

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b).

MONDAY, MARCH 9, 2015

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Krueger and Mitchell, and Clerk Pierson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 10, 2015.

TUESDAY, MARCH 10, 2015

AUDIOFILE

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Krueger and Mitchell, and Clerk Pierson were present.

Chairperson Holmquist led the Pledge of Allegiance.

Chairperson Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairperson Holmquist closed the public comment period.

OPEN BIDS: HISTORIC JAIL DATA/TELEPHONE WIRING PROJECT, INFORMATION TECHNOLOGY

9:00:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Deputy County Attorney Tara Fugina, I.T. Technical Operations Supervisor Jae Carnsew, Ken Weinheimer, Clerk DeReu

Bids received with bid bonds enclosed from Central Technologies for \$51,680.00 and Digital Communications Systems for \$65,540.43.

Commissioner Krueger made a **motion** to take the bids for the Historic Jail Data/Telephone Wiring Project under consideration. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

AWARD BID: FAIRGROUNDS INFRASTRUCTURE, PHASE 2

9:03:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Finance Director Sandy Carlson, Fairground Operations Manager Mark Campbell, Tom Cowan, Aaron Guymon, Clerk DeReu

Campbell reported AGC, Inc. was the low bidder for the Fairgrounds Infrastructure, Phase 2 project. He stated they have worked with Aaron Guymon with AGC, Inc. to pull the bid closer to what their budget for the project is, and the bid now stands at \$600,020.

Carlson presented the following CIP Cash Balance Analysis Report related to the Fairgrounds to the commission.

FAIR - CIP Cash Balance Analysis			
Current Cash Balance @ 03/10/2015			392,483.97
Remaining revenue to collect (2nd half of transfer from General Fund)			<u>366,320.32</u>
			758,804.29
Phase II project - (bid price, no alternate)	690,000.00		
Already expended to date (engineering)	<u>(39,964.12)</u>		
Remaining to spend	650,035.88		(650,035.88)
Remaining projected cash balance in CIP (Fund 4008)			108,768.41
Projected shortage in operations (Fund 2160) at 6/30/2015			(92,156.24)
Current Cash in Operations (Fund 2160)	(159,700.00)		
Remaining projected revenue to collect	207,240.24		
Remaining projected expenditures yet to spend	<u>(139,696.48)</u>		
Projected ending cash balance (deficit) in operations (Fund 2160)	(92,156.24)		
Remaining projected balance in CIP (Fund 4008)			<u>16,612.17</u>
<u>Projects in FY15 Budget:</u>	<u>FY15 Budget</u>	<u>FY15 Spent</u>	<u>Difference</u>
Grandstand Roof	36,641.00	84,131.15	(47,490.15)
Re-Seal Trade Center Floor	56,000.00	7,056.39	48,943.61
Lighting Retrofit-Trade Center	26,580.00	-	26,580.00
Phase I Infrastructure carryover	78,680.00	302,867.30	(224,187.30)
Phase 2 Infrastructure	642,762.00	39,964.12	602,797.88
Exterior Pathway	30,000.00	-	30,000.00
Exterior Landscaping	30,000.00	-	30,000.00
	<u>900,663.00</u>	<u>434,018.96</u>	<u>466,644.04</u>
<u>Proposed Budget Amendments-FY2015:</u>			
Budget Amendment Needed-Phase 1 Infrastructure	224,187.30		
Budget Amendment Needed-Grandstand Roof	47,490.15		
Budget Amendment Savings-Trade Center Floor	(48,943.61)		
Budget Amendment Savings-Lighting Retrofit-Trade Center	(26,580.00)		
Budget Amendment Savings-Exterior Pathway	(30,000.00)		
Budget Amendment Savings-Landscaping	(30,000.00)		
Add'l Phase II budget to complete	<u>47,238.00</u>	<u>650,035.88</u>	
	<u>1,084,054.84</u>	<u>1,084,054.84</u>	

Commissioner Mitchell inquired as to the reduction in the bid with a \$60,000 alternative of an electrical issue.

