

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b).

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**MONDAY, NOVEMBER 18, 2013**

[Audiofile](#)

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

**Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Holmquist closed the public comment period.**

**MONTHLY MEETING W/ LISA SHEPPARD, AOA**

**9:00:32 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, AOA Director Lisa Sheppard, Clerk Kile

Absent: Commissioner Calvin L. Scott

Sheppard reviewed the following monthly report with the commission.

Below are two tables, one for performance measures and one for workload indicators, showing FY 2013 actuals, FY 2014 targets, October 2013 totals, and fiscal year-to-date totals. Some information is not yet available and will be reported in future months. Additional details may be reported in the program sections below. Numbers highlighted in yellow have been revised since the last report.

**Performance Measures and Workload Indicators**

MEASURE	FY 2013 Actuals	FY 2014 Target	October 2013	Total Last Report	Total/Avg. to Date	% Target
# Receiving Independent Living Services	317	350	5	180	185	53%
# Receiving Meals on Wheels	349	373	15	241	256	69%
# of Seniors Receiving Congregate Meals	817	832	53	522	575	69%
# of Eagle Transit Dial-A-Ride Customers	368	470	21	451	472	100%
# of RSVP Volunteer Hours	40,468	32,000	not yet available	11,154	11,154	35%
# of Public Outreach/Education/Media Efforts	35	48	5	16	21	44%
% of MOW/Ind. Liv. Recipients/Intake at Moderate to High Risk of Institutionalization	N/A	70%	80%	84%	80%	114%
Per Meal Cost of Nutrition Services	\$6.08	\$6.00	\$4.83	\$5.11	\$4.83	81%
% of Annual Survey Respondents Who Indicate Overall Satisfaction with AOA Services	N/A	90%	N/A	N/A	N/A	N/A
Maximum # of Public Complaints About Transportation Services per Month (no more than 60 annually)	N/A	60	3	7	10	17%

\*Based on staff assessment using "at-risk" matrix

WORKLOAD INDICATOR	FY 2013 Actuals	FY 2014 Target	October 2013	Total Last Report	Total/Avg. to Date	% Target
<b>Nutrition</b>						
Meals Served	76,893	78,000	7,005	20,251	27,256	35%
# Nutritional Assessments Conducted	not yet available	560	not yet available	63	not yet available	not yet available
<b>Transportation</b>						
Total Ride Count	93,833	96,000	7,456	22,193	29,649	31%
Dial-A-Ride Count	34,083	40,320	2,309	8,229	10,538	26%
City and Commuter Ride Count	59,750	55,680	5,147	13,964	19,111	34%
<b>Information and Referral</b>						
Outreach, Info and Referral Contacts	15,896	16,300	1,939	4,230	6,169	38%
<b>Independent Living</b>						
Homemaker Units of Service	3,318	3,780	272	769	1,041	28%
Escorted Transportation Units of Service	1,845	1,768	168	436	604	34%
Respite Units of Service	2,742	2,932	187	623	810	28%
Community Support Units of Service	N/A	N/A	38	81	119	N/A
Medicare/Insur. Counseling Units of Service	not yet available	1,300	352	302	654	50%
Monthly Ombudsman Visits	19	19	19	22	22	116%
<b>RSVP</b>						
Volunteers Recruited/Enrolled	493	500	24	458	482	96%
Volunteer Work Stations Developed and Maintained	59	60	82	82	N/A	139%
RSVP Newsletters Produced and Distributed		6	0	1	0	0%

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**(Continued)**

**AOA Administration**

**Budget**

- FY 2014: Continuing review of FY 14 estimates; anticipate requesting a budget amendment to address any changes needed.

**State/Legislative Issues**

- DPHHS is conducting a "desk evaluation" of AOA programs. We must submit documentation by 12/13/13.
- **M4A:** Lisa will participate in the M4A conference call on 11/21/13. The next quarterly meeting in Helena is scheduled for 1/29-3-/14 in Helena.

**Building**

- **New building:** Nothing to report.
- **Kelly Road:** A proposal to purchase the Kelly Road building in which AOA is currently housed was made to Commissioners by Charles Lapp on 10/30/13.

**Advisory Council**

- The Council met on 10/24/13 (rescheduled from 10/10/13).
- Officer elections were held.
- The Planning Committee for the Governor's Conference on Aging to be hosted by AOA in May 2014 met on 11/15/13.

