

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b).

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**MONDAY, MARCH 17, 2014**

**Audiofile**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairperson Holmquist led the Pledge of Allegiance.

**Chairperson Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairperson Holmquist closed the public comment period.**

**FINAL PLAT: KALBFLEISCH-PARKER SUBDIVISION**

**9:00:00 AM**

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planner Alex Hogle, Eric Mulcahy, Clerk Kile

Hogle entered into record Final Plat FFP 14-01, Kalbfleisch-Parker Subdivision; a subdivision creating three lots for residential use located at 629 River Bend Drive. The Board of County Commissioners granted preliminary plat approval on March 25, 2013 subject to 18 conditions, which have been met.

Commissioner Scott made a **motion** to approve Final Plat of Kalbfleisch-Parker Subdivision, FFP 14-01. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

**CONSIDERATION OF LAKESHORE PERMIT: MC DONALD, FLP 13-75**

**9:02:00 AM**

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planner Erik Mack, Clerk Kile

Mack entered into record Lakeshore Permit FLP 13-75; an application submitted by the McDonald family to construct a retaining wall at the location of the existing shore barrier at 1138 Echo Lake Road. The applicant proposes to replace the existing logs with a concrete retaining wall to stop erosion of the shoreline.

Commissioner Krueger made a **motion** to approve Lakeshore Permit FLP 13-75/ McDonald. Commissioner Scott **seconded** the motion. Motion carried unanimously.

**AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: GRAY ZONE CHANGE/ BIGFORK & VICINITY ZONING DISTRICT**

**9:03:00 AM**

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planner Erik Mack, Clerk Kile

Commissioner Krueger made a **motion** to authorize publication of the Notice of Public Hearing/ Gray Zone Change, Bigfork and Vicinity Zoning District. Commissioner Scott **seconded** the motion. Motion carried unanimously.

NOTICE OF PUBLIC HEARING

The Board of Commissioners of Flathead County, Montana, hereby gives notice pursuant to Section 76-2-205(1), M.C.A., that it will hold a public hearing to consider a request by David & Deanna Gray, to change the zoning designation in portions of the Bigfork Area Zoning District from SAG-10 (Suburban Agricultural) to SAG-5 (Suburban Agricultural);

The proposal would change the zoning on approximately 19.9 acres. The proposal would change the zoning from SAG-10 (Suburban Agricultural) to SAG-5 (Suburban Agricultural) The subject property can legally be described as the South Half of the Southeast Quarter of the Northeast Quarter (Assessors Tract 2C) of Section 34, Township 27 North, Range 19 West, P.M.M., The property is located at 358 Fern Lane, Bigfork, Montana.

The proposed change would change the character of the zoning regulations applicable to the property which, in both SAG-10 and SAG-5 districts, are intended to protect and preserve agricultural land for the performance of limited agricultural functions and to provide a buffer between urban and unlimited agricultural uses, encouraging concentration of such uses in areas where potential friction of uses will be minimized, and providing for estate type residential development, by reducing the minimum lot size from 10 acres to five acres.

The regulations defining the SAG-5 and SAG-10 Zones are contained in the Flathead County Zoning Regulations, on file for public inspection at the Office of the Clerk and Recorder, Courthouse, temporarily located at 1035 1<sup>st</sup> Avenue West, Kalispell, Montana, at the Flathead County Planning and Zoning Office, 1035 1st Avenue West, Kalispell, Montana, and on the Flathead County Planning and Zoning Office's website, at: [http://flathead.mt.gov/planning\\_zoning/downloads.php](http://flathead.mt.gov/planning_zoning/downloads.php). Documents related to the proposed zone change are also on file for public inspection at the Office of the Clerk and Recorder and the Flathead County Planning and Zoning Office.

The public hearing will be held on the **5<sup>th</sup> day of May, 2014, at 11:30 o'clock a.m.**, in the Office of the Board of Commissioners of Flathead County, Courthouse 3<sup>rd</sup> Floor, Kalispell, Montana. At the public hearing, the Board of Commissioners will give the public an opportunity to be heard regarding the proposed change in the regulations for the described portion of the Bigfork Area Zoning District.