Campbell stated they are proceeding only with the base bid.

Commissioner Mitchell inquired as to the ADA concerns in front of the grandstands and how that will be paid for.

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(Continued)

Campbell said that is still unresolved at this point.

Commissioner Mitchell said this takes you out somewhere around 2019 – 2020 in your CIP with what is being proposed to be spent.

Carlson pointed out it would take 2 ½ years to repay the general fund depending upon day to day operations.

Campbell noted there are two additional projects within that 2 ½ year period that don't carry quite a priority as this Phase 2 infrastructure; the food court and restrooms, which are currently out two years.

Commissioner Krueger said it was mentioned that you took out around a \$50,000 island package that provided not just islands, but specifically added infrastructure to allow additional venues to hook up to electrical and those venues would be rented areas, is that correct?

Campbell stated that is correct that the utility islands as they have been called were key areas to place electrical and water services, and possibly drain services at the locations. That was the alternative portion of the bid that came in around \$60,000.

Commissioner Krueger inquired as to how many rental spaces that would be.

Campbell stated it was estimated to be around 45 spaces.

General discussion continued regarding future projects and revenue sources.

Commissioner Krueger made a **motion** to award the Fairgrounds, Infrastructure Phase 2 bid for \$600,020. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: NOTICE OF INTENT TO DEVELOP LAND CONTRARY TO LOCAL ZONING/ HISTORIC JAIL

9:12:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Lawson Moorman, Clerk DeReu

Grieve explained the document for signature is notification to the City of Kalispell of the counties intent to renovate the old historic jail, which will include demolishing the northern portion of the structure currently being used for storage and the eastern portion of the structure currently being used as a maintenance shop. The northern portion of the remaining structure will then be expanded to the east and converted to county offices. The southern portion of the remaining structure will similarly be expanded to the east and will continue to be used for the JDC, the JDC offices and Youth Court. The proposed use will be developed contrary to local zoning with regards to off-street parking requirements. Sixteen of the existing parking spaces on the east side of the existing structure will be functionally eliminated due to the physical location of the structure as well as consumption of the current turning radius area for remaining spaces. Parking will occur elsewhere on the campus or across the highway to the east and west of city streets.

Commissioner Krueger made a **motion** to approve the document for signature/ Notice of Intent. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

CONSIDERATION OF LAKESHORE PERMIT: SAN DIEGO PINECONE, LTD., FWLP 15-01

9:15:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planner Lawson Moorman, BJ Grieve, Dave Prunty, Clerk DeReu

Moorman reported the applicant is proposing to install a floating 'h' dock with several breakwater wings and a floating shore station within the Lakeshore Protection Zone that will extend over the water of Whitefish Lake at 3500 East Lakeshore Drive. Currently within the LPZ there is a cabin structure partially extending into the LPZ and a set of steps extending down to high water. The proposed 'h' dock will be built in the center of the properties no closer than 50 feet from the riparian boundary line of the adjacent neighboring lot to the east.

Commissioner Mitchell inquired as to if the applicant would be required to obtain a permit from the City of Whitefish also.

Moorman stated that would be up to the City of Whitefish.

Commissioner Krueger made a **motion** to approve FWLP 15-01. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

CONSIDERATION OF PRINT BIDS: SUPERINTENDENT OF SCHOOLS, ELECTION DEPARTMENT AND HUMAN RESOURCE OFFICE

9:19:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Clerk DeReu

Chairperson Holmquist read into the record that Trippet's Printing was the low bidder for gold seals and mailing labels for \$119.00 and \$99.50 for the Superintendent of Schools.

Commissioner Krueger made a **motion** to approve the print bid/ Superintendent of Schools. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

Chairperson Holmquist read into the record that Insty Prints was the low bidder for 2000 #10 envelopes for \$150.37 and 500 business cards for \$39.95 for the Superintendent of Schools.

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(Continued)

Commissioner Krueger made a **motion** to approve the print bid/ Superintendent of Schools. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

Chairperson Holmquist read into the record that Thomas Printing was the low bidder for secrecy envelopes, affirmation envelopes, mail-out envelopes and instruction sheets for a total of \$4,765.00 for the Election Department.