**Research and Program Evaluation**

- We will report on the results of the following studies when they are available: 1) U.S. Administration on Community Living on the effectiveness of different approaches to service provision to inform better delivery of long-term services and supports (LTSS), and 2) U.S. Department of Health and Human Service's Eighth National Survey of Older Americans Act Participants in coordination with the Montana DPHHS.

**Outreach/Education/Media** - Increased outreach is a goal in our Area Plan on Aging (Oct. 2011- Sept. 2015)

- On 10/1/13, the Daily Inter Lake featured the RSVP Cribbage in the Schools program.
- On 10/4/13, Lisa presented on AOA services to approximately 50 people at the East Haven Baptist Church.
- On 10/17/13, Lisa presented on the new RSVP grant to promote health and wellness for seniors to the Kalispell Kiwanis.
- On 10/23/13, Eagle Transit staff participated in the United Way Partner event at Flathead Valley Community College and distributed information to approximately 25 students.
- On 10/29/13 AOA staff participated in the Wellness Screening at the Kalispell Senior Center, providing information and assessments to approximately 60 people.
- Educational materials are sent out monthly to all MOW clients and nutrition sites.

**Eagle Transit**

- The Transportation Advisory Board met on 11/7/13. Members discussed job postings, MDT quarterly reporting and Glacier National Park post season wrap-up.
- Human Resources:
  - The Transportation Manager position was posted on 10/9/13 and closed on 11/6/13. The Interview Committee is reviewing applications.
  - The Park Operations Lead position has not yet been posted.

**Nutrition**

- Educational materials are sent out monthly to all Meals on Wheels clients and nutrition sites. October materials included earthquake safety information as well as the Senior Scoop.

**I & R/Assistance**

- Medicare open enrollment runs through 12/7/13. AOA staff and volunteers are providing Medicare counseling by appointment at Kelly Road and the senior centers.
  - Congratulations to the Montana SHIP program for ranking 14<sup>th</sup> out of 54 programs nationwide.
- Additional client data:
  - 46% are rated at the highest risk of institutionalization in at least one category
  - 68% are at a high overall risk of institutionalization
  - 68% live alone (in comparison, 27.5% of all seniors in Montana live alone)
  - 50% have physical health issues that significantly increase their risk of institutionalization
  - 26% live on less than \$1000 per month
  - Of the 185 individuals receiving Independent Living services, 80% or 148 are at a moderate to high risk of institutionalization. The annual cost of nursing home care averages \$70,000 – that's \$10,360,000 to serve 148 individuals for one year. In contrast, it costs approximately \$1200 per person per year to provide Independent Living services and Meals on Wheels. We can help 148 seniors stay in their homes for \$177,600 a year.
- Testing of the new client database that IT developed continues.
- AOA is partnering with Kalispell Parks and Rec, Flathead County Parks and Rec and the Fairgrounds to support and promote "pickleball" as a great way for seniors of all ages and abilities to exercise and socialize. The first games are scheduled to start in December.

**RSVP**

- Grant update: Our new \$90,000 grant is one of only three such pilot projects awarded in Montana. Staff are participating in monthly conference calls with the state coordinator and staff from the other two sites. We are in the process of developing a new work plan and a job description for a new full-time Project Coordinator.
- The RSVP Advisory Board met on 10/31/13. Members discussed the new grant, the school cribbage program, fundraising opportunities, and development of a new orientation/training process for new Board members.
- Cribbage in the Schools is now in full swing. Stats on number of schools and students will be available for the December report.
- Additional volunteer stats:
  - Average age is 74
  - 50% are age 75-84
  - 17% are age 85 or older
  - 57% are female and 42% are male

**Senior Mobile Home Repair**

- The Board met on 11/12/13.
- Five projects completed; 22 in progress
- Funding:
  - \$10,000 was received from the Oro y Plata Foundation
  - \$300 has been received from the Kalispell Noon Rotary
  - Request letters have gone out to multiple potential donors as part of the annual fundraising efforts

**Senior Centers** - A primary AOA focus is outreach to area Senior Centers to build relationships, extend support, and explore new opportunities for partnership.

