

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b).

MONDAY, JUNE 2, 2014

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 3, 2014.

TUESDAY, JUNE 3, 2014

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 4, 2014.

WEDNESDAY, JUNE 4, 2014

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

11:00 a.m. County Attorney meeting @ Co. Atty's Office
3:30 p.m. Commissioner Krueger: FCEDA meeting @ MWED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 5, 2014.

THURSDAY, JUNE 5, 2014

[Audiofile](#)

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairperson Holmquist led the Pledge of Allegiance.

Present for public comment: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Pam Bollinger, John Phelps, Kristin Omgig, Doug Smith, Richard Hader, Clerk Kile

Chairperson Holmquist opened public comment on matters within the Commissions' Jurisdiction.

Pam Bollinger, 178 West Nicklaus Avenue stated she is representing the Glacier Village Greens community and said she is sincerely asking that they reconsider their stand on the Whitefish Stage slope stabilization grant. She said the bluff absolutely needs to be stabilized sooner rather than later and it would be a shame for them to not be able to take advantage of the grant funds obtained through a lot of hard work and time involved by many homeowners. She pointed out the Village Greens community has contributed over \$100,000 to the project in order to bring this to a fruition and the county would not need to do anything other than support the grant.

Richard Hader, 2388 Foothills Road summarized concerns pertaining to Frank Lane and a road abandonment petition he submitted that he said there is a misunderstanding on, so he will now have to submit an amendment.

Kristin Omgig, Kalvig Law Firm said her purpose in being there is to follow up on a letter submitted to them in order to comply with MCA 7-14-2622 that requires they provide notice to the commission during a regular meeting that the Smith's anticipate and intend to ask District Court to recognize Missy Lane as a county road in the actual location that it currently exists, which may or may not conform with county records.

John Phelps stated he was present to respond to Kristin Omgig from Kalvig Law Firm regarding Missy Lane. He summarized past history of Missy Lane that was homesteaded by his family in 1895. He pointed out in 1918 the commission was petitioned to create Missy Lane as a county which was done in July 31, 1918, and since that time it has been a 40 foot wide declared county road. Phelps pointed out that currently there is a lawsuit pending against the county and his family trying to get them to stop using Missy Lane.

No one else rising to speak, Chairperson Holmquist closed the public comment period.

THURSDAY, JUNE 5, 2014
(Continued)

OPEN BIDS: RSID #155 (BIG MOUNTAIN VIEW SUBDIVISION)

9:15:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, David Steely, Bill Johnson, Kevin Malloy, Tom Cowan, Brad Kincaid, Clark Davis, Clerk Kile

Bids were received with bid bonds enclosed from:

Paveco, LLC	\$ 868,533.93
LHC, Inc.	\$ 770,879.48
Nelcon, Inc.	\$1,799,943.00

Commissioner Krueger made a **motion** to take the bids under consideration. Commissioner Scott **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: QUITCLAIM DEED/ MC ATEE

9:18:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Rich McAtee, Tom Sands, Clerk Kile

Fugina noted the quitclaim deed is for a strip of property a private property owner has asked the county to sell in order for him to safely access his property and not trespass onto BNSF property.

Commissioner Krueger made a **motion** to approve the document for signature/ quitclaim deed, McAtee. Commissioner Scott **seconded** the motion. Motion carried unanimously.

DOCUMENTS FOR SIGNATURE: LHC CONTRACTS/ FAIRGROUNDS INFRASTRUCTURE PHASE I

9:30:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Fairground Operations Manager Mark Campbell, Tom Cowan, Clerk Kile

Commissioner Krueger made a **motion** to approve the documents for signature/ LHC, Fairgrounds Infrastructure, Phase 1. Commissioner Scott **seconded** the motion. Motion carried unanimously.

AWARD BID: 3RD FLOOR REMODEL/ FLATHEAD CITY-COUNTY HEALTH DEPARTMENT

9:33:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Health Department Director Joe Russell, Clerk Kile

Commissioner Scott made a **motion** to award the 3rd Floor Remodel project to Outback Construction. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: ROAD ABANDONMENT #489 (PORTION OF OLD FOOTHILL ROAD)

9:34:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Commissioner Krueger made a **motion** to authorize publication of the Notice of Public Hearing/ Road Abandonment #489. Commissioner Scott **seconded** the motion. Motion carried unanimously.