Commissioner Mitchell made a **motion** to approve the print bid/ Election Department. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

Chairperson Holmquist read into the record that Montana Correctional Enterprises was the low bidder for Flathead County employment applications for \$160.25 plus \$7.00 shipping for Human Resources.

Commissioner Krueger made a **motion** to approve the print bid/ Human Resources. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

BOARD APPOINTMENT: RSVP COUNCIL

9:22:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Clerk DeReu

Commissioner Krueger made a **motion** to appoint Nadine Eckert and Hugh Austin to the RSVP Council. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

AUTHORIZE MIKE PENCE AS SIGNATORY: BLACKTAIL ROAD SURFACE IMPROVEMENT PHASE 2 LETTER

9:23:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk DeReu

Prunty recommended signature of the Blacktail Road Surface Improvement, Phase 2 project letter, which is an assurance from Federal Highways who is the one responsible for the funding for the Blacktail Road Phase 2 project. An agreement will be forthcoming between Flathead National Forest and Flathead County on the trades of the roads regarding maintenance. Flathead County will be trading two miles on Blacktail Road for other gravel road miles within the forest fringe of other county roads to them.

Commissioner Krueger made a **motion** to authorize Mike Pence as signatory/ Blacktail Road surface improvement. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

MONTHLY MEETING W/ TAMMY SKRAMOVSKY, HUMAN RESOURCE OFFICE

This meeting was not held.

DOCUMENT FOR SIGNATURE: L.C. STAFFING SERVICE AGREEMENT/ GLACIER NATIONAL PARK SHUTTLE PROJECT STAFFING SERVICE/ EAGLE TRANSIT

9:45:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, AOA Director Lisa Sheppard, Clerk DeReu

Sheppard reported the agreement with L.C. Staffing services is for the shuttle service provided in Glacier National Park. She pointed out L.C. Staffing has provided the service for the past five-years.

Commissioner Krueger made a **motion** to approve the document for signature/ staffing agreement. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: L.C. STAFFING CLIENT AGREEMENT/ EAGLE TRANSIT

9:48:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, AOA Director Lisa Sheppard, Clerk DeReu

Commissioner Mitchell made a **motion** to approve the staffing client agreement. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

AUTHORIZATION TO PUBLISH CALL FOR BIDS: SWAN RIVER ROAD CTEP PATH

9:49:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Rachel Ezell, Clerk DeReu

Commissioner Krueger made a **motion** to authorize publication of Call for Bids – Swan River Road Path. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

INVITATION TO BID

Notice is hereby given that the Board of County Commissioners of Flathead County, Montana, will receive sealed bids for construction of:

All sealed bids, plainly marked "**SEALED BID – SWAN RIVER ROAD PATH, STPE 15(114), CONTROL NUMBER 7867**" must be in the hands of the County Clerk and Records, 800 South Main, Kalispell, Montana, 59901 at **11:00 o'clock a.m.** local time on **Tuesday, April 14, 2015**. Bids will be **opened and read immediately following at 11:00 o'clock a.m.** local time in the Commissioner's Office at the Courthouse.

TUESDAY, MARCH 10, 2015
(Continued)

The Swan River Road Path, STPE 15(114), Control Number 7867 will be constructed as a Base Bid and Additive Alternate. Contractors must bid on both the Base Bid and Additive Alternate. The Base Bid will generally consists of excavation, earthen borrow (embankment construction), a retaining wall, placement of base gravel, construction of asphalt and concrete pavement for a pedestrian/bike path, fencing, minor drainage and landscaping, and associated incidentals from Lee Road to Riverbend Road along Swan River Road. The Additive Alternate will generally consists of excavation, earthen borrow (embankment construction), placement of base gravel, construction of asphalt and concrete pavement for a pedestrian/bike path, fencing, minor drainage and landscaping, and associated incidentals from River Bend Road south to the connection to an existing pedestrian/bike path along Swan River Road. The Owner may award either the Base Bid or the Base Bid plus the Additive Alternate based on available funds.

