
MONDAY, DECEMBER 10, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 11, 2012.

TUESDAY, DECEMBER 11, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction.

Valerie Parsons, President of Gateway to Glacier Trail said the proposed trail would connect Flathead Valley to Glacier National Park in a new way by providing a separated trail from the valley to Glacier Park. The section proposed is from Coram to West Glacier and is 6.8 miles long. She explained a trail already exists from Hungry Horse to Coram that was completed in the 1990's and MDOT has on their long-range plan a separated trail through Badrock Canyon within five to ten years. The trail will be a great opportunity to encourage community connections between Martin City, Coram, Hungry Horse and West Glacier. Parsons said she believes it will provide a safe, level and paved trail for walkers, riders, residence and visitors. Gateway to Glacier Trail will also provide new opportunities for businesses in the canyon by slowing people down she stated.

Matt Springer, spoke on behalf of Flathead Valley Community College and their proposed CTEP project (Stillwater River Trail at Flathead Valley Community College), which would provide a pedestrian and bicycle facility consisting of approximately 2.1 miles of pathway situated on the FVCC campus. He said the project recently completed to put the tunnel in under Highway 93 terminates in the middle of the field and their proposal "Reserve to Grandview Connector" would continue off of the existing trail.

Nancy Hildebrant a resident near Lake Five for the past 38 years stated she is an avid biker and has seen many close calls on the highway. She explained that during the months of July and August it seems to be a zoo with many people using the road. Hildebrant said most other national parks have some type of bike system, and if we had one it would really incorporate the valley with Glacier Park more so.

Marcia Burns, 741 Bright Star Trail, Kalispell spoke about the desperate need of more space for the 4-H Extension Office and their shooting sports program. She explained she is part of the program that has close to 300 kids in it, and at least half of them need to have a parent come in with them to sign up for the program; currently there is hardly any space for that to happen Burns stated.

Julie Brubaker, 510 Shradly Road, Kalispell spoke in regards to the need for more space for the 4-H Extension Office that is proposed to be moved out to the Fairgrounds along with Agency on Aging. She explained she is in a unique situation as she co-owns Agape Home Care, and within the business, she has a contract with Agency on Aging to provide respite and homemaker services through AOA. Brubaker stated she is passionate about 4-H and what it personally provided for her as she grew up. She said they have outgrown their current building and reviewed problems they have in the current location. We are all baby boomers she stated and that means we all need to have an accessible place for our elders and that is large enough to facilitate the need for future generations.

No one else rising to speak, Chairman Lauman closed the public comment period.

CONTINUATION OF MEETING W/ MARK CAMPBELL RE: FAIRGROUNDS CIP RE-PURPOSING

[9:15:28 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Fairgrounds Director Mark Campbell, Clerk Kile

Campbell explained the request is for a different use of a CIP fund that was set aside for this fiscal year with the Barn G project that is not anticipated in the timeframe of approximately 2015. The different use being requested is the ability to contract for services as needed to complete the fairgrounds master plan in process. He noted we are at the stage in the process of needing to finalize all the ideas received. In order to do that, while they will stay very actively engaged there will be some points of cost estimating, drawings and renderings that are beyond our skill level. Campbell stated he is seeking commissioner support in potentially using up to \$25,000 of the funds for that purpose.

Commissioner Scott said he wasn't here at the time the original CIP was put together for \$36,000 for one building. He asked if the plan is in lieu of using \$36,000 to demolish and re-plan for the structure that now we are looking at \$25,000 for a plan.

Campbell said he was correct. He explained they put in a number of CIP requests expanding out over about a 15-year period. Because of the size and scale of the overall requests submitted, the commissioners deferred many of the processes; this was one that was put into the current CIP. We are probably premature in removing the barn in 2015 based upon the need for the overall look, overall view and overall direction by completing this plan first. We need to establish that direction for making sure the dollars that are spent in any long term or future CIP are spent with specific purpose and direction in mind. I feel this barn will eventually be removed; I am saying it is premature at this time and would like to be able to use up to \$25,000 of funds for other purposes.

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Commissioner Scott asked for clarification regarding the previous plan; was it complete?

Campbell said they reached out to the community and looked into a lot of things and the previous plan; again, the 15 – 20 year CIP plan was submitted by me without a lot of other guidance. Since that point in time, we have really looked at the fairgrounds and listened to what the needs are. While I still feel this barn is in the wrong location, and that a multi-use type facility with more of an open floor space is going to be much better served long term; it is premature to take the barn down at this time.

Commissioner Holmquist said she is opposed to taking the barn out at this time, and stated any buildings they have out there are considered useful. She explained she went back to the study in the file she had that included a lot of drawings and a lot of direction; they are rough drawings, but they are good drawings that give them some ideas and some direction. Holmquist said she would rather see more work done in-house at this point and see how far they get. She suggested that maybe a smaller horse barn be redone yearly.

Chairman Lauman said he had a different perspective. He said three or four years ago, they went through part of the process in house; you can go just so far and then you are stymied and don't know where to go. The request is up to \$25,000, and it may not cost nearly that much to get another perspective with another set of eyes looking at it. If we do not complete it, we are not planning for the future; I think it is necessary to move forward with this with up to \$25,000 in funds to complete the plan, so we have a master plan for the fairgrounds. He stated he fully supports the proposal.

Commissioner Holmquist said three or four years ago we tried to do this in-house, and I was not privy to that at the time. In September of 2011, we had a study done that cost roughly \$6,800 that gave them drawings and some direction.

Chairman Lauman said his impression is that they are half way through the process; do we stop that process and waste the money spent or do we continue on without getting into the operation of the fair, which I definitely do not want to do.

Commissioner Scott said his sense given the comments heard today is that he is pleased to hear that we are not going to spend \$30,000 on the building at this particular time; that is a wise decision. In regard to the additional plan, my sense is that we have a director, we have very capable people in our community that are as adept if not more so as anyone we would hire from the outside for a plan. Scott said he feels he has a contribution, and knows there are others within the community that would have a great contribution at little or no cost to the county; perhaps we need to step back and clarify a broader perspective as mentioned before in other discussions as to our total use of the fairgrounds. Not only the immediate purposes and the building that has been discussed, but for other potential uses in relation to the county also. Scott stated he would not be in favor of spending money for a plan at this point.

Campbell said he is hearing them very clearly. He explained he is not going to stop what has been accomplished to date. The initial step with the two-day workshop was really just a starting point/ concept to get a vision and some direction started. He noted they would use county resources, knowledge, and tradition of people within the community to continue to guide them. Right now, without any authority or support to the completion of the CIP I have no funds to do so. We will continue to work internally, and I will say it will probably take us another year versus a four-month process. He stated he would be frugal with all the dollars they spend. What he is seeking is authority for such; I am not seeking to go issue a contract for that amount. Right now, I have no other resources to utilize. I came to you in preparatory for that stage. We have a great group with Leadership of Flathead, Class of 2012 with 12 of them committed to help with the plan. Without some outside validation or direction for the best ideas, best practices saying this is going to work we often times get our blinders on. I'm here seeking authority to move forward with this process, and if that time and appropriate point comes to get the help to crunch the numbers from a national perspective, or to look at this from a little different angle that is where they would like to go.

Chairman Lauman called for a motion to be made.

Commissioner Holmquist commented this meeting is a continuation of discussion.

Chairman Lauman stated we need to authorize this or not authorize it.

Commissioner Holmquist said at this point we just need to give him direction through discussion. She stated that Campbell was going to go through departments to see how far they could get with county resources.

Commissioner Scott agreed. He said we need to engage more of our resources to develop a sense of understanding and direction as to where they might want to go with a plan.

PUBLIC HEARING: TAX INCENTIVE REQUEST/ THOMPSON PRECISION, INC.