**NOTICE OF DISCONTINUANCE
OF PUBLIC ROADWAY NO. 489**

Notice is hereby given that the Board of Viewers have reported to the Board of Flathead County Commissioners on the discontinuance of that certain public roadway in Flathead County, Montana, described as follows:

That portion of declared county road running from the east right-of-way boundary of Foothill Glen as shown on Corrected Certificate of Survey 17171, easterly through Parcel A of Corrected Certificate of Survey 17171 and through Lot 1 of Foothills Glen, a subdivision, and ending at the west right-of-way of Foothill Road. All in Section 18, Township 28 North, Range 19 West.

Notice is hereby given to the petitioners or landowners as disclosed by the last assessment roll of Flathead County, owning land abutting the roadway described above and being considered for abandonment.

The hearing on this petition for abandonment is set for **June 25, 2014, at 10:00 a.m.** in the County Courthouse, Commissioners' Chambers, 800 South Main, Room 302, Kalispell, Montana. For further information call (406) 758-5537.

DATED this 5th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairperson

PAULA ROBINSON,
CLERK AND RECORDER

By/s/Diana Kile
Diana Kile, Deputy

Publish on June 10 and June 17, 2014.

THURSDAY, JUNE 5, 2014
(Continued)

AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: HORN ZONE CHANGE/ HIGHWAY 93 NORTH ZONING DISTRICT

9:35:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planner Erik Mack, Clerk Kile

Commissioner Scott made a **motion** to authorize publication of the Notice of Public Hearing/ Horn Zone Change, Highway 93 North Zoning District. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

NOTICE OF PUBLIC HEARING

The Board of Commissioners of Flathead County, Montana, hereby gives notice pursuant to Section 76-2-205(1), M.C.A., that it will hold a public hearing to consider a request by Ruth Horn to change the zoning designation in a portion of the Highway 93 North Zoning District from AG-40 (Agricultural) to SAG-10 (Suburban Agricultural).

The boundaries of the area proposed to be amended from AG-40 to SAG-10 are located on the attached Exhibit A.

The property is located off Spring Prairie Road, Kalispell, MT, on approximately 37.5 acres.

The proposed change would generally change the character of the zoning regulations applicable to the property from a district intended to protect and preserve agricultural land for the performance of a wide range of agricultural functions and to control the scattered intrusion of uses not compatible with an agricultural environment, including but not limited to residential development, to a district intended to protect and preserve agricultural land for the performance of limited agricultural functions and to provide a buffer between urban and unlimited agricultural uses, encouraging concentration of such uses in areas where potential friction of uses will be minimized, and providing for estate type residential development. The AG-40 classification has a minimum lot size of 40 acres; a change to SAG-10 would result in a minimum lot size of 10 acres.

The regulations defining the AG-40 and SAG-10 Zones are contained in the Flathead County Zoning Regulations, on file for public inspection at the Office of the Clerk and Recorder, Courthouse, located at 800 South Main, Kalispell, Montana, at the Flathead County Planning and Zoning Office, 1035 1st Avenue West, Kalispell, Montana, and on the Flathead County Planning and Zoning Office's website, at: http://flathead.mt.gov/planning_zoning/downloads.php. Documents related to the proposed zone change are also on file for public inspection at the Office of the Clerk and Recorder and the Flathead County Planning and Zoning Office.

The public hearing will be held on the **28th day of July, 2014, at 10:30 o'clock a.m.**, in the Office of the Board of Commissioners of Flathead County, Third Floor Old Courthouse, 800 South Main, Kalispell, Montana. At the public hearing, the Board of Commissioners will give the public an opportunity to be heard regarding the proposed change to the Highway 93 North Zoning District.

Written comments are encouraged and will be reviewed by the Commissioners prior to the hearing if received by the Flathead County Commissioners' Office at least three business days prior to the hearing.

DATED this 5th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

ATTEST:
Paula Robinson, Clerk

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Diana Kile
Diana Kile, Deputy

Publish on July 14 and July 21, 2014.

EXHIBIT A

The property can be legally described as Assessors Tracts 2 and 2B in Section 35, Township 30 North, Range 22 West, P.M.M., Flathead County, Montana, and more particularly described as follows:

Parcel I (Assessors Tract 2): The West Half of the Southwest Quarter of Section 35, Township 30, Range 22 West, P.M.M., Flathead County, Montana. EXCEPTING THEREFROM the following 3 tracts of land:

Tract 1: Tract A of Certificate of Survey No. 9727 situated, lying and being in the West Half of the Southwest Quarter of Section 35, Township 30 North, Range 22 West, P.M.M., Flathead County Montana.