- Kalispell Senior Center hosted a free Health and Wellness screening on 10/29/13 sponsored by AOA, North Valley Embrace Health, Frontier Hospice, Home Options, Eagleview West Life Care Planning, and The Retreat at Buffalo Hill. More than 60 people received a variety of screenings. Two of the other Senior Centers have asked to hold this event in their areas.
- County Commissioners are seeking a \$30,000 CDBG planning grant to assess needed repairs/improvements to all senior center buildings owned by the County (Kalispell, Whitefish, Columbia Falls and Bigfork). The County will provide \$10,000 in matching funds. The application was submitted on 11/1/13. Both the Daily Inter Lake and the Flathead Beacon reported on the application.
- On 10/15/13, the Daily Inter Lake reported on the Kalispell Senior Center's work to try to repair and refurbish the house connected to the Center to prepare it for renting. The rent on the home represents a substantial portion of their annual operating budget. Without this rental income (and the possible loss of the annual gift wrap fundraiser), the Center is likely to experience substantial financial hardship this year. AOA was able to increase financial support to all of the Senior Centers this year, but not enough to offset the losses to the Kalispell Center.
- The Kalispell Senior Center has secured a regular monthly spot on KGEZ.
- On 10/21/13, Lisa participated in the quarterly joint meeting of the Senior Centers at the new Lakeside location.

**MONTHLY MEETING W/ MARK CAMPBELL, FAIRGROUNDS**

**9:23:00 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Fairground Operations Director Mark Campbell, AOA Director Lisa Sheppard, Clerk Kile

Absent: Commissioner Calvin L. Scott

Campbell reviewed the following monthly report with the commission.

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(Continued)**

**Current Projects**

- Clean-up throughout grounds continues. Community service day by KMS 7<sup>th</sup> grade biology class was provided to us. The group raked leaves and did general cleaning.
- Event needs and turn-over is requiring much of maintenance's time.
- Winter equipment service is being completed.
- Removal of items from horse stabling area has begun. This area will be worked on through the winter months as time allows.
- Wheeled harrow (culti-packer) has been reviewed by 3 different welders. 2 stated they can repair it to a base operating level for \$3000 - \$4500. This direction will be pursued.

**NW Montana Fair & Rodeo**

- Have finalized initial changes to Fair Book and competitive categories for 2014.
- Working on the entertainment options for Fair. Includes concerts, kid's shows, and stage.
- Continuing to review and adjust procedures, ticketing, entries, banking operations, and data flow amongst personnel and how to improve efficiency and handling processes.

**Fairgrounds**

- RV and Boat storage has filled with many new customers. Program operates into April.
- Event use remains high. Contracting through spring events.

**Upcoming Events and Activities**

- Roller Derby bout – Nov 16<sup>th</sup>
- Shooting Sports – begins Nov 18<sup>th</sup>
- Flathead Snowmobile Association – Nov 23<sup>rd</sup>
- Artist and Craftsmen of the Flathead – Nov 29<sup>th</sup> – Dec 1<sup>st</sup>
- Lalum Wedding – Nov 30<sup>th</sup>
- Women's Expo – Nov 30<sup>th</sup>
- Three Rivers Bank – Nov 5<sup>th</sup>
- Gun Show – Nov 6<sup>th</sup> -8<sup>th</sup>
- Eisinger Car Sale – Dec 11<sup>th</sup> – 15<sup>th</sup>
- County Employee Christmas lunch – Dec 13<sup>th</sup>
- Montana's For Multiple Use meeting – Dec 13<sup>th</sup>
- FWP Wolf Trapping seminar – Dec 14<sup>th</sup>

**PUBLIC HEARING: WITHDRAW FROM FIRE SERVICE AREA AND ANNEX INTO SOMERS FIRE DISTRICT/ WOODCREST SUBDIVISION**

**9:32:00 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Absent: Commissioner Calvin L. Scott

**Chairman Holmquist opened the public hearing to anyone wishing to speak in regards to annexing properties into Somers Fire District.**

**No one rising to speak, Chairman Holmquist closed the public hearing.**

Commissioner Krueger made a **motion** to adopt Resolution 2371A. Chairman Holmquist **seconded** the motion. **Aye –** Holmquist and Krueger. Motion carried by quorum.