[9:30:32 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Peter Steele, John Dudis, Clerk Kile

Steele noted an approval letter from the Health Department has not been received yet due to a breakdown in communications.

Chairman Lauman opened the public hearing to anyone wishing to speak in regards to the tax incentive request.

John Dudis apologized for not having the proper paperwork completed in time.

No one else rising to speak, Chairman Lauman continued the public hearing in order to obtain necessary paperwork.

Commissioner Holmquist made a **motion** to continue the public hearing to Monday, December 17, 2012. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

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(Continued)

CONSIDERATION OF REDACTION OF PHOTOS IN PRIVATE RESIDENCE APPRAISAL REPORTS/ SOLID WASTE DISTRICT

[9:34:26 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Paul Nicol, Public Works Director Dave Prunty, Clerk Kile

Prunty explained homeowner concerns regarding interior photos taken of their residence that are considered public documents. He asked for commissioner approval to redact interior photos from the appraisal reports.

Commissioner Holmquist made a **motion** to redact private residence photos from appraisal reports. Commissioner Scott seconded the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

BI-MONTHLY MEETING W/ PAT MC GLYNN, MSU AGRICULTURE EXTENSION AGENT AND TAMMY WALKER, 4-H YOUTH DEVELOPMENT AGENT

[10:00:41 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, MSU Agriculture Extension Agent Pat McGlynn, MSU 4-H Youth Development Agent Tammy Walker, Clerk Kile

Tammy Walker, 4-H Youth Development Agent reviewed following activities.

- 4-H Leader Training sessions for adult volunteers and parents: 10/16, 10/18 & 10/22
- Certified shooting sports leaders from around the NW on Dec. 1
 - Have over 240 shooting sports participant in the valley
- Robotics, 8 week course taught by Gil Parsons, filled-up within 15 minutes of open enrollment
- Foods Fair – January 26th at Kalispell Center Mall
- Spaghetti supper and dessert auction – March 8th 5:30pm at Easthaven Baptist Church
- 4-H State Horse Show will be held in Flathead County in 2013 & 2014 at Majestic Arena – Sept. 13-15, 2013

Pat McGlynn, MSU Agriculture Extension Agent reviewed following activities.

- Research trial for apples, pears, plums at Columbia Falls Middle School
- Cherry grower wrap up meeting
- Extension Annual Conference
- Colors Training, Calgary
- Food Systems conference paid by Western SARE, Portland
- Master Gardener registration open, Whitefish 2013
- Flathead Garden Club program
- Program planning training with other extension agents, Ronan
- Hiring of a new administrative assistant

MEETING W/ MARK BUCKWATER RE: COUNTY RIGHT-OF-WAY ADJACENT TO 357 CAROLINE POINT

[10:15:24 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Public Works Director Dave Prunty, Deputy County Attorney Peter Steele, Deputy County Attorney Paul Nicol, Planning & Zoning Director B. J. Grieve, Planner Bailey Minnich, Gary Krueger, Mark Buckwater, Jim McKnight, Marc Liechti, Clerk Kile

Mark Buckwater representing Mr. McKnight presented pictures of the property located at 357 Caroline Point in relation to the 20 foot road easement. He explained his client's property is substantially smaller than other lots in the area and the location of the existing structure on the property in relation to the adjacent county road is basically right on the line. The setback requirements because it is adjacent to a county road or 20 feet, it makes it very difficult for Mr. McKnight to access the lake from the northern side of the property. Buckwater said Mr. McKnight misunderstood the setback requirements and recently began construction on a deck addition to address access issues. In addition, he also has some issues with water; whenever it rains, water gets into the basement. He was told by a contractor that if he built the deck and a roof over it that it would help to convey some of the water to alleviate some of the problems. Unfortunately, with the deck construction that is in place right now it technically is not in compliance with the R2 setback requirements out there. He then reviewed photographs, and said Mr. McKnight is living with what he can do with the existing structure on the property and the water issues. He explained what they wanted to do is come up with a resolution in order to bring the property in compliance and maintain the structure that is in place, and allow Mr. McKnight to enjoy access similar to what everyone else is enjoying out there. What looks like the most reasonable resolution for this problem is for Mr. McKnight and potentially the neighbor to be able to acquire the existing county road with the use of the road right now being non-existent. He further explained pictures presented.

Commissioner Holmquist asked for clarification regard the access.

Steele said the road being discussed was created when the original subdivision was created; it was dedicated to the county as a road on the plat, dedicated to the public forever. The only way a county road can go away is if it is abandoned. The problem in this case is that statute states a county road cannot be abandoned if it gives access to public waters; unless the same or substantially the same access is provided.

Grieve reviewed maps and photos with the commission regarding the outstanding violation against the subject property. He noted back in 2010 a zoning violation complaint was received on the subject property where the deck was removed and the foundation was being extended out. He explained in 2010 the Planning & Zoning Office met with the alleged violator and his technical representative and a zoning administrator interpretation was written on April 19, 2010, where they said, because the deck was over three feet in height under zoning it is considered part of the structure. Therefore, you may expand your structure to be within the footprint of the deck. Mr. McKnight at that point specifically mentioned that when they build the deck then in addition to that.

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Grieve stated he told him he couldn't build a deck in addition to that. He in fact wrote that to them in a letter mailed to Mr. McKnight and his technical representative Marc Liechti, Gordon Jewett with the Parks Department and County Attorney Peter Steele. In the letter, he specifically stated that the portion of the proposed new deck that would be within the established setback (western 20 feet) would not be allowed as it would be a further deviation from the setback requirements of the regulations. Grieve further reviewed photos. He noted in 2012 another zoning violation complaint was received, and after they did a site visit a stop work order was posted. A meeting was held with the landowner and he was given a notice to comply within 30 days. Since that time an application for a zoning variance has been submitted to the Board of Adjustments requesting a variance due to a hardship on the subject property. Grieve further reviewed history of the violation and the grounds for a variance.

Commissioner Scott said he doesn't understand how there would be any alternatives to the road right-of-way. He stated County Attorney Peter Steele has made it clear as to what the county road is, and said he wondered why we are here with a Board of Adjustment application pending.

Mark Buckwater reviewed the following statute with the commission.

MCA Statute 7-14-2615

(3) *The board may not abandon a county road or right-of-way used to provide existing legal access to public land or waters, including access for public recreational use as defined in [23-2-301](#) and as permitted in [23-2-302](#), unless another public road or right-of-way provides substantially the same access.*

(4) *The board may not abandon a county road or right-of-way used to access private land if the access benefits two or more landowners unless all of the landowners agree to the abandonment.*

He said his question would be is that road really being used to provide existing legal access. He further spoke about statute and what it actually says.

Steele said the way he reads it there is a difference between physical access and legal access; legal access is provided by the plat whether it's being used or not. There is a lot of case law out there with legal county roads all throughout the county that have never been built and those still retain legal county access.

Mark Buckwater said they are looking for the easiest way to address the issue; the location of this line/ property in regards to the county road will always be an issue for my client he stated. The way they are looking at this is if they can acquire that and extend the boundary line that would solve the problem.

Commissioner Scott said it doesn't seem that it's in our purview to address this in its current status with the information they have.

Mark Buckwater said if necessary, he could meet with Mr. Steele to see if there is a legal way to make this work, and at that time come back before the board and present findings.

Commissioner Scott said that would be more appropriate. He said it is not in their purview to analyze and legally determine what MCA statute 23-2-301 and 23-2-302.

Commissioner Holmquist said I think there is a process in place to handle these types of situations.

Mark Buckwater said he completely agreed that they wanted to see if this was even a possibility.

Nicol suggested the process be followed with a petition filed.