All Bids must be in accordance with the Contract Documents on file with Flathead County Road and Bridge Department, 1249 Willow Glen Drive, Kalispell, Montana, (406) 758-5790 and at the office of Robert Peccia & Associates, 102 Cooperative Way, Suite 300, Kalispell, Montana, (406) 752-5025.

Digital project bidding documents are available at Robert Peccia & Associates web site (www.rpa-hln.com). Click on the link titled "Current Projects Bidding". You may download and print the Contract Documents at no charge, however, all Prime Contractors that intend to offer a bid for this project must contact Robert Peccia & Associates at the address stipulated above to obtain an "official" Bid Proposal form and to get their name added to the Planholders List. A non-refundable deposit of \$50.00 will be required to obtain the "official" Bid Proposal. The entire set of bidding documents may also be obtained in the form of printed construction drawings, specifications and the "official" Bid Proposal for a non-refundable deposit of \$250.00, if the Contractor chooses not to download and print their own documents. No bids will be considered unless they are submitted on the "official" Bid Proposal form and the Contractor's name has been included on the Planholders List.

A prebid conference will be held at the office of **Robert Peccia and Associates**, 102 Cooperative Way, Suite 300, Kalispell, Montana, 59901 commencing at **11:00 am, Wednesday, April 8, 2015**. Those interested in bidding the project are encouraged to attend this meeting.

Bids will be received on a price basis as described in the Contract Documents. Bid security in the amount of 10 percent of the total Bid must accompany each Bid.

Within 10 calendar days after the Notice of Award, the successful Bidder will be required to furnish a Performance Bond and a Labor and Materials Payment Bond guaranteeing faithful performance and the payment of all bills and obligations arising from the performance of the contract. The bonds will each be equal to 100 percent of the contract amount.

Work at the site is to commence within 10 calendar days after the written Notice to Proceed is issued. Completion of the work is required within **(45) calendar days** following commencement of work. The project includes liquidated damages that will be assessed as set forth in the Special Provisions per calendar day if the work is not complete within the allotted contract time.

No Bid may be withdrawn within a period of 60 days after the date for opening bids.

Flathead County reserves the right to reject all Bids, to waive informalities, and to reject nonconforming, irregular, non-responsive or conditional Bids.

Flathead County is an Equal Opportunity Employer.

Dated this 10th day of March, 2015.

ATTEST:
Debbie Pierson, Clerk

By/s/D. DeReu
D. DeReu, Deputy

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

Publish on March 22, March 29 and April 5, 2015.

MEETING W/ DIANE MILLER RE: SOUTH CAMPUS PATIO

10:00:12 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Diane Miller, Creta Lund, Nadine Eckert, Mary Reckin, Clerk DeReu

Diane Miller, 1721 South Woodland Drive, Kalispell thanked the commission for allowing her to talk about the South Campus patio project. She said earlier this year an item that did not make the cut for the new South Campus building was the patio that would have been connected to the dining room and served as an outdoor gathering space for seniors, county employees and members of the public. During public comment and private discussions held the patio has been tremendously supported among seniors and others in the community who feel it complements the buildings purpose as a place where seniors can socialize and enjoy activities to support their health and wellbeing with the added benefit of fresh air and sunshine. With the support of numerous individuals in the community she stated she has chosen to represent the seniors and others involved with the Agency on Aging and Kalispell Senior Center by spearheading a fundraiser to keep the patio as part of the project with the help of donations from individuals and businesses here in the community. The money raised will go into a special line account for the South Campus patio project and be deposited with the Flathead County Treasurer. Agency on Aging will be the recipient of the money raised to pay for the patio, patio accessories and any other items related to the patio and needs of AOA that were not possible from the grant money from the building. A Facebook page will be dedicated to the SCPP and an e-mail address has been set up and a Post Office box will be opened to handle the flow of donations. Check donations will have the SCPP in the memo portion and will be recorded by myself and another member of the group and then given to the Flathead County Treasurer to be put into a line account. I would respectfully request your permission to continue in the process of bringing this fundraiser to the community and receive their support by donations to keep the patio and to make the South Campus one of the most impressive centers in Montana; one that will be viewed and copied by other communities around the nation.