Tract 2: Parcel A of Certificate of Survey No. 6077 situated, lying and being in the West Half of the southwest Quarter, Section 35, Township 30 North, Range 22 West, P.M.M., Flathead County Montana.

Tract 3: Parcel B of Certificate of Survey No. 6077 situated, lying and in the Northwest Quarter of the Southwest Quarter, Section 35, Township 30 North, Range 22 West, P.M.M., Flathead County Montana.

Parcel II (Assessors Tract 2B): Parcel B of Certificate of Survey No. 6077, situated, lying and being in the Northwest Quarter of the Southwest Quarter, Section 35, Township 30 North, Range 22 West, P.M.M., Flathead County Montana.

AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: OWENS ZONE CHANGE/ AIRPORT WEST ZONING DISTRICT

9:36:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planner Erik Mack, Clerk Kile

Commissioner Scott made a **motion** to authorize publication of the Notice of Public Hearing/ Owens Zone Change, Airport West Zoning District. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

NOTICE OF PUBLIC HEARING

The Board of Commissioners of Flathead County, Montana, hereby gives notice, pursuant to Section 76-2-205(1), M.C.A., that it will hold a public hearing to consider a request by Mark Owens to change the zoning designation in a portion of the Airport West Zoning District from AG-20 (Agricultural) to SAG-5 (Suburban Agricultural).

THURSDAY, JUNE 5, 2014
(Continued)

The boundaries of the area proposed to be amended from AG-20 to SAG-10 are described as Assessors Tract 3D in Section 9, Township 29 North, Range 21 West, P.M.M., Flathead County, Montana, and more particularly described as follows:

That portion of the Southeast Quarter of the Northwest Quarter (SE¼NW¼) of Section 9, township 29 North, Range 21 West, Flathead County, Montana (Shown as Parcel A of Certificate of Survey No. 11672)

The property is located at 715 Birch Grove, Kalispell, MT, located on approximately 19.386 acres.

The proposed change would generally change the character of the zoning regulations applicable to the property from a district intended to protect and preserve agricultural land for the performance of a wide range of agricultural functions and to control the scattered intrusion of uses not compatible with an agricultural environment, including but not limited to residential development, to a district intended to protect and preserve agricultural land for the performance of limited agricultural functions and to provide a buffer between urban and unlimited agricultural uses, encouraging concentration of such uses in areas where potential friction of uses will be minimized and providing for estate type residential development. The AG-20 classification has a minimum lot size of 20 acres; a change to SAG-5 would result in a minimum lot size of 5 acres.

The regulations defining the AG-20 and SAG-5 Zones are contained in the Flathead County Zoning Regulations, on file for public inspection at the Office of the Clerk and Recorder, Courthouse, located at 800 South Main, Kalispell, Montana, at the Flathead County Planning and Zoning Office, 1035 1st Avenue West, Kalispell, Montana, and on the Flathead County Planning and Zoning Office's website, at: http://flathead.mt.gov/planning_zoning/downloads.php. Documents related to the proposed zone change are also on file for public inspection at the Office of the Clerk and Recorder and the Flathead County Planning and Zoning Office.

The public hearing will be held on the **28th day of July, 2014**, at **11:00 o'clock a.m.**, in the Office of the Board of Commissioners of Flathead County, Old Courthouse, Third Floor, 800 South Main, Kalispell, Montana. At the public hearing, the Board of Commissioners will give members of the public an opportunity to be heard regarding the change proposed to the Airport West Zoning District.

DATED this 5th day of June, 2014.

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

Publish on July 14 and July 21, 2014.

DOCUMENT FOR SIGNATURE: DPHHS CONTRACT #14-07-5-01-064-0 AMENDMENT NO. 1

9:36:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Commissioner Krueger made a **motion** to approve the document for signature/ DPHHS Contract #14-07-5-01-064-0 Amendment No. 1. Commissioner Scott **seconded** the motion. Motion carried unanimously.

MEETING W/ JASON PRATER, YOUTH DYNAMICS RE: CONSIDERATION OF LETTER OF SUPPORT

9:45:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Jason Prater, Clerk Kile

Jason Prater met with the commission and briefly summarized the Youth Dynamics program, which offers child mental health services for youth along with wrap around services for the whole family. He explained their desire is to add to what already exists with the drug and alcohol portion of the program.