MONTHLY MEETING W/ ROGER LA FERRIERE, OES AND LINCOLN CHUTE, FIRE SERVICES AREA MANAGER

[10:37:01 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Fire Services Area Manager Lincoln Chute, Clerk Kile

Chute reported a simulated hazardous materials incident is being held in Whitefish today at the BNSF railway yard. In other business, he spoke about the backup power needs at new radio trunking sites and reported work on the Ashley Lake fire hall is moving along slowly.

PRESENTATION BY JED FISHER RE: CTEP PROJECT SELECTION

[11:00:09 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Weed/ Parks & Maintenance Director Jed Fisher, Planning & Zoning Director B. J. Grieve, Planner Alex Hogle, Fairgrounds Director Mark Campbell, Ray Saunders, Pete Woll, William Schnebel, Randy Gayner, Valerie Parsons, Marc Liechti, Jim McKnight, Nancy Hildebrandt, Gary Krueger, Clerk Kile

Hogle reported four CTEP project proposals were received by the Planning & Zoning Office and forwarded to the Parks Board to evaluate. He noted once the projects were evaluated by the Parks Board a recommendation was forwarded to the commission. He then reviewed the total balance available of CTEP funds that is \$950,349, which is subject to IDC. If the IDC is taken out the available funds drops down to \$845,811 for actual design and construction of a new CTEP project or projects. The four proposals in order of their ranking and recommendation by the Parks Board were:

Gateway To Glacier Trail

- Pedestrian and bicycle facility consisting of approximately 6.8 miles of separated pathway proposed in two segments to be situated within the Highway 2 right-of-way between Coram and West Glacier.
- Requested allocation is \$871,745, which includes estimated cost for engineering design and construction for both segments. The 'local match' requirement (13.42%) is estimated to be approximately \$116,988 and the application indicates half of the estimated matching fund requirements (\$58,450) have already been raised by the local sponsor group through active fund-raising activities.

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- A letter from Ed Toavs of MDT indicates "MDT has no issue with the concept of a proposed trail along this stretch of US 2."

The Sam Bibler Commemorative Trails Project – North Willow Glen Drive

- Pedestrian and bicycle facility consisting of approximately 1 mile of separated pathway proposed in two segments, or schedules, to be situated within the public access and utility easement of Willow Glen Drive between the existing northern terminus of the recently completed 'Sam Bibler Memorial Trail' and Conrad Drive to the north.
- Requested allocation is \$827,600 which includes estimated cost for engineering design and construction for both segments. The 'local match' requirement (13.42%) is estimated to be approximately \$111,064, and the application indicates the matching fund requirements would be raised and met by the local sponsor group through conventional fund-raising activities in the same manner the group raised the matching funds for the recently completed Sam Bibler Memorial Trail.
- Schedule 1 is the southern-most segment which is proposed to connect directly to the north end of the Sam Bibler Memorial Trail. Encountered along the route of Schedule 1 is the Kalispell Montessori Elementary School, and the proposed project would provide safe access to the school from existing trails.

Flathead County Fairgrounds Exterior and Pedestrian Enhancement Plan

- Pedestrian pathway facility consisting of approximately 0.9 miles of pathway and landscaping improvements proposed to be situated upon the grounds of the Flathead County Fairgrounds. The proposed CTEP improvements are a portion of overall enhancements envisioned and planned for the Fairgrounds.
- Requested allocation is \$361,865, which includes estimated cost for engineering design and construction for both segments. The 'local match' requirement (13.42%) is estimated to be approximately \$48,563, and the application indicates the matching fund requirements would be met through the Fairgrounds portion of County CIP funds which were requested in the fiscal year 2013-2014 submittal by the Fairgrounds to the Flathead County Board of Commissioners.
- The FY 2013-2014 is pending approval upon completion and adoption of the Fairgrounds Master Plan.
- Upon a previous inquiry from this Department to MDT CTEP about the proposed pathway and landscaping improvements to be situated upon the property of the Fairgrounds, MDT CTEP responded the Fairgrounds property is acceptable in terms of public access and use and that the proposed landscaping improvements qualify as 'allowable' cost under the CTEP program.

Stillwater River Trail at Flathead Valley Community College (FVCC)

- Pedestrian and bicycle facility described as the 'Reserve to Grandview Connector' which consists of approximately 2.1 miles of pathway to be situated on the FVCC campus.
- Requested allocation is \$363,559. The 'local match' requirement (13.42%) is estimated to be approximately \$48,789 and the application indicates a proposal to use the value of volunteer labor (students and faculty of FVCC's heavy equipment operator's program) and in-kind services (use of FVCC's heavy equipment) to meet matching fund requirements.
- The proposal suggests FVCC would function similarly to a 'local entity' (county, city, or tribe) and provide administrative functions and project management (referred to by MDT as a 'Force Account'). The proposal to use 'soft funds' instead of money for meeting matching funds is atypical and doesn't fit the framework of the CTEP program. Dialogue with MDT CTEP (attached) indicates labor cannot be used as a match, 'Force Account' work cannot be done by a third party, and if the project were to be built all with the FVCC resources a 'Public Interest Finding' would be needed.

Fisher explained the process the Parks Board went through in their evaluations. He said all the proposals were liked by the board, yet the Gateway to Glacier Trail project proposal stood out heads and shoulders above the others. He said it is the picture perfect project and there has been huge involvement from the canyon citizens. Fisher spoke about how important the Gateway to Glacier Trail was to Commissioner Dupont and stated the trail group plans to put a memorial on the trail that will go right in front of his home.

CONSIDERATION OF CTEP PROJECT SELECTION

[11:10:09 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Weed/ Parks & Maintenance Director Jed Fisher, Planning & Zoning Director B. J. Grieve, Planner Alex Hogle, Fairgrounds Director Mark Campbell, Ray Saunders, Pete Woll, William Schnebel, Randy Gayner, Valerie Parsons, Marc Liechti, Jim McKnight, Nancy Hildebrandt, Gary Krueger, Clerk Kile

Commissioner Holmquist clarified that matching funds need to be there and maintenance needs to be addressed. She stated the dedication to Commissioner Jim Dupont is a great idea.

Chairman Lauman concurred.

Commissioner Holmquist made a **motion** to move forward with the Glacier to Gateway Trail with CTEP funds. Commissioner Scott **seconded** the motion.

Grieve said for clarification the motion is to allocate all available current CTEP funds towards the Glacier Gateway Trail.

Commissioner Holmquist said the requested amount was \$871,745.

Commissioner Scott noted given the estimate that would be \$27,000 short.

Fisher said he believes the group would work on additional funding and they have additional grants being submitted. He stated he has no doubt the money would be raised or they would cut something.

Commissioner Holmquist said we will cut back the trail if they run out of money.

Grieve clarified the current allocation for Flathead County is \$845,000 and the motion is to take all the current allocations to put towards Glacier Gateway Trail.

Commissioner Holmquist said that is right; we do what we can with the money available, address maintenance and the match.

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Commissioner Scott said the strong emphasis of public safety is paramount with him and he sees the Coram to West Glacier Trail as a huge improvement for people wanting to walk or bike along the highway.

Chairman Lauman said Mr. Dupont was a great friend of everyone in the county and this would be a wonderful tribute to him. He commended the Parks Board and Jed Fisher for the work completed in reviewing proposals.

Aye - Lauman, Scott and Holmquist. Motion carried unanimously.

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 12, 2012.

WEDNESDAY, DECEMBER 12, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

11:00 a.m. County Attorney meeting @ Co. Atty's Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 13, 2012.

THURSDAY, DECEMBER 13, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction.