RESOLUTION NO. 2371 A

WHEREAS, a petition was received from 60% of the property owners of who are currently residing in the Flathead County Fire Service Area proposed to be annexed into the Somers Fire District;

WHEREAS, the Board of Trustees of the Somers Fire District approved the proposed annexation;

WHEREAS, the Board of Commissioners, pursuant to the provisions of Section 7-33-2125(1)(b), M.C.A., passed a resolution of intent (Resolution No. 2371, dated October 30, 2013) to grant that petition and to transfer the property into the Somers Fire District, and set a public hearing on the proposal for November 18, 2013; and

WHEREAS, the Board of Commissioners published notice of the public hearing to be held to allow the public an opportunity to be heard regarding the proposed annexation, and to consider whether a protest petition signed by a majority of the landowners of the area proposed for annexation would be received; and

WHEREAS, the Board of Commissioners conducted said public hearing on November 18, 2013, and did not receive a protest petition signed by 40% of the landowners of the area proposed for annexation.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Board of Commissioners of Flathead County, Montana, that the property is hereby annexed into the Somers Fire District located in:

Lots 1-5 in Woodcrest, Section 27, Township 27 North, Range 21 West, P.M.M., Flathead County, Montana, currently located in the Flathead County Fire Service Area

BE IT FURTHER RESOLVED, by the Board of Commissioners that the boundaries of the Flathead County Fire Service Area are hereby amended by transferring the property described as Lots 1-5 in Woodcrest, Section 27, Township 27 North, Range 21 West, P.M.M., Flathead County, Montana.

Dated this 18<sup>th</sup> day of November, 2013.

BOARD OF COUNTY COMMISSIONERS  
Flathead County, Montana

By/s/Pamela J. Holmquist  
Pamela J. Holmquist, Chairman

By/s/Gary D. Krueger  
Gary D. Krueger, Member

By/s/Absent  
Calvin L. Scott, Member

ATTEST:  
Paula Robinson, Clerk

By/s/Diana Kile  
Diana Kile, Deputy

**MONDAY, NOVEMBER 18, 2013**  
**(Continued)**

**AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: EVERGREEN ENTERPRISE ZONING OVERLAY**

**9:34:27 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Planner Eric Mack, Clerk Kile

Absent: Commissioner Calvin L. Scott

Grieve summarized the process for the proposed Evergreen Enterprise Zoning Overlay.

Commissioner Krueger made a **motion** to authorize publication of the Notice of Public Hearing/ Evergreen Enterprise Zoning Overlay. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Krueger. Motion carried by quorum.

NOTICE OF PUBLIC HEARING

The Board of County Commissioners of Flathead County, Montana, hereby gives notice pursuant to Section 76-2-206(3)(a), M.C.A., that it will hold a public hearing to consider a request by the Evergreen Chamber of Commerce for an interim zoning district to temporarily overlay all existing B-2 General Business or B-3 Community Business zoning along the Evergreen commercial corridor with one additional permitted use. The additional permitted use that is proposed to be overlaid is #25 from the current list of permitted uses in the I-1 Light Industrial zone classification. The proposed interim zoning district overlay will be called the Evergreen Enterprise Zoning Overlay. Interim zoning regulations are allowable under Montana law for up to one year, with up to one extension of one year.

Specifically, the boundary of the proposed interim zoning district overlay is all existing B-2 General Business or B-3 Community Business zoning in the Evergreen and Willow Glen Zoning Districts within 1500' of U.S. Highway 2 East beginning on the west side at Kalispell city limits and extending east and north to the intersection with Rose Crossing, all existing B-2 General Business or B-3 Community Business zoning in the Evergreen and Willow Glen Zoning Districts within 1500' of MT Highway 35 beginning on the west at the intersection with U.S. Highway 2 East and extending east to the intersection with Helena Flats Road, and all existing B-2 General Business or B-3 Community Business zoning in the Evergreen Zoning District within 1500' of MT Highway 548 (West Reserve Drive) beginning on the east side at the intersection with U.S. Highway 2 East and extending west to a point just east of the intersection with Cheery Lynn Road.