Written comments are encouraged and will be reviewed by the Commissioners prior to the hearing if received by the Flathead County Commissioners' Office at least three business days prior to the hearing.

DATED this 17<sup>th</sup> day of March, 2014.

BOARD OF COUNTY COMMISSIONERS  
Flathead County, Montana

ATTEST:  
Paula Robinson, Clerk

By/s/Diana Kile  
Diana Kile, Deputy

By/s/Pamela J. Holmquist  
Pamela J. Holmquist, Chairman

**MONDAY, MARCH 17, 2014  
(Continued)**

**MONTHLY MEETING W/ MARK CAMPBELL, FAIRGROUNDS**

**9:15:00 AM**

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Fairground Operations Manager Mark Campbell, Clerk Kile

Campbell reviewed the following monthly report with the commission.

**Current Projects**

- Grandstand Renovation project – Project is out to bid with a due date of March 25<sup>th</sup> and bid opening March 26<sup>th</sup>. An alternate of replacing the existing ADA seating area is included.
- Fairgrounds Infrastructure – first draft review has occurred and phasing of the overall plan is underway. Cost estimates for phasing levels need further work. Phase 1 focuses on south end between Grandstands and Expo building. Adjustments to diagrams are also being completed.
- Documents and steps to complete Fairgrounds Master plan are being identified. Drafting of RFQ for technical services has started.
- Fairgrounds FY 2015 Budget aspects are being completed. CIP, Performance Measures, and Goals have been submitted. Operations are due March 28<sup>th</sup>.

**NW Montana Fair & Rodeo**

- Grandstand events are scheduled and media plans are being developed. Publicity will begin mid-April with ticket sales scheduled for May 1<sup>st</sup>.
- Finalizing fair book changes for submittal to printer April 1<sup>st</sup>.
- Gate procedures, job descriptions and duties of all gate/ticket staff are being finalized. Staffing plan has had initial review and will continue being established.

**Upcoming Events and Activities**

- County Science Fair – March 11<sup>th</sup>
- Stillwater Christian School Banquet – March 13<sup>th</sup>
- Flathead Builders Home & Garden Showcase – March 15-16<sup>th</sup>
- NW MT Rock Chucks show – March 15-16<sup>th</sup>
- Friends of NRA Banquet – March 15<sup>th</sup>
- 4H Livestock Quality Assurance – March 18<sup>th</sup>
- Three Rivers Bank dinner – March 20<sup>th</sup>
- Salvation Army Fundraiser – March 22<sup>nd</sup>
- Roller Derby – March 22<sup>nd</sup>
- NW Montana Arms Collectors – March 28-30<sup>th</sup>
- Little Guys Wrestling – March 28-29<sup>th</sup>
- Relay For Life Kickoff celebration – April 5<sup>th</sup>
- Cross Town Smoker boxing – April 10<sup>th</sup>

**Fairgrounds Daily Activities/ Week of March 9 – March 16, 2014**

	<u>Set Up</u>	<u>Event</u>	<u>Tear Down</u>	<u>Event Days</u>	<u>Attendance (est.)</u>
Pierce RV		3/9	3/10	2	550
4-H Meeting		3/9		1	14
Science Fair	3/10	3/11		2	450
Soccer Practice		3/10		1	145
4-H Meeting		3/10		1	16
Soccer Practice		3/11		1	175
Stillwater Christian School	3/12	3/13	3/14	3	1550
Pickleball Practice		3/12		1	22
Roller Derby Practice		3/12		1	18
Fair Board Meeting		3/13		1	9
Home & Garden Show	3/13	3/14, 3/15 & 3/16	3/16	4	2250
Rock Chucks Show	3/14	3/15 & 3/16	3/16	3	850
NRA Banquet	3/13	3/15	3/16	3	650
Grandview Supreme (4-H)		3/15		1	18
Total:		14 Unique Events with 25 activity days for the Week			6.717

**MONTHLY MEETING W/ LISA SHEPPARD, AOA**

**9:30:00 AM**

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, AOA Program Manager Lisa Sheppard, Clerk Kile

Shepard reviewed the following monthly report with the commission.