Tara Norrick, 285 Skyridge Lane, Columbia Falls spoke about the need for additional office space for the 4-H program. She said Flathead County has one of the largest 4-H communities in the state with strong community support and participation. She explained the 4-H Program addresses an important need for rural families and students who might not necessarily connect in sports or other programs in the valley. She spoke about the lack of space for the 4-H Office where they are currently located which is not easily accessible. Norrick reviewed the many programs 4-H offers youth. She noted members now have to store county 4-H supplies at their homes because they have no office space.

Ron Clark, 106 Troutbeck Road, Lakeside said he has spoke to commissioners individually who know his view of the closure of the road on Spurwing Loop Road. He stated he would hope that before a final decision is made if the county does have jurisdiction, that there is a public hearing so that both sides will have an opportunity to voice their opinions. He said he has been told that the commission may not have jurisdiction, because it is on private property and is a private road. If it comes to the fact that they do not have jurisdiction he would be curious as to why the Planning & Zoning Office gave the folks in Spurwing Subdivision permission to put in the gate. If it is determined that you do not have jurisdiction, I question how a staff person would have the authority to give them permission to put up a gate. He asked also to be brought up to speed regarding maintenance on Adams Road. He said he understood that when Spurwing Subdivision was approved that the original developer had to agree to pave and maintain Adams Road; if the county is not going to maintain it, I could assure you in my opinion that the subdivision people are not maintaining it. Clark spoke about safety concerns. He urged the county to not take over maintenance of the road if it is the responsibility of someone else.

Dana Higgins, 1811 Trumble Creek Road stated the 4-H Program is vital to the community with almost 1,000 participants between leaders and members. She said when the 4-H Office was in the annex building it was not handicapped accessible, and her mom who is 88 years old and a 4-H leader for 45 years hasn't been able to go to the 4-H Office for a number of years. It is at least better at the Earl Bennett building, yet it is such a small space that there is nowhere for her mother to sit when she gets there. Higgins asked that the office be re-located at the Fairgrounds, which would be centrally located.

Inga Lake, 135 Shradly Road, Kalispell said the local 4-H program has many activities happening and they have lost needed space. She spoke in support of moving the 4-H Office to the Fairgrounds.

No one else rising to speak, Chairman Lauman closed the public comment period.

MONTHLY MEETING W/ B. J. GRIEVE, PLANNING AND ZONING OFFICE

[9:00:20 AM](#) & [10:14:00 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Ron Clark, Brad Buls, Clerk Kile

Grieve reviewed staff's workload with the commission. In other business, he presented an update on enforcement issues, reviewed progress in updating the floodplain regulations, spoke about an issue that has come up regarding a gate installed across a road at Spurwing Subdivision, and reviewed statistics on expenditures and fee revenue.

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BI-MONTHLY MEETING W/ VICKI SAXBY, INFORMATION TECHNOLOGY DEPARTMENT

[9:30:54 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, I.T. Director Vicki Saxby, Clerk Kile

Information Technology Bi-monthly Report

- **General**
 - IT Conference in Helena – main topics were BYOD (Bring Your Own Device) / Mobile Device Management, Social Networking & Cyber-security – lots of discussion regarding the data breach and loss of data from the South Carolina DOR, which is estimated to eventually cost 30-50 million dollars.
 - Social Networking – Facebook and Twitter – governments are utilizing these applications to communicate with the public; 50% of US and Montana citizens currently have Facebook accounts, which provides for a large audience.
- **Network and Tech Projects**
 - AOA – We met with Lisa Sheppard and explained that she will need to look into either purchasing software to replace their DOS based applications, or contracting with a developer to create a new application specifically for their needs. She was planning to get some staff together to discuss their needs and look into software packages to purchase. She mentioned that she did not know if anything was budgeted for this or not.
 - Phishing – Several incidents of phishing emails, with some users clicking on the links and giving out usernames and passwords. This becomes top priority and we work together to contact everyone that has received the email and have them change their passwords. These are one of the biggest threats to our network data.
 - Network Switches – upgrading old switches in EBB and Courthouse West to faster ones with more ports
 - Servers – We are continuing to move our physical servers into our virtual environment; saves on rack space and power consumption; allows us to share resources such as memory and disk space.
 - Backups – Running low on space for our onsite backups; we are working with the backup vendor to modify our backup jobs to make them as efficient as possible; also looking into additional disk space to accommodate the backups.
 - New Projects (not mentioned above) since last meeting:
 - Clerk and Recorder – Set up remote access for the cities to access County archive data (plat books, reception books, etc.)
 - Election – Configured and updated laptops to be used for the general election; moved election computers and people back to the courthouse
 - FCHC – New Fax system; new software installed; working with KRMC to share Eclinical data
 - Finance – Two new updates to Tyler Eden Payroll
 - Justice Court – FullCourt software upgrade
 - Solid Waste – Wireless access upgraded to shack and to accommodate wireless gate
 - Road Dept – Wireless access added to accommodate a new Snap-On tool
- **Programmer / Database Administration Projects**
 - Treasurer / Taxes – Larry and Kathy worked on the tax processing and creation of tax notices – over 50,000 notices sent out
 - Recreation of City of Kalispell tax notices – additional 25 hours of IT personnel time
 - Online tax receipts – largest ever with almost 2000 payments totaling over 2.3 million dollars
 - Tim had to quickly troubleshoot and then modify our credit card processing due to an undocumented change made by the credit card processor.
 - Sheriff's Office –
 - January 1, 2013 – will shut down the in-house Jade records management system and go live with our new records management system that Mike recently completed. Larry created PDFs for all of the historical data, and Tim added a web-based link to these documents on our new person form.
 - Mike created a new application that will allow the Sheriff's office to easily and quickly update their records management information with data from the jail management system and the incident reporting system. Person records can be created or updated with one or two clicks.
 - NIBRS (National Incident Based Reporting System) – Larry added several new pieces of data that they want the SO to collect; these needed to be added to our databases, and then incorporated in our applications.
 - Larry will be rolling out an update to our Incident Reporting software with some New World updates to the laptops
 - County Attorney – With the new version of Microsoft Word, Mike had to make significant changes to an automated form that we created for the County Attorney's office. This is a form that they use all day, every day.
 - Web Projects
 - OES / 911 – the new OES web pages are complete, and we are waiting on approval to make them live
 - Flathead County home page – Tim has added a new photo control to the home page which cycles through eight different photos, three of which are of the new courthouse with links to a page that talks about the courthouse project and gives a history of the courthouse
 - IT – Tim completed three new applications for our department to track our hardware and software assets, and to maintain critical information on each of our servers.

BOARD APPOINTMENT: SWAN HILL TV DISTRICT

[9:45:02 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Commissioner Holmquist made a **motion** to appoint Bill Jaynes to Swan Hill TV District. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

MONTHLY MEETING W/ SANDY CARLSON, FINANCE DEPT.

[10:06:48 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Finance Director Sandy Carlson, Clerk Kile

Carlson reviewed the following cash balance report with the commission.