Commissioner Mitchell inquired as to if this could be a 501(C) 3 project.

Diane Miller said it is her understanding that any donations made directly to the Flathead County Treasurer will be tax deductible because it will be going into county use.

Commissioner Krueger said they as the commission recognize the importance of the project.

Chairperson Holmquist asked in reality if they had an amount of money needed yet.

Diane Miller said with conversations held with CTA and Swank that the total needed is \$35,500; that includes the seat walls and there are possible reductions. She pointed out May 1 is the deadline for seating walls vs. concrete benches; and the canopy has a deadline of May 15; and the patio/concrete flat work has a deadline into July.

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(Continued)

DOCUMENTS FOR SIGNATURE: CITY SERVICE VALCON CONTRACTS/ PROPANE, GAS & DIESEL

10:15:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Public Works Director Dave Prunty, Fleet & Operations Supervisor Corey Pilsch, Clerk DeReu

Commissioner Krueger made a **motion** to approve the documents for signature/ City Service Valcon contracts. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

DOCUMENTS FOR SIGNATURE: CALUMET MONTANA REFINING CONTRACTS/ LIQUID ASPHALTS & CRS2

10:16:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Public Works Director Dave Prunty, Fleet & Operations Supervisor Corey Pilsch, Clerk DeReu

Commissioner Krueger made a **motion** to approve the documents for signature/ Calumet Montana Refining contracts. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

DOCUMENTS FOR SIGNATURE: LES SCHWAB TIRE CENTER CONTRACTS/ RECAP AND NEW TRUCK TIRES

10:17:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Public Works Director Dave Prunty, Fleet & Operations Supervisor Corey Pilsch, Clerk DeReu

Commissioner Mitchell made a **motion** to approve the documents for signature/ Les Schwab Tire Center contracts. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: EISINGER MOTORS CONTRACT/ MUD AND SNOW TIRES

10:18:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Public Works Director Dave Prunty, Fleet & Operations Supervisor Corey Pilsch, Clerk DeReu

Commissioner Mitchell made a **motion** to approve the document for signature/ Eisinger Motors contract. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: TIRE RAMA CONTRACT/ ALL SEASON TIRES

10:19:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Public Works Director Dave Prunty, Fleet & Operations Supervisor Corey Pilsch, Clerk DeReu

Commissioner Krueger made a **motion** to approve the document for signature/ Tire Rama contract. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

DOCUMENTS FOR SIGNATURE: MEADWESTVACO SPECIALTY CHEMICALS CONTRACT/ WARM MIX ADDITIVE

10:20:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Public Works Director Dave Prunty, Fleet & Operations Supervisor Corey Pilsch, Clerk DeReu

Commissioner Krueger made a **motion** to approve the document for signature/ MeadWestVaco Specialty contract. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

CONSIDERATION OF CIP AMENDMENT: TRUCKS/ ROAD DEPARTMENT

10:21:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Public Works Director Dave Prunty, Fleet & Operations Supervisor Corey Pilsch, Clerk DeReu

Pilsch reported Salt Lake City has two dump trucks for sale at an anticipated price of \$86,900 each. The trucks are over the \$80,000 limit so it requires the county to go out to bid for them. Currently \$70,000 is set aside in the CIP this year to purchase a used truck; \$88,867 is set aside for next year's CIP, which would make them around \$15,000 short. We have \$45,000 to purchase a forklift this year and we will only be spending around \$30,000 it is looking like so that would leave them the additional \$15,000 needed to purchase the two trucks. The benefits of purchasing the trucks were summarized.