Below are two tables, one for performance measures and one for workload indicators, showing FY 2013 actuals, FY 2014 targets, February 2014 totals and fiscal year-to-date totals. Some information is not yet available and will be reported in future months. Additional detail may be reported in the program sections below. Numbers highlighted in yellow have been revised since the last report.

The general target is 66.66%, keeping in mind that some numbers will be unevenly distributed throughout the year.

<b>MEASURE</b>	<b>FY 2013 Actuals</b>	<b>FY 2014 Target</b>	<b>February 2014</b>	<b>Total Last Report</b>	<b>Total/Avg. to Date</b>	<b>% Target</b>
# Receiving Independent Living Services	317	350	12	241	253	72%
# Receiving Meals on Wheels	349	373	27	325	352	94%
# of Seniors Receiving Congregate Meals	817	832	30	707	737	89%
# of Eagle Transit Dial-A-Ride Customers	368	470	73	563	636	135%
# of RSVP Volunteer Hours	40,468	32,000	not yet available	44,144	44,144	138%
# of Public Outreach/Education/Media Efforts	35	48	8	45	52	108%
% of MOW/Ind. Liv. Recipients/Intake at Moderate to High Risk of Institutionalization	N/A	70%	not yet available	84%	84%	120%
Per Meal Cost of Nutrition Services	\$6.08	\$6.00	\$5.91	\$5.64	\$5.91	99%
% of Annual Survey Respondents Who Indicate Overall Satisfaction with AOA Services	N/A	90%	N/A	N/A	N/A	N/A
Maximum # of Public Complaints About Transportation Services ( 5 per month, no more than 60 annually)	N/A	60	not yet available	15	15	25%

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WORKLOAD INDICATOR	FY 2013 Actuals	FY 2014 Target	February 2014	Total Last Report	Total/Avg. to Date	% Target
<b>Nutrition</b>						
Meals Served	76,893	78,000	6,817	48,572	55,389	71%
# Nutritional Assessments Conducted	not available	560	not yet available	300	300	54%
<b>Transportation</b>						
Total Ride Count	93,833	96,000	7,527	53,107	60,634	63%
Dial-A-Ride Count	34,083	40,320	2,305	18,026	20,331	50%
City, Commuter and Other Ride Count	59,750	55,680	5,270	35,081	40,351	72%
<b>Information and Referral</b>						
Outreach, Info and Referral Contacts	15,896	16,300	1,716	10,618	12,334	76%
<b>Independent Living</b>						
Homemaker Units of Service	3,318	3,780	230	1,812	2,042	54%
Escorted Transportation Units of Service	1,845	1,768	183	1,154	1,337	76%
Respite Units of Service	2,742	2,932	270	1,264	1,534	52%
Community Support Units of Service	N/A	N/A	32	197	229	N/A
Medicare/Insur. Counseling Units of Service	not yet available	1,300	136	1302	1,438	111%
Monthly Ombudsman Visits	19	19	15	19.6	19.0	100%
<b>RSVP</b>						
Volunteers Recruited/Enrolled	493	500	not yet available	488	488	98%
Volunteer Work Stations Developed and Maintained	59	60	not yet available	83	83	138%
RSVP Newsletters Produced and Distributed	4	6	not yet available	4	4	67%

**AOA Administration**

**Budget**

- FY 2015: Completed draft of FY 2014 revisions for submission to Finance by 3/31/2014
- FY 2015: Completed and submitted performance measures

**State/Legislative Issues**

- Lisa prepared and submitted a funding analysis for Area IX to M4A in preparation for legislative session.

**Building**

- **New building:** Nothing to report
- **Kelly Road:** Nothing to report

**Advisory Council**

- The AOA Advisory Council and Finance Committee meetings were held on 3/13/2014.
- The primary topic discussed was the status of preparation for the Governor's Conference.
- Lisa also walked members through the report she presents to the Commissioners on a monthly basis.