**THURSDAY, DECEMBER 13, 2012
(Continued)**

November 30, 2012
REVIEW OF CASH BALANCE

FUND	FUND NAME	APPROPRIATION	Proposed Amendments	CASH RESERVES (\$ needed for 1st 4mos FY13)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY13 beginning cash)	YTD CASH BALANCE AS OF Nov 30, 2012	PROJECTED CASH BALANCE AS OF JUNE 30, 2013	PROJECTED DIFFERENCE	CASH RESERVE %
1000	GENERAL FUND	9,752,344	28,805	2,645,997	12,398,341	3,362,282	3,734,582	3,255,785	(478,797)	33.29%
2120	POOR FUND	376,983		96,314	473,297	175,997	164,273	73,530	(90,743)	19.50%
2130	BRIDGE FUND	889,002		230,768	1,119,770	257,721	370,153	262,227	(107,926)	29.50%
2140	WEED	598,624		152,766	751,390	175,349	267,200	210,118	(57,082)	35.10%
2160	COUNTY FAIR	1,324,734		133,643	1,458,377	253,744	268,722	100,267	(168,455)	7.57%
2180	DISTRICT COURT	772,871		175,045	947,916	229,347	309,363	200,826	(108,537)	25.98%
2190	COMP INS	890,887	36,800	227,379	1,118,266	373,088	(83,214)	412,994	496,208	44.52%
2210	PARK	632,207		153,114	785,321	157,036	205,468	209,608	4,140	33.15%
2220	LIBRARY	1,434,786		346,472	1,781,258	331,445	413,177	350,513	(62,664)	24.43%
2280	AREA ON AGING	211,825		54,969	266,794	16,437	51,931	47,399	(4,532)	22.38%
2290	4H/EXT	161,218	(15,929)	38,490	199,708	32,274	10,061	29,034	18,973	19.98%
2300	SHERIFF	9,403,550		2,417,260	11,820,810	2,843,180	3,271,405	2,666,569	(604,836)	28.36%
2370	RETIREMENT	2,638,286		670,978	3,309,264	716,499	916,824	905,264	(11,560)	34.31%
2380	GROUP INS	2,880,295		669,474	3,549,769	1,890,648	1,064,573	727,649	(336,924)	25.26%
2396	JUV DETENTION	678,694		176,137	854,831	196,202	240,080	244,223	4,143	35.98%
TOTAL COUNTYWIDE NON-VOTED		32,646,306	49,676	8,188,806	40,835,112	11,011,249	11,204,598	9,696,006	(1,508,592)	29.66%
FUND	FUND NAME	APPROPRIATION		CASH RESERVES (\$ needed for 1st 4mos FY13)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY13 beginning cash)	YTD CASH BALANCE AS OF Nov 30, 2012	PROJECTED CASH BALANCE AS OF JUNE 30, 2013	PROJECTED DIFFERENCE	CASH RESERVE %
2110	ROAD FUND	6,768,126	1,147,000	1,746,135	8,514,261	3,387,967	2,563,431	2,117,931	(445,500)	31.29%
2251	PLANNING	386,181		121,350	507,531	153,747	210,685	141,298	(69,387)	36.59%
TOTAL OUTSIDE CITIES NON-VOTED		7,154,307		1,867,485	9,021,792	3,541,714	2,774,116	2,259,229	(514,887)	31.58%
FUND	FUND NAME	APPROPRIATION		CASH RESERVES (\$ needed for 1st 4mos FY13)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY13 beginning cash)	YTD CASH BALANCE AS OF Nov 30, 2012	PROJECTED CASH BALANCE AS OF JUNE 30, 2013	PROJECTED DIFFERENCE	CASH RESERVE %
2270	HEALTH FUND	2,270,999		591,227	2,862,226	725,856	924,704	713,860	(210,844)	31.43%
TOTAL LEVIED FUNDS		2,270,999		591,227	2,862,226	725,856	924,704	713,860	(210,844)	31.43%
FUND	FUND NAME	APPROPRIATION		CASH RESERVES (\$ needed for 1st 4mos FY13)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY13 beginning cash)	YTD CASH BALANCE AS OF Nov 30, 2012	PROJECTED CASH BALANCE AS OF JUNE 30, 2013	PROJECTED DIFFERENCE	CASH RESERVE %
2200	MOSQUITO	183,161	35,000	53,253	236,414	45,156	109,315	56,628	(52,687)	30.92%
2272	EMS PROGRAM	252,979		66,590	319,569	104,037	122,429	86,051	(36,378)	34.02%
2273	SPECIAL EMS PROGRAM	446,772		110,490	557,262	77,423	299,529	101,755	(197,774)	22.78%
2372	PERMISSIVE MED LEVY	1,175,885		-	1,175,885	-	555,265	-	(555,265)	0.00%
2382	SEARCH & RESCUE LEVY	225,396	35,259	61,470	286,866	76,425	126,281	83,628	(42,653)	37.10%
2990	TRANSPORTATION	1,796,026		153,931	1,949,957	114,842	32,381	215,134	182,753	11.98%
3001/3002	911 GO BOND DEBT SERVICE	476,106		49,426	525,532	42,650	298,162	103,784	(194,378)	21.80%
TOTAL COUNTYWIDE VOTED/EXEMPT		4,556,325		495,160	5,051,485	460,533	1,543,362	646,980	(896,382)	14.20%
FUND	FUND NAME	APPROPRIATION		CASH RESERVES (\$ needed for 1st 4mos FY13)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY13 beginning cash)	YTD CASH BALANCE AS OF Nov 30, 2012	PROJECTED CASH BALANCE AS OF JUNE 30, 2013	PROJECTED DIFFERENCE	CASH RESERVE %
2260	EMERGENCY/DISASTER	-		377,078	377,078	351,916	372,562	372,562	-	#DIV/0!
TOTAL OUTSIDE CITIES VOTED		-		377,078	377,078	351,916	372,562	372,562	-	#DIV/0!

FY13 Review November 30, 2012.xlsx

12/12/2012

CONSIDERATION OF ADOPTION OF RESOLUTION: FY13 BUDGET AMENDMENT

10:00:29 AM

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Finance Director Sandy Carlson, Clerk Kile

Carlson summarized the following budget amendments.

Commissioner Holmquist made a **motion** to approve Budget Amendment Resolution #2346. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**BUDGET AMENDMENT
RESOLUTION # 2346**

WHEREAS, the Board of Commissioners has determined, and various department heads have requested and verified, that budget revisions between line items for Fiscal Year 2012-2013, are required, and;

WHEREAS, Section 7-6-4031, M.C.A. and Budget Resolution No. 1689, allow budget transfers to be made between items in the same fund.

NOW, THEREFORE, BE IT RESOLVED, that the attached list of transfers and revisions shall be made in the budget for Flathead County for Fiscal Year 2012-2013; and;

BE IT FURTHER RESOLVED, that this Resolution and the attached list of transfers and revisions shall be entered into the minutes of the Board of Commissioners.

Dated this 13th day of December, 2012.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Dale W. Lauman
Dale W. Lauman, Chairman