General discussion was held relative to the program and what it consists of, and why there is a need for a support letter from the commission for licensing. The consensus from the commission was to look into the program further.

CONSIDERATION OF LAKESHORE PERMIT EXTENSION: MC DOWELL, FLP 13-31

10:03:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Planner Erik Mack, Clerk Kile

Mack reported the request is for a one year extension to a permit which is set to expire on May 23, 2014. The permit is to add onto an existing 'I' shaped dock and installing a boat lift.

Commissioner Scott made a **motion** to approve Lakeshore Permit Extension, FLP 13-31. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

CONSIDERATION OF LAKESHORE PERMIT: MONTANA FISH, WILDLIFE & PARKS, FLP 14-45

10:04:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Planner Erik Mack, Clerk Kile

Mack reported Montana Fish, Wildlife & Parks submitted an application to reconstruct an existing public boat ramp on McWenneger Slough off Highway 35.

Commissioner Krueger made a **motion** to approve Lakeshore Permit, FLP 14-45. Commissioner Scott **seconded** the motion. Motion carried unanimously.

THURSDAY, JUNE 5, 2014
(Continued)

CONSIDERATION OF LAKESHORE PERMIT: BELL, FLP 14-35

10:05:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Planner Erik Mack, Clerk Kile

Mack reported the application for a Lakeshore Permit is to replace an existing dock, install a shore station, and remove concrete structures at the water's edge at 4323 Ashley Lake Road.

Commissioner Krueger made a **motion** to approve Lakeshore Permit, FLP 14-35. Commissioner Scott **seconded** the motion. Motion carried unanimously.

CONSIDERATION OF LAKESHORE PERMIT VARIANCE: UNIVERSITY OF MT. / LORANG & KEENAN, FLV 14-06

10:06:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Planner Erik Mack, Clerk Kile

Grieve reported the minor variance request for a previously issued permit is due to a technical correction to allow for a variance for placement of fill.

Commissioner Krueger made a **motion** to approve Lake and Lakeshore Variance Permit FLV 14-06. Commissioner Scott **seconded** the motion. Motion carried unanimously.

CONSIDERATION OF LAKESHORE PERMIT VARIANCE: UNIVERSITY OF MT. / LORANG & BLACKWOOD, FLV 14-05

10:09:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Planner Erik Mack, Clerk Kile

Grieve reported the minor variance request for a previously issued permit is due to a technical correction to allow for a variance for placement of fill.

Commissioner Scott made a **motion** to approve Lake and Lakeshore Variance Permit FLV 14-05. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

CONTINUATION OF CONSIDERATION OF LAKESHORE PERMIT EXTENSION: MT. EAGLE DEVELOPMENT, FLP 11-17

10:12:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Planner Erik Mack, Clerk Kile

Fugina noted the extension was submitted as a regular permit extension although it is actually subject to a settlement agreement filed in District Court several years ago. She pointed out in researching the issue it is clear that the permit is subject to the conditions in the settlement agreement, and recommended a one-year extension be granted and it can be re-addressed at that time subject to new regulations.

Commissioner Krueger made a **motion** to approve Lakeshore Permit Extension, FLP 11-17. Commissioner Scott **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: AVAIL TECHNOLOGIES QUOTE FOR 2014 SEASON STARTUP AND SUPPORT/ EAGLE TRANSIT

10:13:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, AOA Director Lisa Sheppard, Clerk Kile

Commissioner Scott made a **motion** to approve the document for signature. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: MONTANA SMP MOU/ MISSOULA AOA AGING SERVICES

10:14:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, AOA Director Lisa Sheppard, Clerk Kile

Commissioner Krueger made a **motion** to approve the document for signature/ Montana SMP MOU. Commissioner Scott **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: FY 14 DUI PLAN/ HEALTH DEPARTMENT

10:16:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Commissioner Scott made a **motion** to approve the document for signature/ FY14 DUI Plan. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

THURSDAY, JUNE 5, 2014
(Continued)

CONSIDERATION OF PRINTING BIDS: FINANCE DEPARTMENT AND WEED & PARKS DEPARTMENT

10:17:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Chairperson Holmquist noted for the record a bid was awarded to Advanced Litho Printing that had discrepancies and stated the request is to go to the next lowest bidder Masters Touch for 10,000 security envelopes for \$688.30.

Commissioner Scott made a **motion** to approve the print bid to Masters Touch. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

Chairperson Holmquist read into the record Eagle Flight Business Forms was the low bidder for 5,000 No. 10 envelopes for \$166.95 for the Weed & Parks Department.