**Governor's Conference on Aging – May 6-7, 2014 in Kalispell at the Red Lion Hotel**

- The AOA Council Conference Planning Committee and subcommittees continue to meet regularly. The current focus is on marketing the event. Articles will appear in the upcoming Senior Scoop and Montana Senior News. Board member Mary Meister has been leading the search for centenarians, including an interview on KGEZ. The Daily Inter Lake is running a series of articles leading up to the conference. The first was on the centenarian luncheon, the next will be on the program sessions. Flyers have been distributed in multiple locations and have been mailed and emailed to a wide variety of stakeholders. Presentations have been made to all senior centers. The registration and program information will also be on AOA's county web page.
- Registration is \$50 per person. Forms are available at AOA and online at <http://www.dphhs.mt.gov/sltc/services/aging/conference/index.shtml>. Scholarships are available for seniors on fixed incomes who would like to attend. The scholarship application has been made available at all senior centers and will be available online.

**Outreach/Education/Media** - Increased outreach is a goal in our Area Plan on Aging (Oct. 2011- Sept. 2015)

- On 2/5/14, Lisa Sheppard, Director, was the featured speaker at the local BNI chapter, "about 16 in attendance.
- On 2/12/14, JR Isles, Nutrition Manager, spoke to the Lakeside Community Club, about 75 in attendance.
- On 2/20/14, I&R staff and AOA board members participated in the KRMC Heart Health Fair at FVCC. They spoke to and distributed information to about 50 people.
- On 2/27/14, KGEZ highlighted AOA services and arranged for Sen. John Tester to come on the air to talk about funding issues and support for aging services.
- Also in February:
  - I & R staff gave one presentation at North Valley Senior Center, 20 in attendance
  - Volunteer Ruth Pomeroy presented on fraud prevention at The Springs at Whitefish, 25 in attendance. Staff at the Springs followed up with Ruth to let her know how valuable attendees found the presentation. Some quotes: "This is information everyone should hear." "I feel empowered." "This makes me feel like someone cares."
  - AOA board member Mary Meister was interviewed on KGEZ regarding the search for local centenarians to be honored at the Governor's Conference.
  - Kalispell Senior Center Office Manager, Kit Harding, promoted the Governor's Conference on KGEZ.

**Eagle Transit**

- The annual United Way application is due and will be submitted today. We are requesting \$10,000 to assist with match funding for a new bus.
- The Commissioners approved the updated Transportation Coordination Plan and the Montana Department of Transportation (MDT) 5311 federal grant application on 2/26/14. The application was submitted that same day.
- Eagle Transit is required by MDT to adopt a Title VI non-discrimination plan. The Commissioners approved the plan on 2/26/14 and it was submitted to MDT along with the 5311 application.
- We are in the process of finalizing plans to use the additional \$27,000 in New Freedom funds.
- The Eagle Transit Advisory Board met on 3/6/14. Members discussed the Board's charge and potential changes to the bylaws. Recommendations will be sent to the County Attorney's office shortly for review.
- Eagle Transit staff continues to work with Routematch to improve reporting capacity and accuracy.

**Nutrition**

- Educational materials and the "Senior Scoop" are sent out monthly to all Meals on Wheels and nutrition sites (approximately 250 recipients).
- We are experiencing an increase in the number of recipients from Hungry Horse whose families/friends are driving into Columbia Falls to pick up meals for them.

**I & R/Assistance**

- AOA staff continues to update info in the new database that did not export from the old system. There are about 250 assessments that need to be entered.
- We have reposted the Outreach Coordinator position. It closes on 3/21/14.
- Staff assisted 60 area seniors to apply for the Montana Home Owner/Renter tax credit.
- Staff has taken on responsibility for the telephone reassurance calls while working with RSVP to develop a new volunteer curriculum/training program for this service. Thank you to United Way volunteers for providing this service for many years!

**RSVP**

- We have hired the new Project Coordinator. Welcome Tony Brockman!
- The "All Schools Cribbage Tournament" on 2/26/14 was a great success.
- The annual United Way application is due and will be submitted today.
- RSVP staff will be participating in the United Way Share Fair in early April.
- The RSVP board met on 2/19/14.
- Staff updated the RSVP fact sheet for 2013.

