor:

- (a) locate and reference the monument or the accessories to the monument; and
- (b) file a corner record showing the location of the references to the monument or to the accessories to the monument as required in MCA 70-22-104 and MCA 70-22-105.

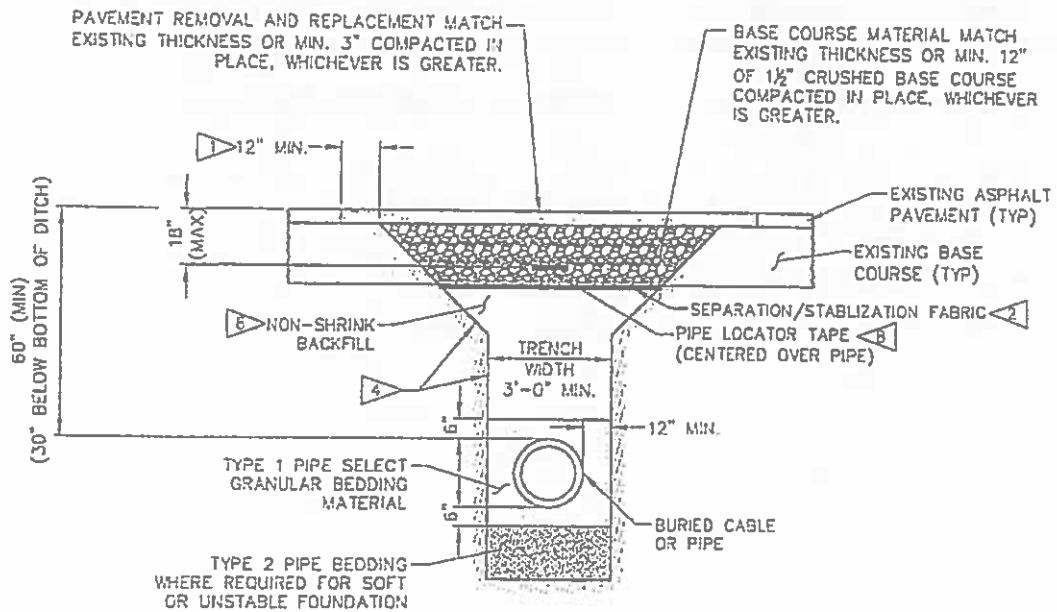
A public or private entity or person shall, within 30 days of completing activity that has disturbed or destroyed a monument or the accessories to a monument, require the following activities to be performed by a professional land surveyor, as defined in MCA 37-67-101, or a qualified person under the direct supervision of a professional land surveyor:

- (a) restore or replace the monument or the accessories to the monument, using the references established in subsection (b) above; and
- (b) file a new corner record as required in MCA 70-22-104 and MCA 70-22-105.

8. DUST CONTROL REQUIREMENTS: The Contractor shall be responsible to maintain the construction site and all haul routes for all dust control. If the Contractor fails to meet these requirements, County forces may perform the work or have the work done and the Contractor will be billed for labor, equipment, materials, and administrative costs. See Dust Resolution Number 1374 included in Appendix A.

9. RESEEDING REQUIREMENTS: A Soil Disturbance & Weed Management Plan Form (attached) must be completed and returned to the Weed Department for their approval prior to construction.

10. POST INSPECTION: Contact the Road Department to schedule a post construction inspection.



PIPE BEDDING AND BACKFILL

SCALE: NONE

1
X

NOTES:

1. WHERE TRENCH PASSES THROUGH PAVED SURFACES, THE PAVEMENT SHALL BE SAWCUT ALONG A NEAT VERTICAL LINE A MINIMUM OF 12" FROM THE EDGE OF THE TRENCH OPENING, JUST PRIOR TO PAVING.
2. WHERE TRENCH PASSES THROUGH EXISTING PAVEMENT; WHERE IMPORTED TRENCH BACKFILL IS NOT USED, SEPARATION/STABILIZATION FABRIC, MIRAFI 500X GEOTEXTILE FABRIC, OR APPROVED EQUAL WILL BE USED.
3. VERIFY THAT COMPACTION METHODS ARE COMPATIBLE WITH PIPE MANUFACTURER'S RECOMMENDATIONS. ANY DAMAGE TO THE PIPE WILL BE THE CONTRACTOR'S RESPONSIBILITY.
4. TRENCH SHALL BE CONSTRUCTED TO OSHA SPECIFICATIONS FOR EXCAVATION. DRAWINGS DO NOT SHOW TRENCH DIMENSIONS OR BACKSLOPES THAT MAY BE REQUIRED.
5. ALL SPOILS SHALL BE REMOVED AND DISPOSED OF AT AN APPROVED LOCATION.
6. VIBRATE AND/OR COMPACT AS NECESSARY TO FILL VOIDS.
7. ALL ROCKS GREATER THAN 12" IN ANY DIMENSION SHALL BE HAULED OFF SITE AND DISPOSED OF PROPERLY.
8. USE LABELED AND COLOR-CODED TAPE FOR THE APPROPRIATE UTILITY PIPE, PLACED 18" MAX. BELOW FINISHED SURFACE.
9. FINISHED GRADE MUST MATCH THE ORIGINAL EXISTING GRADE WHERE PIPE IS INSTALLED UNLESS OTHERWISE NOTED.