Commissioner Scott made a **motion** to approve the print bid to Eagle Flight Business Forms. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

BI-MONTHLY MEETING W/ VICKI SAXBY, INFORMATION TECHNOLOGY

10:30:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Information Technology Director Vicki Saxby, Clerk Kile

Saxby met with the commission and summarized the following monthly report.

INFORMATION TECHNOLOGY DEPARTMENT

- Windows XP Upgrade project – this project is complete at this time.
- Current CIP Projects –
 - No new CIP projects over the past two months; Techs attended a one-day training session on our new firewall.
 - We are working with our new firewall software to begin blocking some sites that are known to have malware, and other video streaming sites such as YouTube, which can consume great amounts of our Summitnet bandwidth. We had been getting complaints from employees that were not able to do their work due to the slowness, so after doing research, we started blocking the sites that are clearly not work-related, or that can be better accessed via the public wireless.
- State Court offices' moving off the County network – All State computers now connect to the State network. However, we continue to support 18 State employees that also have to connect to our network, as they need access to the Sheriff Office data. At this point, we are no longer charging the State for support, but we may review this, as we find ourselves spending time supporting these State employees, and they are still using network access licenses purchased by Flathead County.
- Building Projects –
 - Weeds, Parks and Rec – worked with vendor to install new cabling for the reconfigured offices; moved all users into their new locations.
- Annual Hardware Audit – Cindy completed the yearly audit of all computer related hardware to compare with what we have on file.
- IT
 - We built a laptop that users can check out to be used for interviewing via Skype. We do not allow the use of Skype on our Summitnet connection as it takes too much bandwidth. However, we do allow it on our public wireless network. This laptop is set up with the proper software, camera and speakers to allow anyone to use when they need a Skype connection.
 - We are currently reviewing Mobile Device Management software packages which will allow us to manage devices such as iPads or Android tablets.
- Clerk of Court
 - Built and installed two kiosk systems for public use outside of Clerk of Court for marriage licenses and public records access.
- Justice Court
 - Built and installed one kiosk system for public use outside of Justice Court to pay fines via credit card.
- Health Department –
 - Continuing work on the eClinical in the cloud project. We are working with Charter this week to bring in the new internet connection and we are working with the wireless vendor to install new wireless adaptors and update the wireless configurations. We also ordered and received two additional large wireless printers to be installed, one on each floor, to be used for printing from this new wireless network.
 - We spent a fair amount of time moving users around within the department to make room for the residency program – including moving some individuals more than one time.
- Fairgrounds – New camera and software installed
- Finance – Installed a new version of the Visions software
- Sheriff's Office –
 - New software installs and new mifi access points for all 50 + laptops in progress.
 - New digital video recorder software installed on a system in Adult Detention.
 - Working with the Sheriff's Office in preparation for their FBI CJIS audit coming up in June.
- Road Department – built a new workstation to replace their Windows XP system – required three new software packages to run in Windows 7.
- **Programmer / Web Developer / Database Administration Projects**
 - AOA –
 - Added additional reporting features to the AOA services and billing application.
 - Updated the AOA web pages.
 - Clerk of Court – Added new features to the Records Check-in/Check-out application to help the Clerk of Court track their records.
 - Commissioner – Made a small addition to the online Car Reservation application.
 - County Attorney – Completed the beta version of the new Criminal Charges application and released it to three people for testing.
 - Fairgrounds – Reviewed code for the 2014 Fair website built by another vendor; updated the code to make it ADA compliant and moved the code to a Flathead County server.
 - Library – Added the ability to add attachments and photographs to the Library Incident Reporting application.
 - Parks and Rec – Working on a new extensive eCommerce application, which will consist of new online sign-up forms for all of the Parks and Rec activities, goods for sale, and online payment options.
 - Treasurers –
 - Completed the second half tax processing for Real Estate taxes. We took in over \$2.5 million in tax payments online.
 - Received and uploaded the personal property values as well as the first upload of the real estate values.
 - Changed the Real Estate processing to use the values received by the State rather than to calculate our own values based on the assessments.
 - Installed modifications to the public tax payment screens to make it more user-friendly - put these in place in time for the second half tax processing in May.
 - Modified the Personal Property tax processing to allow for negative values due to the new \$100,000 personal property exemption approved by the 2013 legislature.
 - Added new reporting options to track modifications to tax records by username, date and time.
 - Modified the NIBRS reporting module, which pulls information to send to the State to meet the changing NIBRS requirements.
 - Sheriff's Office – Rewrote the communication application that allows the Deputy laptops in the field to obtain updated name and address information as well as merging Incident Reports. This access changed once the Sheriff's Office installed their NetMotion software and they started logging into the E911 network instead of the Flathead County network.
 - Countywide – Tim upgraded the entire flathead.mt.gov website to a new web server and to a new web development platform to enhance our security on that site.

