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**MONDAY, DECEMBER 17, 2012**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

**Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction.**

Wendy Morris, president of the 4-H foundation spoke to the commission about the need for a larger area for the 4-H program than they currently are housed in. She explained educational material is stored at various locations and that alone is hindering the program. Morris asked that the commission give the 4-H program the justice it needs.

Dick Wilson, 188 Fairway Boulevard spoke in support of moving the AOA facility to a larger and perhaps more accessible facility than where they are currently housed. He seconded the comments made by Wendy Morris regarding the 4-H program and their call for additional space. Wilson stated he occasionally helps at the AOA facility and said the kitchen is probably adequate, yet it appears to him that consolidating programs on county property would be a judicious move. He further stated he totally supported the move and asked the commission to do the same.

**No one else rising to speak, Chairman Lauman closed the public comment period.**

**MONTHLY MEETING W/ MARK CAMPBELL, FAIRGROUNDS**

9:15:21 AM

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Fairgrounds Director Mark Campbell, Clerk Kile

Campbell reviewed the following monthly report with the commission.

Current Projects

- Completing tree clean-up and stump grinding along W Wyoming Street. Wood went to groups where it would benefit the public.
- Maintenance is conducting high fixture cleaning of buildings during slow event period.
- Repair recent damages to Kitchen and outdoor fixtures by users.

NW Montana Fair & Rodeo

- Final negotiations and contract details are being held with selected Carnival operations. Two companies selected and will use the best attributes of both for highest benefit to Fairgrounds. North Star Amusements from Billings and Paradise Amusements from Idaho.
- Working on entertainment events and Fair Book.

Fairgrounds

- 2012 Attendance event days and attendance numbers are in. A total of 571 event days were held in 2012 with 194,623 people using the fairgrounds. This is an increase from previous years.

Year	Event Days (total)	Event Attendance	Usage Change
2012	571 (365 public/206 private)	194,623	Events 155% Attendance 147%
2011	369	132,051	Events 114%
2010	324		Events 90%
2009	361		Events 145%
2008	249		

Upcoming Events and Activities

- 4H Shooting sports program – Monday's and Thursday's
- End of the World Party – 12/21
- Sports Connection Gun Show – Jan 11-13<sup>th</sup>
- CHS Customer appreciation BBQ – Jan 12<sup>th</sup>
- Estate Auction – Jan 19<sup>th</sup>
- Flathead Gymnastics – Jan 26<sup>th</sup>

**CONSIDERATION OF PRELIMINARY PLAT EXTENSION AGREEMENT: GLACIER HILLS #4**

9:30:00 AM

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planner Alex Hogle, Clerk Kile

Hogle reviewed the extension request for Glacier Hills #4. He noted on December 21, 2009 preliminary plat approval was granted that was set to expire on December 21, 2012. A two-year extension is requested that would extend preliminary plat to December 21, 2014.

Commissioner Holmquist made a **motion** to approve the preliminary plat extension for Glacier Hills #4 to December 21, 2014. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**MONDAY, DECEMBER 17, 2012**  
**(Continued)**

**CONSIDERATION OF PRELIMINARY PLAT EXTENSION AGREEMENT: HASKELL'S PASS**

[9:31:31 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Paul Nicol, Planner Alex Hogle, Clerk Kile

Hogle reported the commission on December 22, 2008 granted preliminary plat for Haskell's Pass; a one-year extension was granted that extended their deadline to December 22, 2012. A two-year extension is requested and that would extend preliminary plat to December 22, 2014.

Commissioner Scott made a **motion** to approve the preliminary plat extension request for Haskell's Pass to December 22, 2014. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**AWARD BID: LEGAL ADVERTISING 2013**

[9:33:34 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Paul Nicol, Clerk Kile

Commissioner Holmquist made a **motion** to award the legal advertising bid for 2013 to the Daily Interlake. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**AUDIT COMMITTEE FINANCIAL STATEMENT PRESENTATION**

[9:45:34 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Paul Nicol, Finance Director Sandy Carlson, Stephanie Freese, Finance Technician Sara Dexter, Finance Technician Tamara Helmstetler, Clerk Kile

Stephanie Freese, External Auditor with Anderson, Zurmuehlen & Company summarized the 2012 Audit Report prepared for Flathead County. She reported Flathead County received an unqualified opinion this year on financial statements.