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Member

ATTEST:
Paula Robinson, Clerk

By/s/Calvin L. Scott
Calvin L. Scott, Member

By/s/Diana Kile
Diana Kile, Deputy

**THURSDAY, DECEMBER 13, 2012
(Continued)**

Budget Amendment FY 2012/2013				
Account	Description	Debit	Credit	Comments:
1000.000.0211.410340.215	Fullcourt Scanners	1,805.42		Kimberly Dumon - requesting carryover form FY12 - Cash Balance
1000.000.0214.410600.110	Elections-Salary increase	20,000.00		Salary adjustments for election workers
1000.000.0214.410600.112	Elections-Temp Salary decrease		25,000.00	
1000.000.0214.410600.120	Elections-Overtime increase	15,000.00		
1000.000.0214.410600.220	Elections-operational supplies	17,000.00		Add'l costs for 3rd page ballot
2160.000.0238.460210.397	Fair-State funded underground tank	4,000.00		We pay expense and state reimburses us
2160.000.0238.334100.000	Fair-State funded underground tank		4,000.00	
2290.000.0250.383000.000	4H/from General Fund		50,000.00	Transfer property tax-levy calc error
1000.000.0200.521000.820	4H/from General Fund	50,000.00		
2290.000.0190.334046.000	Cold Hardy Grape Grant	21,672.00		Move grant budgets from 4H to separate fund-Balanced
2291.000.0190.334046.000	Cold Hardy Grape Grant		21,672.00	
2290.000.0190.334045.000	Cherry Tree Grant	9,276.00		
2291.000.0190.334045.000	Cherry Tree Grant		9,276.00	
2290.000.0190.521000.820	Transfer grant expenditures	16,713.20		
2291.000.0190.521000.820	Transfer grant expenditures		16,713.20	
2290.000.0190.440410.141	Transfer grant expenditures		24.00	
2291.000.0190.440410.141	Transfer grant expenditures		24.00	
2290.000.0190.440410.142	Transfer grant expenditures		158.00	
2291.000.0190.440410.142	Transfer grant expenditures		158.00	
2290.000.0190.440410.144	Transfer grant expenditures		370.00	
2291.000.0190.440410.144	Transfer grant expenditures		370.00	
2290.000.0190.440410.145	Transfer grant expenditures		422.00	
2291.000.0190.440410.145	Transfer grant expenditures		422.00	
2290.000.0190.440410.147	Transfer grant expenditures		87.00	
2291.000.0190.440410.147	Transfer grant expenditures		87.00	
2290.000.0190.440410.150	Transfer grant expenditures		9.00	
2291.000.0190.440410.150	Transfer grant expenditures		9.00	
2290.000.0190.440410.220	Transfer grant expenditures		933.38	
2291.000.0190.440410.220	Transfer grant expenditures		933.38	
2290.000.0190.440410.378	Transfer grant expenditures		445.50	
2291.000.0190.440410.378	Transfer grant expenditures		445.50	
2290.000.0190.440410.397	Transfer grant expenditures		1,899.63	
2291.000.0190.440410.397	Transfer grant expenditures	5,975.00		
2291.000.0190.440410.141	Transfer grant expenditures		24.00	
2291.000.0190.440410.142	Transfer grant expenditures		158.00	
2291.000.0190.440410.144	Transfer grant expenditures		370.00	
2291.000.0190.440410.145	Transfer grant expenditures		422.00	
2291.000.0190.440410.147	Transfer grant expenditures		87.00	
2291.000.0190.440410.150	Transfer grant expenditures		9.00	
2291.000.0190.440410.220	Transfer grant expenditures		933.38	
2291.000.0190.440410.378	Transfer grant expenditures		445.50	
2291.000.0190.440410.397	Transfer grant expenditures		1,899.63	

Budget Amendment FY 2012/2013				
Account	Description	Debit	Credit	Comments:
2290.000.0190.440411.110	Transfer grant expenditures		10,721.00	
2290.000.0190.440411.141	Transfer grant expenditures		48.00	
2290.000.0190.440411.142	Transfer grant expenditures		284.00	
2290.000.0190.440411.144	Transfer grant expenditures		665.00	
2290.000.0190.440411.145	Transfer grant expenditures		758.00	
2290.000.0190.440411.147	Transfer grant expenditures		155.00	
2290.000.0190.440411.150	Transfer grant expenditures		15.00	
2290.000.0190.440411.220	Transfer grant expenditures		1,296.00	
2290.000.0190.440411.378	Transfer grant expenditures		1,176.00	
2290.000.0190.440411.397	Transfer grant expenditures		7,200.00	
2291.000.0190.440411.110	Transfer grant expenditures	10,721.00		
2291.000.0190.440411.141	Transfer grant expenditures		48.00	
2291.000.0190.440411.142	Transfer grant expenditures		284.00	
2291.000.0190.440411.144	Transfer grant expenditures		665.00	
2291.000.0190.440411.145	Transfer grant expenditures		758.00	
2291.000.0190.440411.147	Transfer grant expenditures		155.00	
2291.000.0190.440411.150	Transfer grant expenditures		15.00	
2291.000.0190.440411.220	Transfer grant expenditures		1,296.00	
2291.000.0190.440411.378	Transfer grant expenditures		1,176.00	
2291.000.0190.440411.397	Transfer grant expenditures		7,200.00	
2200.000.0227.521000.828	Mosquito transfer to CIP	35,000.00		Funding from Cash balance
2190.000.0202.510330.362	Insurance claims/deductibles		3,000.00	Funding from Cash balance
2190.000.0209.510330.368	Insurance claims/deductibles		8,500.00	
2190.000.0209.510330.510	Insurance claims/deductibles		9,500.00	
2190.000.0211.510330.368	Insurance claims/deductibles		4,000.00	
2190.000.0222.510330.368	Insurance claims/deductibles		3,000.00	
2190.000.0238.510330.368	Insurance claims/deductibles		1,900.00	
2190.000.0362.510330.368	Insurance claims/deductibles		3,000.00	
2190.000.0726.510330.368	Insurance claims/deductibles		4,500.00	
7055.000.0248.460110.210	Library-Gift/Memorials from cash	5,500.00		Funding from Cash balance
7055.000.0248.460110.228	Library-Gift/Memorials from cash		2,500.00	
7055.000.0248.460110.212	Library-Gift/Memorials from cash	13,000.00		
7055.000.0248.460110.234	Library-Gift/Memorials from cash		7,000.00	
7055.000.0248.460110.335	Library-Gift/Memorials from cash		1,100.00	

Budget Amendment FY 2012/2013				
Account	Description	Debit	Credit	Comments:
4020.000.0248.460110.212	Library-Dep Reserve from cash	52,000.00		Funding from cash balance
4002.000.0222.440110.900	Increase to construct/finish 3rd floor	50,000.00		Health CIP - cash balance
4251.000.0200.430251.900	Establish budget for Berne Road	285,000.00		Project cost in 2013-Total cost = \$315,000
4251.000.0218.383000.000	County portion of Berne Road		245,000.00	\$50k already budgeted
2110.000.0218.521000.820	Berne Road-Add'l Cty portion	195,000.00		\$50k already budgeted
4250.000.0200.340000.000	Monegan Rd-Whitfish prepay		4,560.00	Prepayment-Whitfish
4250.000.0200.381030.000	Monegan Rd-Bond proceeds		246,210.00	Bond proceeds
4250.000.0200.430251.900	Monegan Rd-establish budget	575,000.00		Project cost in 2013-Total cost=\$660,000
4250.000.0218.383000.000	Monegan Rd-Cty portion		402,000.00	Transfer in Cty portion
2110.000.0218.521000.820	Monegan Rd-Add'l Cty portion	152,000.00		\$250k already budgeted
2110.000.0218.521000.828	Transfer money to CIP	800,000.00		Transfer money for RSIDs
4027.000.0218.383000.000	Transfer money to CIP		800,000.00	Transfer money for RSIDs
4027.000.0218.430240.910	Purchase gravel pit	225,000.00		Purchase from capital funds
7069.000.0209.365000.000	Establish grant from Walmart		1,500.00	Educational supply grant from Walmart
7069.000.0209.420100.228	Establish grant from Walmart	1,500.00		Youth ADA
2382.000.0208.420741.900	Dodge Ram 3500 2012	35,259.00		Search & Rescue vehicle from cash balance
2300.000.0209.420110.900	New F350-Add'l Budget		10,000.00	Add'l budget to purchase Ford F350 2013
2300.000.0209.382010.000	Funding for part of New F350		10,000.00	Auction proceeds
2300.000.0209.420110.900	Trailer for detectives crime scene unit	4,600.00		Trailer
2300.000.0209.382010.000	Funding for trailer for crime scene unit		4,600.00	Auction proceeds