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**Senior Mobile Home Repair**

- The Advisory Board meeting was held 3/11/14.
- 4 projects were completed since the February meeting.
- 11 projects are in progress.
- Funding:
  - \$1500 was awarded from Flathead Electric/Roundup for Safety.
  - The Kalispell Rotary is applying for a \$2500 district grant to benefit the program.
- The program will be highlighted at the Governor's Conference.

**Senior Centers** - A primary AOA focus is outreach to area Senior Centers to build relationships, extend support, and explore new opportunities for partnership.

- Whitefish: The Whitefish Community Center participated in Winter Carnival festivities and crowned a senior King and Queen.
- Kalispell: Office Manager Kit Harding has a regular spot on KGEZ. They continue to work on the house to get it ready to rent out. They made \$300 on the recent spaghetti feed. Several group outings are in the works, including the Summit, The Springs at Whitefish, Glacier Park, Flathead Lake and a picnic at Lone Pine State Park.
- Columbia Falls: They are holding a pancake supper next Friday, March 21<sup>st</sup>, to help raise funds for a new freezer as they are seeing an increase in requests for frozen meals.

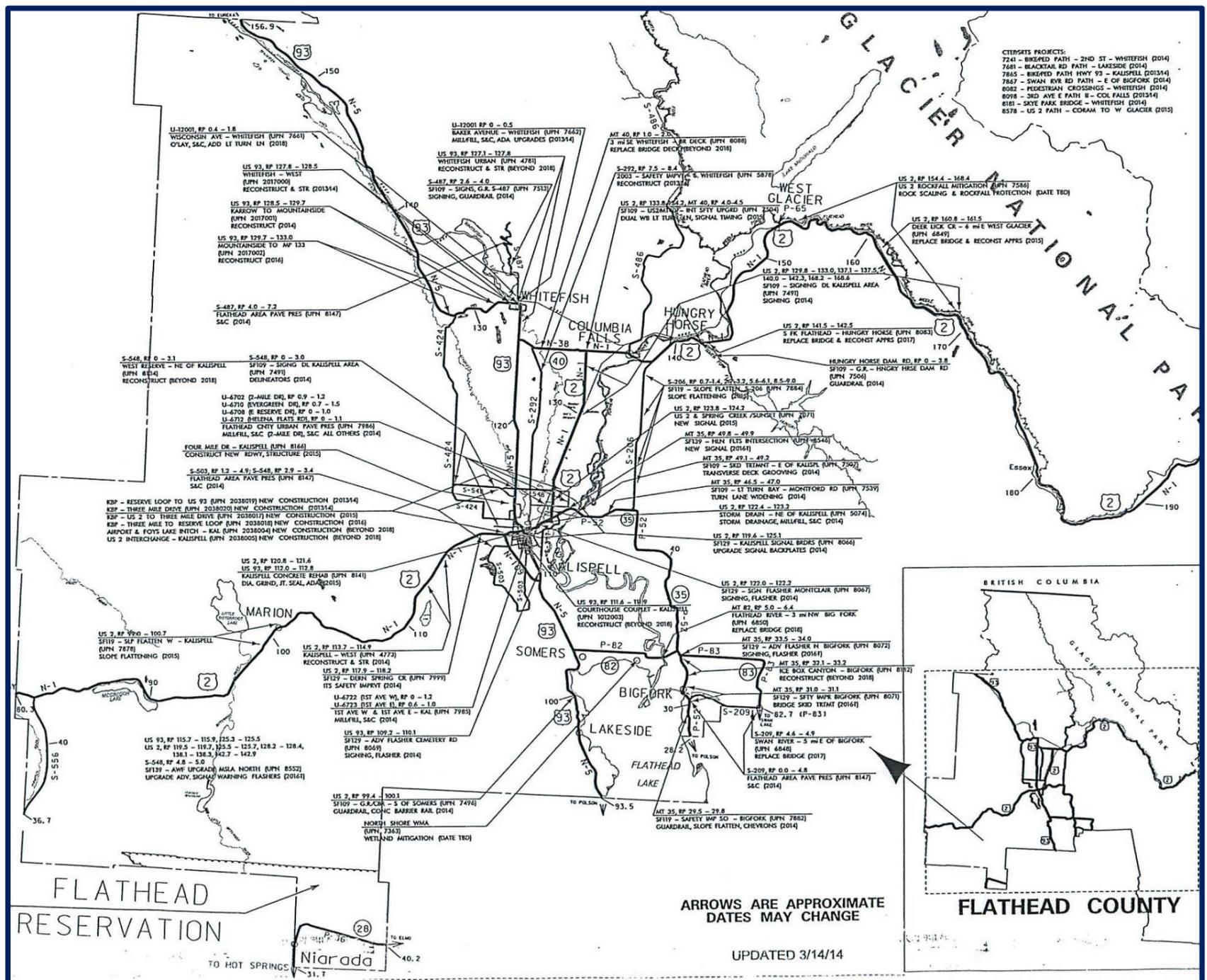
**MEETING W/ MDOT RE: PROJECT UPDATES & SPEED STUDY INVESTIGATION, US 2 INTERSECTION W/ MT 40 TO WEST GLACIER**