Specifically, the general character of the proposed interim zoning district is an overlay of one additional permitted use within the boundary described above. During the effective period of the overlay, the following use, taken from the current I-I Light Industrial zoning classification in the Flathead County Zoning Regulations (Section 3.27), will be classified and regulated as an additional permitted use:

25. *Light assembly and manufacturing, fabrication and processing, repairing, packing, storage facilities, warehousing and distribution of products and equipment provided that such uses do not produce objectionable impacts beyond the lot lines and do not involve materials that are explosive, hazardous or toxic. Examples of such uses would include but are not limited to the following:*
- A. *Automobile, bus, truck, boat and equipment washing, detailing, repairing, service and storage.*
  - B. *Manufacture of products such as clothing; furniture; fabricated wood, glass, plastic and metal products; leather and leather goods; medical, dental and optical products and equipment; and boat building.*
  - C. *Processing and manufacturing of food such as baked goods, dairy products, alcoholic beverages and beverage manufacturing and bottling.*
  - D. *Repair of equipment and consumer items such as appliances, clocks and watches, lawn and garden equipment, computers, televisions, shoes, and furniture.*
  - E. *Storage and warehousing such as mini-storage, boat and vehicle storage.*

All other permitted uses, conditional uses and bulk and dimensional requirements of the existing B-2 General Business or B-3 Community Business zoning, found in Sections 3.17 and 3.18 (respectively) of the Flathead County Zoning Regulations will remain in place. At the end of the effective period of the overlay, uses that commenced in conformance with the overlay will become non-conforming (grandfathered) uses and may continue in the manner regulated by Section 2.07 of the Flathead County Zoning Regulations.

The specific emergency that is compelling the establishment of the proposed interim zoning is the increasingly rapid shift of retail and shopping land use away from the Evergreen area and into the City of Kalispell. There is a need to quickly expand the economic base of the Evergreen area from a focus primarily on retail and shopping in many areas to a greater diversity of land uses that can utilize existing public infrastructure as well as existing private commercial infrastructure along the Evergreen commercial corridor that is accessible, visible, and relatively affordable. The residents of Evergreen stand to benefit from increased economic activity in the Evergreen commercial corridor as well as the utilization of existing buildings to prevent blight; therefore, the overlay zone helps to protect public safety and promotes the general welfare.

Maps of the existing B-2 General Business or B-3 Community Business zoning which comprise the boundary of the proposed interim zoning district and a copy of both the existing zoning regulations and the proposed interim regulations referenced herein are available for public inspection at the Office of the Clerk and Recorder, Courthouse, located at 800 South Main, Kalispell, MT, the Flathead County Planning and Zoning Office located at 1035 First Avenue West, Kalispell, MT and at the Flathead County Planning and Zoning Office website at [http://flathead.mt.gov/planning\\_zoning/Drafts.php](http://flathead.mt.gov/planning_zoning/Drafts.php). Those with questions may contact BJ Grieve, Planning Director of the Flathead County Planning and Zoning Office at (406) 751-8200. 1035 First Avenue West, Kalispell, MT.

The public hearing will be held on the 17<sup>th</sup> day of December, 2013 at 9:30 o'clock a.m., in the Office of the Board of Commissioners of Flathead County, Third Floor Old Courthouse, 800 South Main, Kalispell, Montana. At the public hearing, the Board of Commissioners will give the public an opportunity to be heard regarding the proposed interim zoning boundaries and/or regulations.

Written comments are encouraged and will be reviewed by the Commissioners prior to the hearing if received by the Flathead County Commissioners' Office at least three business days prior to the hearing.

DATED this 18<sup>th</sup> day of November, 2013.

ATTEST:  
Paula Robinson, Clerk  
  
By/s/Diana Kile  
Diana Kile, Deputy

BOARD OF COUNTY COMMISSIONERS  
Flathead County, Montana  
  
By/s/Pamela J. Holmquist  
Pamela J. Holmquist, Chairman

Publish on December 1 and December 8, 2013.

**MONDAY, NOVEMBER 18, 2013**  
**(Continued)**

**CONTINUATION OF CONSIDERATION OF LAKESHORE PERMIT: EASTON, FLV 13-07**

**9:37:46 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Clerk Kile

Absent: Commissioner Calvin L. Scott

Mack summarized history of the original Lakeshore Permit that was issued on June 30, 2011 (FLP 11-35) for a dock and walkway located at 1560 Bitterroot Lane on Little Bitterroot Lake. The applicant built stairs that are 6 feet wide and per the Lakeshore Regulations, they are not permitted to be wider than 4 feet. The proposed variance is for a 6-foot wide stairway in the Lakeshore Protection Zone. He pointed out if the variance is denied the stairway will have to come into conformance with the regulations; either torn out or made to be 4 feet wide. The walkway can remain under the old permit he stated.