**CONSIDERATION OF CONSULTANT SELECTION: SWAN RIVER ROAD BIKE PATH**

[10:00:34 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Alex Hogle, Deputy County Attorney Paul Nicol, Weed, Parks & Maintenance Director Jed Fisher, Public Works Director Dave Prunty, Clerk Kile

Hogle reported the CTEP selection committee reviewed five submittals. He explained the committee utilized the ranking criteria set forth and their recommendation is Robert Peccia and Associates.

Commissioner Holmquist made a **motion** to approve the selection of Robert Peccia and Associates for the Swan River Road bike path. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**DOCUMENT FOR SIGNATURE: GOING TO THE SUN ROAD TRANSIT PROJECT COOPERATIVE AGREEMENT WITH GLACIER NATIONAL PARK, STATE OF MONTANA AND FLATHEAD COUNTY**

[10:15:40 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Eagle Transit Director Dave Polansky, Clerk Kile

Commissioner Scott made a **motion** to approve the cooperative agreement with Glacier National Park, State of Montana and Flathead County. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**DOCUMENT FOR SIGNATURE: OCCUPATIONAL HEALTH SERVICE AGREEMENT (DRUG & ALCOHOL TESTING, DOT, ETC.) / HUMAN RESOURCE OFFICE**

[10:17:31 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Clerk Kile

Commissioner Holmquist made a **motion** to approve the document for signature/ occupational health services agreement for drug and alcohol testing, etc. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**CONTINUATION OF PUBLIC HEARING: TAX INCENTIVE REQUEST/ THOMPSON PRECISION, INC.**

[10:30:13 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Paul Nicol, John Dudis, Clerk Kile

Chairman Lauman opened the public hearing to anyone wishing to speak in regards to the tax incentive for Thompson Precision, Inc.

No one rising to speak Chairman Lauman closed the public hearing.

**MONDAY, DECEMBER 17, 2012**  
**(Continued)**

Commissioner Scott made a **motion** to approve Resolution No. 2347 for Thompson Precision, Inc. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

RESOLUTION NO. 2347

WHEREAS, the Board of Commissioners of Flathead County, Montana, passed Resolution No. 476 on April 8, 1983, Resolution No. 476A on February 21, 1984, and Resolution 476B on May 4, 2005, allowing tax benefits for new or expanding manufacturing industry in Flathead County;

WHEREAS, Thompson Precision, Inc., of Kalispell, Montana, has applied for tax benefits for equipment which will be used to manufacture spectrometric equipment at 1883 -1885 Whitefish Stage Road, Kalispell, Montana;

WHEREAS, the Board of Commissioners of Flathead County, Montana, held a public hearing under the provisions of Section 15-24-1402, M.C.A., on the 11<sup>th</sup> day of December, 2012, after due notice was published pursuant to Section 76-15-103, M.C.A., concerning the request for tax benefits filed by Thompson Precision,

WHEREAS, taxes for the applicant's taxes for the current year have been paid; and

WHEREAS, the Board of Commissioners of Flathead County, Montana, having reviewed the application of Thompson Precision, Inc., and the testimony presented at the public hearing, has determined that the statutory \$125,000 investment requirement for new industry has been met, and has concluded that the application for tax reduction benefits meets the requirements of the applicable statutes and resolutions.

NOW, THEREFORE, BE IT RESOLVED that the new equipment which will be used to manufacture spectrometric equipment at 1883 -1885 Whitefish Stage Road, Kalispell, as set forth in the application of Thompson Precision, Inc., shall be granted the tax benefits for new or expanding industry set forth in Resolution No. 476B and Section 15-24-1402, M.C.A.

DATED this 17<sup>th</sup> day of December, 2012.

BOARD OF COUNTY COMMISSIONERS  
Flathead County, Montana

By/s/Dale W. Lauman  
Dale W. Lauman, Chairman

By/s/Pamela J. Holmquist  
Pamela J. Holmquist, Member

ATTEST:  
Paula Robinson, Clerk

By/s/Calvin L. Scott  
Calvin L. Scott, Member

By/s/Diana Kile  
Diana Kile, Deputy

**MEETING W/ SENATOR DEE BROWN RE: CFAC**

[10:32:14 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Dee Brown, Clerk Kile

Dee Brown met with the commission and asked that they take the lead in getting the Columbia Falls Aluminum Company site declared a superfund site. She explained Glencore a huge multi international company that is a Swiss based parent company of CFAC, has been stringing the community along since 2009 when it was shutdown. Brown stated no one knows the exact extent of contamination at the site. She noted efforts put forth by Senator Tester to speak to Glencore officials have been ignored. She said Glencore should be responsible for cleanup, yet the bottom line is they would just as soon leave it sit as is, and not address the issue.