**THURSDAY, JUNE 5, 2014
(Continued)**

DOCUMENT FOR SIGNATURE: FIBERLINK COMMUNICATIONS CORPORATION, ORDER FORM #1 CONTRACT #07B3200064/ INFORMATION TECHNOLOGY

10:45:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Information Technology Director Vicki Saxby, Clerk Kile

Commissioner Krueger made a **motion** to approve the document for signature/ Fiberlink Communications Corporation. Commissioner Scott **seconded** the motion. Motion carried unanimously.

MONTHLY MEETING W/ DAVE PRUNTY, ROAD DEPARTMENT

11:00:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Kile

Prunty met with the commission and summarized the following monthly report.

ROAD & BRIDGE DEPARTMENT

Operations

- The gravel road network has been receiving the majority of the work this past month. Sherman, Moose Trail, Oldenburg, Spoon Lake have or will be receiving gravel. There are other roads that have been receiving material, but these are the roads that we had larger projects planned.
- We are starting a project on Haywire Gulch at the end of the road to repair drainage issues from this spring. This area was repaired years ago, but the steep slope of the road continues to cause issues.
- Sweeping has been completed throughout the county. There may be a few minor areas that are done again but the majority has been finished.
- We have spent considerable time this spring on repairing potholes throughout the paved road network. It appears there was greater damage this year as to past years but in a concentrated area on the roads. This is most likely due to the age of the asphalt in these areas and the environmental conditions throughout the winter.
- We have completed the project on Pleasant Valley Road within the Lost Trail National Wildlife Refuge. We placed 7,800 CY of three inch minus material from a private pit in the area. USFWS provided approximately \$52,000 to help with the cost of this work. They covered the crushing and the pit royalty, we did the haul and placement costs. We will make application for reimbursement for the gravel quickly.

Dust Cost Share Program

- Bids were opened on April 28. The low bidder is W.E. Dust Control from Whitehall, Montana.
- The bid is \$1.0097/ lineal foot. This is the lowest price yet for the six years of the program.
- The participant's share of the cost was due on May 29. We had all but three roads provide their funding. Total estimated distance that will be completed this year is 49 miles.
- The contractor is planning on starting work on June 10 and being completed in about two weeks. They are using two applicator trucks and two graders. This is doubling the equipment that has been used in the past so they should be faster in the work. All the scheduling is weather dependent.

Columbia Falls Stage Road Land Slide

- Terracon has performed the geotechnical investigation to determine if moving the road to the east is acceptable for stability.
- We are waiting for the report to be completed. Some of the testing was done at their lab in Great Falls so it is taking longer than if they could have run the tests here.
- Negotiations will then need to occur with the landowner. Assuming these are successful the project can proceed forward when desired.
- RPA will provide the topo survey for the basis for the design.
- Jackola will design multiple road alignments to discuss with the landowner and the county.
- They will also provide drainage improvements to minimize possible erosion issues in the future.
- Another significant erosion area was found south of the area surveyed for ROW.

Crack Seal Program

- Bids are due on June 10.
- Three firms have requested bid documents including Z & Z Asphalt (Billings), Hardrives Asphalt (Billings) and Arrow Construction Supply (Spokane).
- We have \$150,000 budgeted to complete the work.
- We want to have the project completed by July 12 which is a very tight time line. Our chipping is scheduled to begin on July 14. There may be some overlap but hopefully we will be able to get this work completed on the roads we plan to chip.

Asphalt Operations

- We are planning on starting asphalt operations near the end of the month.
- Staff met with Jim Lynch regarding a product he is promoting to switch to "warm" mix asphalt as compared to "hot" mix asphalt.
- Jim is putting together more information for us and some estimates of the potential cost savings. We would also like to go to a job where they are using the product and talk to the operators.
- We hope to work in a one week test run this summer to see how the material works.

8:30 a.m. Commissioner Krueger: TAB meeting @ Eagle Transit

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 6, 2014.

FRIDAY, JUNE 6, 2014

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 9, 2014.