Commissioner Krueger made a **motion** to approve the CIP amendment. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

MONTHLY MEETING W/ ELIZABETH BROOKS/ FECC; NIKKI STEPHAN/ OES EMERGENCY PLANNER; LINCOLN CHUTE/ FIRE SERVICES AREA MANAGER

10:30:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Sheriff Chuck Curry, FECC Supervisor Elizabeth Brooks, Emergency Planner Nikki Stephan, Fire Services Area Manager Lincoln Chute, Clerk DeReu

Stephan summarized the following activities at the Office of Emergency Services.

TUESDAY, MARCH 10, 2015
(Continued)

OES Update

- Meeting with the Red Cross - Ted Koenig and David Kunzelman
- NW MT Incident Management Team
- LEPC Points of Distribution Subcommittee meeting held
- Communications Exercise in Missoula
- Tactical Interoperability Communications Plan (TICP)
- Performance Measures/Workload Indicators/Program Description/Goals/Objectives
- Flathead County Communications Field Operation Guide update
- Emergency Response Plan
- DES Coordinators Workshop and Meeting
- Grant Workshop

Chute summarized the following activities pertaining to the Fire Service Area.

Fire Service Area Update

- Wildfire Annual Operating Plan
- Wildland fire training
- 1550A Resolution – seeking clarification as to assessing Fire Service Area fees
- Snowpack vs. Wildland Fire concerns
- Martin City/Hungry Horse training

Brooks summarized the following activities at the 911 Center.

911 Update

- Mt. Aeneas communications site has been having intermittent issues. We have tried to access the site by helicopter and it just wasn't safe enough.
- March 9, 2015 work was done on the connection between the Center and Badrock.
- Members of our I.T. and Communications Department getting the fiber optic link up from there back to the 911 Center. This will provide latency that our current microwave only network does not.
- I.T. has been working on a new problem reporting system (form) for the radio users.
- Last week our I.T. Manager had to spend a good deal of time recovering data after we had a server go down. He was able to recover most of what we had lost.
- Have been putting a lot of time into assisting the radio communications department and will be in Helena later this week.
- Attended both the EMS Board and Advisory Committee meetings as well as the Fire Chief's meeting to provide information about Smart 911.
 - Smart 911 is a program that allows citizens to create a safety profile with as much or as little information as they feel responders should have about them, their home or their health.
 - A non-profit group called the 911 Foundation is currently trying to fundraise enough to allow us to implement this program in our county as some of the agencies around us have.
- February dispatch calls totaled 10,987 with 2,274 being 911 calls.

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 11, 2015.

WEDNESDAY, MARCH 11, 2015

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Krueger and Mitchell, and Clerk Pierson were present.

9:00 a.m. Commissioner Mitchell: Mental Health Council conference call
11:00 a.m. County Attorney meeting @ Co. Atty's Office
1:15 p.m. Commissioner Holmquist: FECC Board meeting @ FECC

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 12, 2015.

THURSDAY, MARCH 12, 2015

AUDIOFILE

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Krueger and Mitchell, and Clerk Pierson were present.

Chairperson Holmquist led the Pledge of Allegiance.

Chairperson Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairperson Holmquist closed the public comment period.

MONTHLY MEETING W/ B. J. GRIEVE, PLANNING & ZONING OFFICE

9:30:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Clerk Kile

Grieve met with the commission and reviewed revenue vs expenditures; spoke about code compliance issues; reported lakeshore permit activity has increased; spoke about the public hearing held for a text amendment to be made to the lakeshore regulations regarding Whitefish Lake and Lost Coon Lake; summarized CTEP projects.

General discussion was held relative to low and high water marks on local lakes and zoning issues.

**THURSDAY, MARCH 12, 2015
(Continued)**

MONTHLY MEETING W/ SANDY CARLSON, FINANCE DEPARTMENT

10:00:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Finance Director Sandy Carlson, Clerk Kile

Carlson reviewed the following monthly Cash Balance Report with the commission.