**7:00 p.m. Commissioner Holmquist: River Commission meeting @ Earl Bennett Building**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 18, 2012.

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**TUESDAY, DECEMBER 18, 2012**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

**NO MEETINGS SCHEDULED**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 19, 2012.

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## WEDNESDAY, DECEMBER 19, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

### 9:15 a.m. RSVP Board meeting @ Heritage Place

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 20, 2012.

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## THURSDAY, DECEMBER 20, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

### Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction.

Ron Clark, 106 Troutbeck Road, Lakeside spoke to the commission about a situation that occurred with Planning & Zoning Director B. J. Grieve. He explained he heard him say something during a meeting held with the commissioners that he did not agree with and that he thought was incorrect. Clark said he spoke to Grieve and pointed out his concerns. He commented he appreciated the willingness shown by Grieve to listen and correct the mis-information that was presented to the commission, and stated Grieve is a wonderful employee.

### No one else rising to speak, Chairman Lauman closed the public comment period.

### CONSIDERATION OF ADOPTION OF RESOLUTION: FLOODPLAIN & FLOODWAY MANAGEMENT REGULATIONS

#### 9:30:12 AM

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Bailey Minnich, Deputy County Attorney Tara Fugina, Clerk Kile

Grieve and Minnich reviewed the following memo sent to the commission that outlined the history and procedures followed in updating Floodplain and Floodway Management Regulations.

The Flathead County Floodplain and Floodway Management Regulations were originally adopted by the Board of Commissioners on August 5, 1984 by Resolution No. 522. According to Section 76-5-301 of the Montana Code Annotated (M.C.A), when the State of Montana has established a designated floodplain with a specific political jurisdiction, the jurisdiction must adopt land use regulations, which meet or exceed the minimum standards set by the State. Since the initial adoption in 1984, Flathead County's floodplain regulations have been modified 6 times. Those modifications included changes regarding the placement of manufactured homes in the floodplain, rules for interpretation of the floodplain district boundaries, removing all references to the Countywide Administrative Board (CAB) and Flathead Regional Development Office (FRDO), updating the effective date of the FIRM panels referenced in the regulations, and exempting certain activities within the Lake and Lakeshore Protection Zone from requiring a floodplain permit. However the majority of the regulations have not been re-reviewed within the 28 years.

Beginning in 2009, the Flathead County Planning and Zoning Office attempted to comprehensively revise the floodplain regulations. Staff members compiled a first draft with assistance by the County Attorney, documenting potential changes with specific reference to processing and management. The 2009 draft was modified using the 2006 Department of Natural Resources and Conservation's model floodplain regulations and the Code of Federal Regulations (CFR), as well as changes to M.C.A. The draft regulations were reviewed by the Flathead County Planning Board's "Committee B" from February 2009 until February 2010. The full Planning Board held a public workshop on March 17, 2010, followed by a public hearing on April 21, 2010. A recommendation of approval (8-1) was forwarded to the Board of Commissioners who held a public hearing on June 10, 2010. After closing public comment, the Commissioners made a motion to take the proposal under advisement and delay their decision until all three Commissioners could be present. On July 6, 2010, with all three Commissioners present, the proposed regulations were considered and a motion was made to delay consideration pending further input. Following the Commissioners' decision, the proposed regulations were presented to the Flathead River Commission at their meetings from August to November 2010. At the completion of the River Commission's last meeting on November 30, 2010, the proposed floodplain regulations were never again scheduled for the Commissioners agenda.

In 2012, the Flathead County Planning and Zoning Office included the update of the floodplain regulations in the FY 2013 Strategic Work Plan. The plan was approved by the Flathead County Planning Board on August 8, 2012 and by the Flathead County Commissioners on August 14, 2012. On September 12, 2012, the Planning Board held a discussion regarding the outcome of the 2009 floodplain regulations, and stated they had no issues with staff proceeding on the proposed update. Since the Commissioners motion on July 6, 2010 was to "*delay consideration of adoption of the floodplain regulations pending further input,*" the Planning Board instructed staff to contact the two member of the public who commented at the public hearing and discover their exact concerns; determine if there have been any changes in state statute which need to be addressed in the regulations; and submit the regulations for consideration at a public hearing before the Planning Board.