Budget Amendment FY 2012/2013				
Account	Description	Debit	Credit	Comments:
2300.000.0209.331191.000	Coast Guard Grant less than expected	1,000.00		Reduce budget-Balanced
2300.000.0209.420705.231	Coast Guard Grant less than expected		1,000.00	
2300.000.0209.420110.120	Forest Service Agreement		7,055.00	Set Budget for Forest Service new activity-Balanced
2300.000.0209.420110.141	Forest Service Agreement		32.00	
2300.000.0209.420110.142	Forest Service Agreement		436.00	
2300.000.0209.420110.212	Forest Service Agreement		9,554.00	
2300.000.0209.420110.361	Forest Service Agreement		1,170.00	
2370.000.0209.420110.144	Forest Service Agreement		437.00	
2370.000.0209.420110.146	Forest Service Agreement		714.00	
2370.000.0209.420110.147	Forest Service Agreement		102.00	
2300.000.0209.420145.120	Forest Service Agreement	7,055.00		
2300.000.0209.420145.141	Forest Service Agreement		32.00	
2300.000.0209.420145.142	Forest Service Agreement		436.00	
2300.000.0209.420145.144	Forest Service Agreement		437.00	
2300.000.0209.420145.146	Forest Service Agreement		714.00	
2300.000.0209.420145.147	Forest Service Agreement		102.00	
2300.000.0209.420145.212	Forest Service Agreement		9,554.00	
2300.000.0209.420145.361	Forest Service Agreement		1,170.00	
2967.000.0190.331138.000	Cancer program grant	29,000.00		Reduce cancer program grant per award-use cash balance
2977.000.0190.440155.397	Air Quality Grant increased	59.00		Increase in grant award-Balanced
2977.000.0190.331127.000	Air Quality Grant increased		59.00	
2973.000.0190.331146.000	MCH Grant reduction per award	542.00		Reduction in grant award, no change in exp. (use cash bal)
2963.000.0190.331126.000	Pregnant & Parent Teen Grant reduction	5,239.00		Reduction in grant award
2963.000.0190.440115.212	Pregnant & Parent Teen Grant reduction		1,904.00	
2963.000.0190.440115.378	Pregnant & Parent Teen Grant reduction		400.00	
2963.000.0190.440115.380	Pregnant & Parent Teen Grant reduction		3,718.00	
2963.000.0190.440115.397	Grant-object code change	1,000.00		
2963.000.0190.440115.398	Grant-object code change		1,000.00	
2966.000.0190.440110.228	Radon Program	8.00		Increase in grant award
2971.000.0190.440177.378	FMNP grant increased	100.00		Increase in grant award-Balanced
2971.000.0190.331159.000	FMNP grant increased		100.00	

**THURSDAY, DECEMBER 13, 2012
(Continued)**

Budget Amendment FY 2012/2013				
Account	Description	Debit	Credit	Comments:
2270.000.0190.440117.110	Buckle Up grant		9,339.00	Move grant expenditures to separate fund
2270.000.0190.440117.141	Buckle Up grant		42.00	
2270.000.0190.440117.142	Buckle Up grant		88.00	
2270.000.0190.440117.143	Buckle Up grant		1,852.00	
2270.000.0190.440117.144	Buckle Up grant		579.00	
2270.000.0190.440117.145	Buckle Up grant		660.00	
2270.000.0190.440117.147	Buckle Up grant		136.00	
2270.000.0190.440117.150	Buckle Up grant		5.00	
2283.000.0190.440117.110	Buckle Up grant	9,339.00		
2283.000.0190.440117.141	Buckle Up grant	42.00		
2283.000.0190.440117.142	Buckle Up grant	88.00		
2283.000.0190.440117.143	Buckle Up grant	1,852.00		
2283.000.0190.440117.144	Buckle Up grant	579.00		
2283.000.0190.440117.145	Buckle Up grant	660.00		
2283.000.0190.440117.147	Buckle Up grant	136.00		
2283.000.0190.440117.150	Buckle Up grant	5.00		
2283.000.0190.440117.201	Buckle Up grant		1,054.00	
2283.000.0190.440117.210	Buckle Up grant	109.00		
2283.000.0190.440117.228	Buckle Up grant	750.00		
2283.000.0190.440117.229	Buckle Up grant	497.00		
2283.000.0190.440117.378	Buckle Up grant	702.00		
2283.000.0190.334111.000		601.00		
2836.000.0222.440515.110	.5 FTE for FCHA/FP	18,751.00		Increase expenditures for grant-Balanced
2836.000.0222.440515.141	.5 FTE for FCHA/FP		445.00	
2836.000.0222.440515.142	.5 FTE for FCHA/FP		175.00	
2836.000.0222.440515.143	.5 FTE for FCHA/FP		6,899.00	
2836.000.0222.440515.144	.5 FTE for FCHA/FP		1,151.00	
2836.000.0222.440515.145	.5 FTE for FCHA/FP		1,326.00	
2836.000.0222.440515.147	.5 FTE for FCHA/FP		273.00	
2836.000.0222.440515.150	.5 FTE for FCHA/FP		12.00	
2836.000.0222.440515.222	.5 FTE for FCHA/FP		1,817.00	
2836.000.0222.440515.378	.5 FTE for FCHA/FP	697.00		
2836.000.0222.440515.380	.5 FTE for FCHA/FP	697.00		
2836.000.0222.343131.000	.5 FTE for FCHA/FP		27,723.00	
2968.000.0190.440110.110	Tobacco grant	3,762.00		Reclass expenditures
2968.000.0190.440110.141	Tobacco grant	17.00		
2968.000.0190.440110.142	Tobacco grant	36.00		

Budget Amendment FY 2012/2013				
Account	Description	Debit	Credit	Comments:
2968.000.0190.440110.143	Tobacco grant	4,410.00		
2968.000.0190.440110.144	Tobacco grant	233.00		
2968.000.0190.440110.145	Tobacco grant	266.00		
2968.000.0190.440110.147	Tobacco grant	54.00		
2968.000.0190.440110.210	Tobacco grant		180.00	
2968.000.0190.440110.220	Tobacco grant		2,070.00	
2968.000.0190.440110.228	Tobacco grant		1,850.00	
2968.000.0190.440110.229	Tobacco grant		250.00	
2968.000.0190.440110.317	Tobacco grant		3,000.00	
2968.000.0190.440110.378	Tobacco grant		106.00	
2973.000.0190.440183.110	MIECHV SD Grant	59,488.01		Establish grant - balanced
2973.000.0190.440183.141	MIECHV SD Grant	147.76		
2973.000.0190.440183.142	MIECHV SD Grant	561.07		
2973.000.0190.440183.143	MIECHV SD Grant	12,013.82		
2973.000.0190.440183.144	MIECHV SD Grant	3,657.68		
2973.000.0190.440183.145	MIECHV SD Grant	4,171.64		
2973.000.0190.440183.147	MIECHV SD Grant	856.60		
2973.000.0190.440183.150	MIECHV SD Grant	6.42		
2973.000.0190.440183.210	MIECHV SD Grant	140.00		
2973.000.0190.440183.215	MIECHV SD Grant	6,490.00		
2973.000.0190.440183.218	MIECHV SD Grant	584.00		
2973.000.0190.440183.228	MIECHV SD Grant	1,826.00		
2973.000.0190.440183.311	MIECHV SD Grant	50.00		
2973.000.0190.440183.378	MIECHV SD Grant	693.00		
2973.000.0190.440183.380	MIECHV SD Grant	6,657.00		
2973.000.0190.31157.000	MIECHV SD Grant		97,343.00	
2973.000.0190.440182.110	MIECHV ID Grant	16,092.00		Establish grant - balanced
2973.000.0190.440182.141	MIECHV ID Grant	53.00		
2973.000.0190.440182.142	MIECHV ID Grant	1,393.00		
2973.000.0190.440182.144	MIECHV ID Grant	1,068.00		
2973.000.0190.440182.145	MIECHV ID Grant	430.00		
2973.000.0190.440182.147	MIECHV ID Grant	145.00		
2973.000.0190.440182.150	MIECHV ID Grant	4.00		
2973.000.0190.440182.210	MIECHV ID Grant	2,295.00		
2973.000.0190.440182.215	MIECHV ID Grant	4,115.00		
2973.000.0190.440182.220	MIECHV ID Grant	8,289.00		
2973.000.0190.440182.229	MIECHV ID Grant	13,700.00		
2973.000.0190.440182.346	MIECHV ID Grant	70.00		