General discussion was held relative to the old permit having expired on June 30, 2013.

Grieve stated the applicant will have to apply for another permit.

Commissioner Krueger made a **motion** to deny FLV 13-07. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Krueger. Motion carried by quorum.

**DOCUMENT FOR SIGNATURE: EMPG GRANT AWARD AGREEMENT/ OES**

**9:43:47 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Absent: Commissioner Calvin L. Scott

Commissioner Krueger made a **motion** to approve signature of the agreement/ EMPG grant. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Krueger. Motion carried by quorum.

**DOCUMENTS FOR SIGNATURE, AOA SERVICE PROVIDER AGREEMENTS: WHITEFISH COMMUNITY CENTER, LAKESIDE COMMUNITY CHAPEL, BIGFORK SENIOR CENTER, NORTH VALLEY SENIOR CENTER, KALISPELL SENIOR CENTER**

**9:43:56 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, AOA Director Lisa Sheppard, Clerk Kile

Absent: Commissioner Calvin L. Scott

Commissioner Krueger made a **motion** to approve the documents for signature as presented. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Krueger. Motion carried by quorum.

**DOCUMENT FOR SIGNATURE: FLATHEAD COUNTY INFORMATION TECHNOLOGY & FLATHEAD EMERGENCY COMMUNICATIONS CENTER AGREEMENT**

**9:44:31 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, I.T. Director Vicki Saxby, Clerk Kile

Absent: Commissioner Calvin L. Scott

Saxby reported the document is an update between an agreement with Flathead County Information Technology and the I.T. Department at Flathead Emergency Communications.

Commissioner Krueger made a **motion** to approve signature of the agreement/ Flathead County Information Technology and Flathead Emergency Communications Center. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Krueger. Motion carried by quorum.

**DOCUMENT FOR SIGNATURE: REQUEST FOR DECLARATION OF SURPLUS PROPERTY, HEALTH DEPARTMENT**

**9:46:00 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Clerk Kile

Absent: Commissioner Calvin L. Scott

Chairman Holmquist read into the record the surplus item is a Sharp Copier to be sent for auction.

Commissioner Krueger made a **motion** to approve the document for signature as presented. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Krueger. Motion carried by quorum.

**MONDAY, NOVEMBER 18, 2013**  
**(Continued)**

**AWARD RFP: JAIL SECURITY SYSTEM ELECTRONIC UPGRADE**

**9:41:12 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, I. T. Director Vicki Saxby, Detention Commander Bill Smith, Clerk Kile

Absent: Commissioner Calvin L. Scott

Smith reported a committee consisting of five county employees reviewed and independently scored each proposal received. He noted the committee then met on November 8, 2013 to review the proposals and discuss the scoring. The total score for Engineering Control Systems was 805 and Integrated Security Solutions scored 557.

Commissioner Krueger made a **motion** to award the bid to Engineering Control Systems for the jail security system electronic upgrade. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Krueger. Motion carried by quorum.

**CONSIDERATION OF PRINTING BID: PLANNING & ZONING OFFICE**

**9:46:27 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Gary D. Krueger, Assistant Mike Pence, Clerk Kile

Absent: Commissioner Calvin L. Scott

Chairman Holmquist read into the record the lowest bid for 300 rural living guides was received from Eagle Printing for \$523.43.

Commissioner Krueger made a **motion** to approve the print bid as presented. Chairman Holmquist **seconded** the motion. **Aye** – Holmquist and Krueger. Motion carried by quorum.

**7:00 p.m. Commissioner Holmquist: River Commission meeting**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 19, 2013.

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**TUESDAY, NOVEMBER 19, 2013**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

**4:30 p.m. Commissioner Holmquist: Flathead County Library Foundation reception @ FBA Bldg.**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 20, 2013.

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**WEDNESDAY, NOVEMBER 20, 2013**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

**11:00 a.m. County Attorney meeting @ Co. Atty's Office**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 21, 2013.

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**THURSDAY, NOVEMBER 21, 2013**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

**6:30 p.m. Commissioner Krueger: Fair Board meeting @ Fair Office**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 22, 2013.

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**FRIDAY, NOVEMBER 22, 2013**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

**NO MEETINGS SCHEDULED**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 25, 2013.

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