On October 3, 2012 Planning Director BJ Grieve and planner Bailey Minnich met with the two members of the public who voiced concerns during the previous public comment and compiled a list of their concerns to further research. On October 4, 2012 a file for the proposed regulations was created (FRTA-12-01), and staff met to discuss the best approach to potentially modify the proposed regulations. Since the 2009 regulations had made it all the way to the Commissioners before being delayed, it was decided not to completely restart the process. Instead, staff took a clean copy of the 2009 proposed regulations, and documented any changes, which occurred from review of the new 2012 Department of Natural Resources and Conservation's model floodplain regulations, the Code of Federal Regulations, the Montana Code Annotated, and the Administrative Rules of Montana. The 2009 regulations, illustrating all changes proposed during the 2009-2010 update effort, are included in the file for reference.



**THURSDAY, DECEMBER 20, 2012**  
**(Continued)**

*FRTA-12-01 Draft 2012 Flathead County Floodplain and Floodway Management Regulations* was posted on the Planning and Zoning Department website for public review on November 14, 2012. Additionally, the Planning Director sent an email to the Planning News email list on November 16, 2012 with information regarding the proposed regulations. This email list was distributed to over 400 citizens, who are the most involved in the planning process. Legal notice of the Planning Board public hearing on the proposed regulations was also published in the November 25, 2012 edition of the Daily Interlake.

The Flathead County Planning Board held a public hearing on the proposed revisions on December 12, 2012 in the 2nd Floor Conference Room of the Earl Bennett Building, located at 1035 1st Ave West in Kalispell. Although a public hearing is not required for adoption of floodplain regulations under MCA, a public hearing was scheduled with the Planning Board. Staff presented the background and history behind the proposed amendments, as well as the general process followed for the proposed regulation update. Staff discussed the comments received via email before the meeting as well as comments received from the Montana Department of Natural Resources and Conservation and the Federal Emergency Management Agency. Staff also addressed the draft handed to the Board members that evening which outlined 5 additional changes those agencies would like to see approved. Lengthy discussion was held between staff and the Board regarding the current proposed updates and future changes DNRC and FEMA would like to see addressed in the next 6 months. There was no applicant presentation as the Flathead County Planning and Zoning Department proposed the requested text amendments, and no public agencies were present to comment. Before voting the Planning Board also proposed a sub-motion to approve the modifications requested by DNRC and FEMA submitted to the Board at the meeting, as well as adding language encouraging the use of columns or pilings to raise structures and striking *'initial August 5, 1984'* from Section 3.01. On a roll call vote the sub-motion passed unanimously, which was followed by a second roll call vote for the main motion. The main motion also passed unanimously.

Following discussion regarding appeal requests the commission unanimously agreed to modify Section 3.10(A)(4) to read:

*Information specific to the appeal request may be requested of the applicant by the floodplain administrator while preparing the appeal for the Board of Adjustment review.*

Commissioner Holmquist made a **motion** to adopt Resolution No. 522A/ floodplain and floodway management regulations as amended. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

RESOLUTION NO. 522A  
A RESOLUTION REVISING THE FLATHEAD COUNTY  
FLOODPLAIN AND FLOODWAY MANAGEMENT REGULATIONS

WHEREAS, the Board of Commissioners of Flathead County, Montana has the authority under Section 76-5-101, et seq., M.C.A. to adopt floodplain regulations;

WHEREAS, the Board of Commissioners has adopted and enforced floodplain regulations pursuant to those statutes;

WHEREAS, the Board of Commissioners authorized the Flathead County Planning and Zoning Office in the office's Fiscal Year 2013 Strategic Work Plan to work on revisions to those regulations; and

WHEREAS, the Flathead County Planning and Zoning Office did prepare revisions to the Flathead County Floodplain and Floodway Management Regulations.

WHEREAS, the revisions are based, in part, on draft revisions that underwent a public process in 2009 and 2010 and was tabled by the County Commissioners pending further input;

WHEREAS, the proposed revisions include changes based on Title 76, Chapter 5, of the Montana Code Annotated, Chapter 36.15 of the Administrative Rules of Montana, Title 44, Chapter I, Subchapter B, Parts 59, 60, 65 and 70 of the Code of Federal Regulations and recommendations for local floodplain regulations found in the 2006 and 2012 Montana Department of Natural Resources and Conservation's Model Floodplain Ordinance; and

WHEREAS, the proposed revisions also include improvements to formatting, administrative consistency, and permitting procedures.