AUGUST 2009 DATE PROJECT NO. FILE NO.	SHEET TITLE TYPICAL DETAIL	PROJECT TITLE BEDDING AND BACKFILL DETAIL	SHEET 1
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Flathead County Weed District
Subdivision/Soil Disturbance Weed Management Plan

All applications made to the Planning & Zoning Department require the completion of this form, which should be completed and returned to the Flathead County Weed District office within 10 days. It is required prior to final plat approval and before construction or ground disturbance begins.

It is highly recommended that vehicles entering and exiting the site during construction be washed and free of mud or debris, which typically contains weed seeds.

Roadsides and disturbed areas need to be reseeded ASAP. Treatment of the rest of the property is dependent upon known infestations or noxious weeds discovered during our inspection. The enclosed weed management plan is to be developed for the entire subdivision until at which time ownership changes or parcels are developed and sold.

It is the landowners' responsibility to control noxious weeds on their land – MCA Section 7-22-2116. A noxious weed is legally defined as “any exotic plant species that may render land unfit for agriculture, forestry, livestock, wildlife or other beneficial uses, or that may harm native plant communities.”

If you would like assistance in filling out the form, or if you have questions, please contact our office.

Subdivision/Soil Disturbance Weed Management Plan

Subdivisions, Disturbed Areas, Industrial Parks, Gravel Pits and/or Utility Installations

Instructions Complete before disturbance begins and submit to the above address a minimum of two weeks prior to review deadline with Planning Board and/or Commissioners. A copy will be returned to you after it is reviewed in this office.

Subdivision/Project Name _____

Physical Location _____

Acres and # of Lots _____

Landowner's Name (PLEASE PRINT) _____

Mailing Address _____

City, State, Zip _____

Phone/Cell _____ Fax _____

Email _____

Contact Name (PLEASE PRINT) _____

Mailing Address _____

City, State, Zip _____

Phone/Cell _____ Fax _____

Email _____

Knowledge of the property's terrain, water table and soil type will aid in evaluation of methods needed for weed control. A perfect time for herbicide application is when weeds are young and actively growing but difficult to see. A reference map or drawing of weed locations is ideal to have on hand.

Indicate noxious weeds present. _____

Disturbance cause:

_____ Subdivision _____ Road Installation _____ Utility Installation
_____ Mining/Gravel _____ Ripping/Scraping _____ Excess Topsoil Stockpile
_____ Other (please describe) _____

Describe plans to reseed areas where original vegetation has been damaged, disturbed or removed, including phone, gas or power line burials, or power poles.

_____ Site Preparation _____
_____ Seed Varieties and Rates _____
_____ Time of Seeding _____
_____ Method of Seeding _____

Weed management methods:

Biocontrol Insects/Fungi Herbicides **list names below*
 Cultivate Landscape
 Graze, Sheep/Goats Mow
 Hand Pull Revegetation/Reseed

Herbicides (list) _____

YEAR ONE Annual work to begin Month _____ Year _____

YEAR TWO Annual work to begin Month _____ Year _____

YEAR THREE Annual work to begin Month _____ Year _____

Additional comments: _____

Other methods of weed management for disturbed area, subdivision, industrial park, gravel pit and/or utility installation:

Contract, conditions, covenants of subdivision sale to include weed treatment
 Contractor required to maintain site weed free for a specified period of time
 Develop road maintenance plan including weed control
 Landscape
 Monitor site to ensure new weeds are promptly eradicated
 Reuse or remove excess topsoil
 Wash equipment used in infested areas

Assignment of responsibility:

Landowner (until all properties are sold)
 Codes, Covenants & Restrictions
 Commercial Applicator – Company Name/Contact/Phone _____
 Homeowner's Association – Contact/Phone _____

I hereby agree to the plan as stated.

Landowner's Signature: _____ Date: _____

Approved () or Disapproved () Flathead County Weed Board

Comments or amendments to the submitted plan as reviewed by the Flathead County Weed Board:

Signature of Board Representative _____ Date _____

Agreed: Landowner's Signature _____ Date _____