February 28, 2015 REVIEW OF CASH BALANCE												
FUND	FUND NAME	APPROPRIATION	Amendments	CASH RESERVES (\$ needed for 1st 4mos FY15)	TOTAL REQUIRED	BEGINNING RESOURCES AVAILABLE	YTD CASH BALANCE AS OF February 28, 2015	PROJECTED CASH BALANCE AS OF JUNE 30, 2015	PROJECTED DIFFERENCE	CASH RESERVE %	YTD Expenditures	Expenditures as % of Budget
1000	GENERAL FUND	13,345,474	110,843	4,448,491	17,904,808	2,540,404	3,405,204	3,187,085	(218,119)	23.68%	7,508,470	55.8%
2120	POOR FUND	365,900		121,967	487,867	27,835	129,735	87,509	(42,226)	23.92%	156,726	42.8%
2130	BRIDGE FUND	949,474		316,491	1,265,965	446,129	294,769	230,769	(64,000)	24.30%	618,953	65.2%
2140	WEED	643,681		214,560	858,241	272,925	242,036	154,876	(87,160)	24.06%	386,229	60.0%
2160	COUNTY FAIR	1,372,322		457,441	1,829,763	(35,221)	(177,846)	419	178,265	0.03%	1,174,003	85.5%
2180	DISTRICT COURT	669,349		223,116	892,465	514,443	342,648	167,990	(174,658)	25.10%	397,681	59.4%
2190	COMP INS	995,856		331,952	1,327,808	661,619	408,632	248,615	(160,017)	24.96%	761,719	76.5%
2210	PARK	716,009		238,670	954,679	358,085	273,549	177,655	(95,894)	24.81%	394,348	55.1%
2220	LIBRARY	1,562,239		520,746	2,082,985	358,115	306,900	355,361	48,461	22.75%	1,013,741	64.9%
2280	AREA ON AGING	238,708		79,569	318,277	65,738	52,535	68,454	15,919	28.68%	159,927	67.0%
2290	4H/EXT	132,808		44,269	177,077	35,545	25,843	30,448	4,605	22.93%	87,921	66.2%
2300	SHERIFF	9,841,011	78,531	3,280,337	13,199,879	4,066,435	3,392,682	2,388,907	(1,003,775)	24.08%	5,754,952	58.0%
2370	RETIREMENT	3,014,270	12,699	1,004,757	4,031,726	1,167,139	1,195,279	732,406	(462,873)	24.20%	1,870,116	61.8%
2380	GROUP INS	2,960,481		986,827	3,947,308	995,959	1,614,823	739,254	(875,569)	24.97%	1,870,606	63.2%
2396	JUV DETENTION	725,255		241,752	967,007	347,328	213,024	178,313	(134,711)	24.59%	462,178	63.7%
TOTAL COUNTYWIDE NON-VOTED		37,532,837	202,073	12,510,946	50,245,856	11,822,478	11,719,813	8,748,061	(2,971,752)	23.18%	22,617,570	59.9%
2110	ROAD FUND	7,740,854		2,580,285	10,321,139	3,034,286	1,386,208	2,318,413	932,205	29.95%	5,226,757	67.52%
2251	PLANNING	456,757		152,252	609,009	201,195	136,883	103,309	(33,574)	22.62%	292,572	64.05%
TOTAL OUTSIDE CITIES NON-VOTED		8,197,611	-	2,732,537	10,930,148	3,235,481	1,523,091	2,421,722	898,631	29.54%	5,519,329	67.33%
2270	HEALTH FUND	2,300,173	1,300	766,724	3,068,197	682,064	691,972	671,848	(20,124)	29.19%	1,429,971	62.13%
TOTAL LEVIED FUNDS		2,300,173	1,300	766,724	3,068,197	682,064	691,972	671,848	(20,124)	29.19%	1,429,971	62.13%
2200	MOSQUITO	170,887		56,962	227,849	96,953	120,155	52,439	(67,716)	30.69%	59,596	34.87%
2272	EMS PROGRAM	254,873		84,958	339,831	78,636	92,055	77,001	(15,054)	30.21%	141,059	55.34%
2273	SPECIAL EMS PROGRAM	543,000		181,000	724,000	84,703	120,301	36,778	(83,523)	6.77%	270,250	49.77%
2372	PERMISSIVE MED LEVY	2,219,698		739,899	2,959,597	-	(796,124)	-	796,124	0.00%	2,097,303	94.49%
2382	SEARCH & RESCUE LEVY	287,791		95,930	383,721	108,609	98,021	88,982	(9,039)	30.92%	173,105	60.15%
2990	TRANSPORTATION	1,230,870		410,290	1,641,160	336,161	251,571	372,173	120,602	30.24%	746,511	60.65%
3001/3002	911 GO BOND DEBT SERVICE	488,017		162,672	650,689	122,695	312,256	141,446	(170,810)	28.98%	486,466	99.68%
TOTAL COUNTYWIDE VOTED/EXEMPT		5,195,136	-	1,731,712	6,926,848	827,757	198,235	768,819	570,584	14.80%	3,974,290	76.50%
2260	EMERGENCY/DISASTER	-	-	-	-	374,818	377,877	374,818	(3,059)	#DIV/0!	-	#DIV/0!
TOTAL OUTSIDE CITIES VOTED		-	-	-	-	374,818	377,877	374,818	(3,059)	#DIV/0!	-	#DIV/0!
2901	PILT	5,650,000	79,670	1,883,333	7,613,003	5,894,259	475,669	421,001	(54,668)	7.35%	5,650,000	98.61%
Total Tax Levied Funds + PILT		58,875,757	-	19,625,252	78,784,052	22,836,857	14,986,657	13,406,269	(1,580,388)	22.77%	39,191,160	66.57%