WHEREAS, copies of the proposed revisions were made available at the Flathead County Planning and Zoning Office and on Flathead County's website on November 14, 2012.

WHEREAS, on December 12, 2012, the Flathead County Planning Board held a legally-noticed public hearing on the revisions of the Flathead County Floodplain and Floodway Management Regulations; and

WHEREAS, after the close of the public hearing on December 12, 2012, the Planning Board considered and discussed the proposed revisions, as well as comments on the proposed revisions received from the Montana Department of Natural Resources and Conservation, public comments and input from the Flathead County Planning and Zoning Office staff and approved additional revisions, then unanimously recommended that the Board of Commissioners adopt all the proposed revisions.

WHEREAS, the Board of Commissioners has reviewed and considered the record of the public hearing held by the Planning Board;

WHEREAS, the Board of Commissioners has reviewed and considered the proposed revisions recommended by the Planning Board; and

WHEREAS, the Board of Commissioners has reviewed and considered submitted written comments and information.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Flathead County, Montana, that it hereby adopts the revisions of the Flathead County Floodplain and Floodway Management Regulations recommended by the Flathead County Planning Board and attached hereto.

**THURSDAY, DECEMBER 20, 2012**  
**(Continued)**

NOW, THEREFORE, BE IT ALSO RESOLVED, that the effective date of the Flathead County Floodplain and Floodway Management Regulations attached hereto is January 01, 2013.

DATED this 20th day of December, 2012.

BOARD OF COUNTY COMMISSIONERS  
Flathead County, Montana

By/s/Dale W. Lauman  
Dale W. Lauman, Chairman

By/s/Pamela J. Holmquist  
Pamela J. Holmquist, Member

ATTEST:  
Paula Robinson, Clerk and Recorder

By/s/Calvin L. Scott  
Calvin L. Scott, Member

By/s/Diana Kile  
Diana Kile, Clerk

*The above attachment referenced in Resolution #522A is recorded as document #201200031056.*

**MEETING W/ KELLIE DANIELSON, MWED RE: DOCUMENT FOR SIGNATURE / TRANSFER OF CDBG WILDFIRE REVOLVING LOAN FUNDS**

9:47:11 AM

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Kellie Danielson, Tina Oliphant, Clerk Kile

Oliphant explained the request is for formal approval to transfer funds from the loan fund seeded by the CDBG summer 2000 wildfire impacts to other loan fund pools in order to have optimum use and leverage.

Commissioner Scott made a **motion** to approve the transfer of CDBG wildfire revolving loan funds. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**MONTHLY MEETING W/ LISA SHEPPARD/ AOA**

10:00:10 AM

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, AOA Director Lisa Sheppard, Clerk Kile

Sheppard reviewed the following monthly report with the commission.

**AOA Administration**

- Beginning in late January, we will embark on a strategic planning process to guide our short and long-term activities. We will include as many stakeholders as possible including AOA staff, the AOA advisory boards for each program, Senior Centers, volunteers, individuals receiving services, and interested community members.
- We are in the preliminary stages of working with a consultant to plan a fundraiser in late spring.
- The AOA Advisory Board meeting was held on 12/13.
- Staff presented the budget report which included an operating statement, explanation of variances and a balance sheet for each fund along with a description of major funding sources and instructions on how to read the reports generated through CSA.
- The Board discussed transportation, nutrition, and the wellness initiative.
- Commissioner Lauman reported on state legislative issues that will impact AOA funding and other services for seniors and the Board acted on his recommendation to create a Legislative Committee to educate state leadership about seniors' needs and what it will take to meet them in the coming years as the population increases.
- The major issues at the state level are moving One-Time-Only Funding to the base budget, increasing general revenue by \$3 million over the biennium and restoring the Older Montanans Trust Fund.
- Federal issues center around avoiding sequestration which would mean automatic cuts to AOA programs, resulting in approximately \$38,000 in reduced federal revenue to Flathead County this fiscal year.
- The Board received an update on the AOA building proposal and ongoing efforts to express support as well as safety issues at the current building.
- The Board accepted the Director's invitation to participate in a strategic planning exercise in February to inform the agency's direction and enhance the role of the Board in actively promoting AOA initiatives.
- There are two vacancies on the Board. At least two applications have been submitted, including one from retiring Commissioner Dale Lauman, the news of which was greeted with much enthusiasm by the Board. Applications are due on December 21, 2012.
- Two guests attended the meeting: Commissioner-elect Gary Krueger and a potential Board applicant.
- On 12/13/12, AOA Director Lisa Sheppard submitted a memo to County Administrator Mike Pence detailing safety concerns related to the AOA building on Kelly Road. Mike presented the memo to the Risk Management Team. The Risk Management Team toured the building on 12/14/2012 to review the issues firsthand.
- On 12/18/12 Lisa and other AOA stakeholders presented the need for a new building at the joint city/county Community Needs Assessment meeting with an emphasis on options that would allow for greater community collaboration and partnership and opportunities for intergenerational programs.