Budget Amendment FY 2012/2013				
Account	Description	Debit	Credit	Comments:
2973.000.0190.440182.378	MIECHV ID Grant	711.00		
2973.000.0190.440182.397	MIECHV ID Grant	51,635.00		
2973.000.0190.331153.000	MIECHV ID Grant		100,000.00	
2972.000.0190.440173.110	Move budget from FP to Prep grant	12,937.00		Move grant from family planning to own activity-Balanced
2972.000.0190.440173.141	Move budget from FP to Prep grant	58.00		
2972.000.0190.440173.142	Move budget from FP to Prep grant	123.00		
2972.000.0190.440173.143	Move budget from FP to Prep grant	2,972.00		
2972.000.0190.440173.144	Move budget from FP to Prep grant	802.00		
2972.000.0190.440173.145	Move budget from FP to Prep grant	915.00		
2972.000.0190.440173.147	Move budget from FP to Prep grant	188.00		
2972.000.0190.440173.150	Move budget from FP to Prep grant	8.00		
2972.000.0190.440173.378	Move budget from FP to Prep grant	116.00		
2972.000.0190.440173.220	Move budget from FP to Prep grant	1,881.00		
2972.000.0190.440181.110	Move budget from FP to Prep grant		12,937.00	
2972.000.0190.440181.141	Move budget from FP to Prep grant		58.00	
2972.000.0190.440181.142	Move budget from FP to Prep grant		123.00	
2972.000.0190.440181.143	Move budget from FP to Prep grant		2,972.00	
2972.000.0190.440181.144	Move budget from FP to Prep grant		802.00	
2972.000.0190.440181.145	Move budget from FP to Prep grant		915.00	
2972.000.0190.440181.147	Move budget from FP to Prep grant		188.00	
2972.000.0190.440181.150	Move budget from FP to Prep grant		8.00	
2972.000.0190.440181.378	Move budget from FP to Prep grant		116.00	
2972.000.0190.440181.220	Move budget from FP to Prep grant		1,881.00	

Budget Amendment FY 2012/2013				
Account	Description	Debit	Credit	Comments:
1000.000.0215.410810.360	HR object code move	1,300.00		Object code reclass
1000.000.0215.410810.363	HR object code move		1,300.00	
1000.000.0202.410910.357	Clerk & Rec-object code move		3,500.00	Object code reclass
1000.000.0202.410910.350	Clerk & Rec-object code move	3,500.00		
1000.000.0214.410600.220	Elections-object code move	40,000.00		Object code reclass
1000.000.0214.410600.229	Elections-object code move		40,000.00	
1000.000.0214.410600.210	Elections-object code move		2,000.00	
1000.000.0214.410600.331	Elections-object code move		2,000.00	
1000.000.0214.410600.530	Elections-object code move		2,000.00	
1000.000.0214.410600.397	Elections-object code move	2,200.00		
1000.000.0214.410600.320	Elections-object code move	6,100.00		
1000.000.0214.410600.377	Elections-object code move	92.00		
1000.000.0214.410600.378	Elections-object code move	845.00		
1000.000.0214.410600.231	Elections-object code move	30.00		
1000.000.0214.410600.370	Elections-object code move		650.00	
1000.000.0214.410600.360	Elections-object code move		2,217.00	
2395.000.0202.410911.397	Records:Cont services	1,400.00		Object code reclass
2395.000.0202.410911.357	Records:Cont services		1,400.00	
2395.000.0202.410911.397	Records:Cont services	23,396.00		
2395.000.0202.410911.398	Records:Cont services		23,396.00	
2395.000.0202.410911.900	Records:New Lift	6,050.00		
2395.000.0202.410911.212	Records:New Lift		6,050.00	
2395.000.0202.410911.341	Records:Electricity	3,000.00		
2395.000.0202.410911.340	Records:Electricity		3,000.00	
2395.000.0202.410911.220	Records:Oper supplies	10,000.00		
2395.000.0202.410911.229	Records:Oper supplies		10,000.00	
7055.000.0248.460110.211	Library-object code move		12,000.00	Object code reclass
7055.000.0248.460110.228	Library-object code move	12,000.00		
7055.000.0248.460110.397	Library-object code move	1,500.00		
7055.000.0248.460110.357	Library-object code move		1,500.00	
2110.000.0218.430210.398	Road-object code move		6,000.00	Object code reclass
2110.000.0218.430210.397	Road-object code move	6,000.00		
2110.000.0218.430241.398	Road-object code move		115,000.00	
2110.000.0218.430241.397	Road-object code move	115,000.00		

**THURSDAY, DECEMBER 13, 2012
(Continued)**

Budget Amendment FY 2012/2013				
Account	Description	Debit	Credit	Comments
2110.000.0218.430242.398	Road-object code move		80,000.00	
2110.000.0218.430242.397	Road-object code move	80,000.00		
2110.000.0218.430243.398	Road-object code move		85,000.00	
2110.000.0218.430243.397	Road-object code move	85,000.00		
2982.000.0190.450321.398	Reclass object code		140,000.00	Object code reclass
2982.000.0190.450321.397	Reclass object code	140,000.00		
2983.000.0190.450322.398	Reclass object code		46,000.00	
2983.000.0190.450322.397	Reclass object code	46,000.00		
2985.000.0741.450320.398	Reclass object code		400.00	
2985.000.0741.450320.397	Reclass object code	400.00		
2986.000.0726.450320.398	Reclass object code		18,962.00	
2986.000.0726.450320.397	Reclass object code	18,962.00		
2988.000.0190.450310.398	Reclass object code		15,000.00	
2988.000.0190.450310.397	Reclass object code	15,000.00		
2990.000.0726.450327.398	Reclass object code		8,000.00	
2990.000.0726.450327.397	Reclass object code	8,000.00		
2990.000.0726.450328.398	Reclass object code		20,000.00	
2990.000.0726.450328.397	Reclass object code	20,000.00		
2990.000.0726.450329.398	Reclass object code		454,037.00	
2990.000.0726.450329.397	Reclass object code	454,037.00		
2990.000.0726.450335.398	Reclass object code		1,200.00	
2990.000.0726.450335.397	Reclass object code	1,200.00		
2990.000.0726.450327.397	Reclass object code	8,000.00		
2990.000.0726.450328.397	Reclass object code	20,000.00		
2990.000.0726.450329.397	Reclass object code	454,037.00		
2990.000.0726.450335.397	Reclass object code	1,200.00		
2888.000.0190.362000.000	Reclass object code		1,400.00	
2888.000.0190.365000.000	Reclass object code		1,400.00	
2979.000.0190.440140.397	Reclass object code		2,000.00	Object code reclass
2979.000.0190.440140.398	Reclass object code	2,000.00		
2340.000.0236.411680.212	Reclass object code		1,143.00	Object code reclass
2340.000.0236.411680.215	Reclass object code	1,143.00		
2340.000.0236.411680.219	Reclass object code		10,000.00	
2340.000.0236.411680.220	Reclass object code	10,000.00		
2340.000.0236.411680.398	Reclass object code		500.00	
2340.000.0236.411680.397	Reclass object code	500.00		
2340.000.0236.411680.360	Reclass object code		28,200.00	
2340.000.0236.411680.397	Reclass object code	28,200.00		

2:00 p.m. Commissioner Lauman: AOA Board meeting @ The Summit

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 14, 2012.

FRIDAY, DECEMBER 14, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 17, 2012.