Carlson reviewed the financial assistance she has given to the Fairgrounds pertaining to implementing improvements with their bookkeeping procedures.

DOCUMENT FOR SIGNATURE: SOLUS ARCHITECTURE STANDARD FORM OF AGREEMENT/ ANIMAL SHELTER

10:22:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Deputy County Attorney Tara Fugina, City-County Health Department Director Joe Russell, Deputy Health Officer Hillary Hanson, Kenneth Huff, Clerk Kile

Russell reported the document for signature pertains to architectural services for an Animal Shelter project they are proposing. The proposed cost is \$165,000 and they currently have \$125,000 in their donation account for the project. The additional funds they anticipate will be received as donations.

Commissioner Krueger made a **motion** to approve the document for signature. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: MDOT COUNTY-STATE CONSTRUCTION AGREEMENT/ FOUR MILE DRIVE AND STILLWATER ROAD

10:27:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Public Works Director Dave Prunty, Clerk Kile

Prunty reported the agreement is a requirement since there are federal highway funds utilized on the project.

Commissioner Krueger made a **motion** to approve the document for signature. Commissioner Mitchell **seconded** the motion. Motion carried unanimously.

REVIEW AND AWARD BID: HISTORIC JAIL AND JUVENILE DETENTION CENTER RENOVATION

10:30:00 AM

Present: Chairperson Pamela Holmquist, Commissioner Gary Krueger, Commissioner Philip Mitchell, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Detention Commander William Smith, Juvenile Detention Commander Laurie Rebuck, Public Works Director Dave Prunty, Weed/Parks/Maintenance Director Jed Fisher, Martel Construction Project Manager Ryan Dunn, Martel Construction Superintendent John Beck, CTA Associate Fran Quiram, Clerk Kile

Fran Quiram, Associate with CTA presented an overall review of the project from start to where we are at currently. The overall bid package was briefly summarized

Ryan Dunn, Construction Manager with Martel reviewed their involvement with abatement services.

**THURSDAY, MARCH 12, 2015
(Continued)**

Commissioner Mitchell made a **motion** to award the bid for the Historic Jail and Juvenile Detention Center as presented. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

2:00 p.m. Commissioner Mitchell: AOA Board meeting
6:30 p.m. Commissioner Krueger: Fair Board meeting @ Fair Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 13, 2015.

FRIDAY, MARCH 13, 2015

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Krueger and Mitchell, and Clerk Pierson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 16, 2015.