**Eagle Transit**

- We received word that funding from our primary DOT grant will increase in the coming fiscal year.
- November ridership = 8,314 compared with 7,790 in 2011. FY13 ridership to date is 38,307 up 1.8% from 2011's total of 37,633. Annual target is 78,750 or approximately 6,562 rides per month. The average through November is 7,527 rides per month. We are on track to total more than 90,000 rides this fiscal year.
- Eagle Transit provided transportation to Christmas dinner at Our House: 119 people took the city bus and another 79 used the Dial-a Ride service for a total of 198 riders.
- Eagle Transit Advisory Board met on 12/6/12. The van pool subcommittee reported on plans to contact King County transportation officials to learn about their operation and how they manage associated risks.
- Buses will not run on Christmas Day and New Year's Day.

**THURSDAY, DECEMBER 20, 2012**  
**(Continued)**

**Nutrition**

- In the 11/21/12 issue on "Giving Back" the Flathead Beacon featured Meals on Wheels cook John Taft. He has been an employee at AOA since 1978 and has prepared more than 2 million meals. He is the secret behind the wildly popular liver and onions, and he is sincerely dedicated to the seniors he serves. His own words from the article say it best, "Cooking has always been a joy because I know a lot of people rely on these meals." We are very proud of John's accomplishments and profoundly grateful that he continues to be part of our team.
- Total meals served in November were 6,229. Congregate total of 3,158 and home delivered were 3,071. 15 new home delivered customers and 98 new congregate customers.
- The Christmas meal will be served on 12/21/12 and all from the community are invited to join us. Seniors have the option of donating to support meal service. The cost to non-seniors is \$4.25. We anticipate preparing 500 meals.
- A study just released by Brown University shows that the more states spend on home-delivered meals through AOA programs the fewer residents they have in nursing homes.

**I & R**

- October statistics include 323 hours of homemaker services (up from 282 in September), 189 hours of escort/errand services (up from 147), 233 hours of respite (up from 224), 8 new legal clients, 1495 calls/walk-in assistance (up from 1031), 70 telephone reassurance calls (up from 64), 19 Ombudsman visits, and 284 SHIP contacts (up from 113 due in large part to Medicare open enrollment). Additionally, staff completed 36 home visits to at risk clients.
- The increased demand for services is exceeding our projected revenue. In January we are starting a waiting list for homemaker and escort/errand services and may have to consider reducing hours to existing clients. We are looking closely at the budget for transfer options within our III B funds and for potential cost savings to minimize the need to cut services.
- Our amazing volunteer, Ruth Pomeroy, contributed 90 hours in October and 70 hours in November counseling seniors on their Medicare options during open enrollment.

**RSVP**

- RSVP volunteers have contributed many hours and many items to the Montana Winter Ready Program including 33 lap robes for the Montana Veterans Home and local assisted living facilities; 113 baby quilts and 143 baby hats to local hospitals, the Health Department, the Flathead Food Bank and Hope Resource Center; 19 quilts to the Abbie Shelter and victims of the Colorado fires. Volunteer Diana Williams officially turned in her 1600<sup>th</sup> hat!
- 5 RSVP Santa's were recruited to call 160+ kids as part of the Kalispell Parks and Rec "Santa Calling Program" on 12/13/12.
- Current volunteer projects include the Salvation Army Angel Tree Project, the Kalispell Senior Center giftwrapping fundraiser, the Literacy Program and various projects at the Central School Museum.
- Upcoming events:
  - Hot Cocoa Social (1/19/13): an appreciation event for volunteers at AOA, donation will be collected for the Veterans Food Pantry
  - Martin Luther King Day service projects (1/21/13): deliver donations for the Vet Food Pantry, Read for Peace collaborative effort with AmeriCorps and a call-out to all RSVP volunteers to commit to 1 hour of volunteering on that day.