**10:00:00 AM**

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Public Works Director Dave Prunty, David Mitchell, Clerk Kile

MDOT Representatives: James Freyholtz, Ed Toavs, Ben Nunnallee, Gary Engman, Bob Vosen

Ben Nunnallee briefly reviewed the proposed MDOT projects to be completed in Flathead County



James Freyholtz summarized a speed limit study conducted between US Highway 2 and the intersection with MT Highway 40 to West Glacier. He noted before MDT can continue forward with any speed study recommendation that written concurrence from the Board of County Commissioners to agree with proposed changes would be the next step. The commission unanimously agreed to follow the recommendation from the speed study that included slight changes to posted limits between Hungry Horse and West Glacier.

General discussion was held relative to the courthouse couplet being the last piece of the Somers to Whitefish four lane highway to construct. It was pointed out the project is still unfunded and a decision has not been made as to whether the project would be designed in house or if a consultant would be hired.

**MONDAY, MARCH 17, 2014  
(Continued)**

**OPEN BIDS: CHEMICALS/ WEED DEPARTMENT**

**11:01:17 AM**

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Weed/Parks/Maintenance Director Jed Fisher, Clerk Kile

Bids received with bid bonds enclosed from CHS, Inc. Country Store, Wilbur-Ellis Company, Alligare LLC and CPS Timberland.

Commissioner Scott made a **motion** to take the bids under consideration. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

**AWARD BID: LIQUID ASPHALT/ ROAD DEPARTMENT**

**11:04:46 AM**

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Kile

Prunty reported the low bid received was from Calumet Montana Refining.

Commissioner Krueger made a **motion** to award the liquid asphalt bid to Calumet Montana Refining. Commissioner Scott **seconded** the motion. Motion carried unanimously.

**DOCUMENT FOR SIGNATURE: REQUEST FOR DECLARATION OF SURPLUS PROPERTY/ SHERIFF'S OFFICE**

**11:05:41 AM**

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Clerk Kile

Chairperson Holmquist noted for the record the list of surplus items for the Sheriff's Office included several vehicles.

Commissioner Krueger made a **motion** to approve the document for signature/ surplus property for the Sheriff's Office. Commissioner Scott **seconded** the motion. Motion carried unanimously.

**7:00 p.m. River Commission meeting @ Earl Bennett Building**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 18, 2014.

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**TUESDAY, MARCH 18, 2014**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

**NO MEETINGS SCHEDULED**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 19, 2014.

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**WEDNESDAY, MARCH 19, 2014**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

- 9:15 a.m. Commissioner Krueger: RSVP Board meeting @ Heritage Place**
- 11:00 a.m. County Attorney meeting @ Co. Atty's Office**
- 5:30 p.m. Commissioner Holmquist: FNF Plan Revision Stakeholder meeting @ Forest Service Office**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 20, 2014.

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**THURSDAY, MARCH 20, 2014**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

**1:00 p.m. Commissioner Holmquist: Health Board meeting @ Earl Bennett Bldg.**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 21, 2014.

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**FRIDAY, MARCH 21, 2014**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

**10:00 a.m. Commissioner Scott: Mental Health Council & CDC meetings @ Stillwater Therapeutic Services**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on March 24, 2014.

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