**Senior Mobile Home Repair**

- The Advisory meeting was held 12/11/12.
- Warm and dry continue to be the priorities this time of year. Since the last Board meeting the program has replaced windows, doors and furnace parts for multiple individuals.
- We received a \$500 donation from Northwestern Energy and have approximately \$13,000 available at this time for additional repairs.

**Senior Centers**

- A primary AOA focus is outreach to area Senior Centers to build relationships, extend support, and explore new opportunities for partnership. To that end:
  - Lisa attended the Kalispell Senior Center Board on 11/27/12 and made a brief presentation, met with center members participating in exercise class on 11/28 and spoke to the general membership on 11/29.
  - The Whitefish Community Center Board suggested and has offered to host a joint meeting of AOA and all of the board presidents in mid-February to begin a dialog on how we can best join together to meet the needs of seniors in the Flathead Valley. The goal is quarterly meetings of senior center leadership to plan and coordinate ongoing collaborative efforts.
  - Lisa will participate in the North Valley Senior Center Board meeting and other activities on 1/3-4/13.
  - AOA will invite senior center members from all areas to participate in focus groups as part of our strategic planning process.

**DOCUMENT FOR SIGNATURE: WMW ENGINEERING CONTRACT / RSID #154 (LITTLE MOUNTAIN PROPERTIES)**

[10:18:49 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Kile

Commissioner Holmquist made a **motion** to approve signature of the engineering contract for RSID #154/ Little Mountain Properties. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**MEETING W/ DAVE PRUNTY RE: UPDATE ON 2013 MONTANA FEDERAL LANDS ACCESS PROGRAM**

[10:20:09 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Public Works Director Dave Prunty, Planning & Zoning Director B. J. Grieve, Planner Alex Hogle, Grant Writer Debbie Pierson, Clerk Kile

Prunty met with the commission and reported there is a new restructured federal highway program for improvements on public highways, roads or bridges that provide access to federal lands. He explained this is a replacement to an existing federal land access program (FLAP). He stated he would be working with Flathead National Forest, as the county would be making a joint application. The two roads picked that would appear to meet the criteria are Blacktail Road and North Fork Road. He further reviewed criteria and noted the application is due February 8, 2013.

**THURSDAY, DECEMBER 20, 2012**  
**(Continued)**

**AUTHORIZATION TO PUBLISH RFP: BLACKTAIL TRAIL, LAKESIDE**

[10:29:15 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Alex Hogle, Clerk Kile

Commissioner Scott made a **motion** to authorize publication of the RFP/Blacktail Trail, Lakeside. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**REQUEST FOR PROPOSALS  
AND  
STATEMENTS OF QUALIFICATIONS  
ENGINEERING/CONSULTING SERVICES**

Flathead County has received approval from the Montana Department of Transportation (MDT) to develop a Federal-aid Community Transportation Enhancement Program (CTEP) project titled 'BLACKTAIL RD PATH - LAKESIDE: STPE 15(117)'.

The Flathead County Board of Commissioners are requesting statements of qualifications and proposals for preliminary and construction engineering and design services to assist the Flathead County Planning & Zoning Office in the design and oversight of construction of this 1.10 mile long bicycle/pedestrian path in compliance with all applicable requirements under MDT CTEP.

Copies of the detailed request for Statements of Qualifications (SOQ) and Request for Proposals (RFP), including a description of the services to be provided by respondents, the minimum content of responses, and the factors to be used to evaluate the responses, can be obtained by referring to the Flathead County Planning & Zoning Office web page at [http://flathead.mt.gov/planning\\_zoning/ActiveCTEPProjects3.php](http://flathead.mt.gov/planning_zoning/ActiveCTEPProjects3.php) or by contacting the Flathead County Planning & Zoning Office, 1035 First Avenue West, Kalispell, MT 59901. Telephone: (406) 751-8200.

Completed proposals must be submitted to the Flathead County Planning and Zoning Department, 1035 1<sup>st</sup> Ave West, Kalispell, Montana 59901 no later than 5:00 p.m. on January 25, 2013. Please indicate on the envelope "BLACKTAIL RD PATH - LAKESIDE: STPE 15(117)". Bid opening will occur on January 28, 2013 at 10:00 am at the Flathead County Commission meeting room.

Dated this 20<sup>th</sup> day of December, 2012.

BOARD OF COUNTY COMMISSIONERS  
Flathead County, Montana

By/s/Dale W. Lauman  
Dale Lauman, Chairman

ATTEST:  
Diana Kile, Clerk

By/s/Diana Kile  
Diana Kile, Deputy

Publish on December 27, 2012 and January 3, 2013.

**CONSIDERATION OF H.R. TRANSMITTAL: JOB DESCRIPTION/ LPN CLINIC NURSE, HEALTH DEPT.**

[10:32:51 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Human Resource Office Director Tammy Skramovsky, Clerk Kile

Skramovsky explained the H.R. Transmittal pertains to minor modifications to the job description.

Commissioner Holmquist made a **motion** to approve the H. R. Transmittal for a job description change. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**CONSIDERATION OF ADOPTION OF RESOLUTION: RENUMBER ASHLEY LAKE NEIGHBORHOOD PLAN RESOLUTIONS**

[10:34:41 AM](#) [10:34:45 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Clerk Kile

Commissioner Scott made a **motion** to adopt Resolution No. 2348. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

RESOLUTION NO. 2348

WHEREAS, on September 8, 2011, the Board of Commissioners of Flathead County, Montana, adopted Resolution 2015 R which was a resolution of intent to revise the Ashley Lake Neighborhood Plan;

WHEREAS, on October 13, 2011, the Board of Commissioners adopted Resolution 2015 S which was the final resolution to revise the Ashley Lake Neighborhood Plan;

WHEREAS, on October 12, 2012, the Board of Commissioners adopted Resolution 2015 R which updated the Flathead County Growth Policy;

WHEREAS, the Board of Commissioners created the original Ashley Lake Neighborhood Plan by Resolution No. 1295, which was the resolution of intent, and Resolution No. 1295 A, which was the final resolution; and



**THURSDAY, DECEMBER 20, 2012**  
**(Continued)**

WHEREAS, a logical solution to correct the problem of the same resolution number being used twice is to re-number the resolution of intent and the final resolution for the revision of the Ashley Lake Neighborhood Plan to follow the original resolution numbers.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the Board of Commissioners of Flathead County, Montana, that the resolution of intent for the revision Ashley Lake Neighborhood Plan, passed on September 8, 2011, is hereby changed from 2015 R to 1295 B.

IT IS FURTHER RESOLVED, by the Board of Commissioners of Flathead County, Montana, that the final resolution for the revision of the Ashley Lake Neighborhood Plan, passed on October 13, 2011, is hereby changed from 2015 S to 1295 C.

Dated this 20<sup>th</sup> day of December, 2012.

BOARD OF COUNTY COMMISSIONERS  
Flathead County, Montana

By/s/Dale W. Lauman  
Dale W. Lauman, Chairman

By/s/Pamela J. Holmquist  
Pamela J. Holmquist, Member

ATTEST:  
Paula Robinson, Clerk and Recorder

By/s/Calvin L. Scott  
Calvin L. Scott, Member

By/s/Diana Kile  
Diana Kile, Clerk

**DOCUMENT FOR SIGNATURE: DPHHS CONTRACT #13-07-4-31-115-0**

[10:37:43 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, AOA Director Lisa Sheppard, Clerk Kile

Commissioner Holmquist made a **motion** to approve DPHHS Contract #13-07-4-31-115-0. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**DOCUMENT FOR SIGNATURE: COVENANTS, CONDITIONS & RESTRICTIONS WAIVER PAGE/ JEWEL BASIN PLAZA**

[10:38:49 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Commissioner Scott made a **motion** to approve the document for signature. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**CONSIDERATION OF PRINT BIDS: COUNTY ATTORNEY'S OFFICE**

[10:40:25 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Commissioner Holmquist made a **motion** to award the print bid to Eagle Printing for 1,000 3-part laser checks for \$159.00. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**12:00 p.m. Commissioner Holmquist: Committee for a Better Bigfork meeting @ United Methodist Church**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 21, 2012.

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**FRIDAY, DECEMBER 21, 2012**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

**NO MEETINGS SCHEDULED**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 24, 2012.

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