
MONDAY, NOVEMBER 19, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Lauman closed the public comment period.

DOCUMENT FOR SIGNATURE: OPERATING ENGINEERS COLLECTIVE BARGAINING AGREEMENT/ SOLID WASTE

[8:45:25 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Kile

Prunty reported negotiations with Solid Waste concluded after ten meetings. He explained a 2 ½ percent COLA was included along with a wage opener in January before the third year.

Pence recommended approval and explained the county cannot force a multiyear contract.

Commissioner Holmquist made a **motion** to approve the operating engineer's collective bargaining agreement for Solid Waste. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

CONTINUATION OF CONSIDERATION OF INFORMATION TECHNOLOGY'S SOCIAL MEDIA USE POLICY

[8:49:33 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, I. T. Director Vicki Saxby, Clerk Kile

Saxby reviewed the social media use policy proposals she brought before the commission last week.

The commission unanimously approved Draft #1 that would not allow for public comment, and suggested the policy be revisited if necessary.

DOCUMENT FOR SIGNATURE: MICROSOFT PROGRAM SIGNATURE FORM, I.T.

[8:51:31 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, I. T. Director Vicki Saxby, Clerk Kile

Saxby reported that Microsoft now requires that downstream customers sign a contract.

Commissioner Scott made a **motion** to approve the Microsoft program document. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

MONTHLY MEETING W/ LISA SHEPPARD, AOA

[9:00:45 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, AOA Director Lisa Sheppard, Clerk Kile

Sheppard reviewed the following report with the commission.

AOA Administration

- AOA Advisory Board meeting was held on 11/8. Staff presented the budget report in a new format that includes written description of budget highlights and variances along with the revenue and expense numbers. The Board discussed transportation, nutrition, RSVP efforts, wellness initiative and legislative issues of import to seniors. The Board received an update on the new AOA building proposal and discussed ways to express support. One, possibly two vacancies will occur as current board member terms expire without renewal.
- The new AOA Director, Lisa Sheppard, began on 11/1. Focus has been on meeting staff, board members, Commissioners and stakeholders, learning current operations and budget review.
- RSVP .5 Coordinator position and full-time I&R Tech position filled. Final selection made for Eagle Transit Bus driver pending background check.

Eagle Transit

- October ridership = 8,862 compared with 7,757 in 2011. FY13 ridership to date is 29,993 up .5% from 2011's total of 29,843.
- Election Day ridership to the Fairgrounds was modest (14 via Dial-A-Ride, 5 via City Buses), but regular ridership was typical for a weekday at nearly 400.
- Eagle Transit Advisory Board met on 11/1. The Board agreed to further research options for sustaining and expanding the van pool program.
- Buses will not run on Thanksgiving Day, Christmas Day and New Year's Day.

Nutrition

- Total meals served were 6,695. Congregate total of 3,346 and home delivered were 3,349. 14 new home delivered customers and 53 new congregate customers.
- AOA's Thanksgiving meal was served on 11/16. Preliminary estimate for all meals served/delivered: 470.

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I & R

- New I&R Tech, Pat Urban, begins work today which will greatly improve staff workloads.
- In October, Susan Kunda presented on the risks of and potential remedies for senior isolation to approximately 200 attendees at the "Upside of Down: Geriatric Depression Recovery" Western Montana Geriatric Care and Mental Health Conference.
- Also in October, Susan presented on the Ombudsman role to two Certified Nurse Assistant classes through FVCC, one in Bigfork and one in Columbia Falls.
- September statistics include 282 hours of homemaker services, 147 hours of escort/errand services, 224 hours of respite, 8 new legal clients, 1031 calls/walk-in assistance, 64 telephone reassurance calls, 19 Ombudsman visits, and 113 SHIP contacts. Additionally, AOA media outreach regarding financial clinics targeted more than 17,000 households.
- Insurance counseling numbers are expected to increase in November and December due to Medicare open enrollment (11/15-12/7).

RSVP

- New half-time Volunteer Coordinator, Leslie Potter, began work on 10/22.
- Volunteers recruited to work in the RSVP office for at least 20 hours per week.
- Cribbage program is in full swing with 9 schools and 582 students participating (up 10 from last year). Two schools are on the waiting list so working to recruit additional cribbage coaches.
- Volunteers contributed 1,687 hours to make 470 hat and mitten sets for distribution to 22 schools and Head Start in Flathead Valley as part of the Montana Winter Ready Program. Many thank you letters were received from participating schools.
- Continued to provide coffee/tea supplies to both "Vet Clinics" and participated in Veteran Services Provider meeting to explore additional ways to serve local veterans.

Senior Mobile Home Repair

- Advisory meeting was held 11/13. Members reviewed projects completed since the last meeting (3), the status of existing projects (10) and considered new projects. The Board welcomed a new member, Jerry O'Brien. Lucy Smith, Executive Director of the Flathead Community Foundation, attended as a guest to learn about the program and explore opportunities to support its efforts. Lisa Sheppard gave a brief presentation.
- Grant and donation requests continue to be sent to traditional supporters. The Oroy Plata Foundation has committed \$10,000. Church Women United became a new donor.

Senior Centers

- Kalispell: The Board will meet on 11/27. Lisa is scheduled to do a short presentation.
- Whitefish: The Whitefish Community Center held its annual Open House on 11/14. Approximately 85 people attended the event. The Board met on 11/15. Lisa gave a brief presentation.
- The AOA Board Wellness Committee met on 11/16. One of the topics discussed was how to partner with Senior Centers on the wellness initiative and other efforts.

DOCUMENT FOR SIGNATURE: MSU EXTENSION SERVICES AGREEMENT FY13

[9:15:21 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Chairman Lauman read into the record the agreement between MSU and the county requires the county to provide approximately 50 percent of the salary of the two agents, along with providing a physical facility. The physical facility shall be sufficient office space along with administrative support and operational and capital support for the county based MSU Extension Services agents.

Commissioner Holmquist made a **motion** to approve the MSU Extension Services Agreement for FY13. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

AUTHORIZATION TO PUBLISH CALL FOR BIDS: LEGAL ADVERTISING 2013

[9:17:36 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Commissioner Scott made a **motion** to authorize publication of the Call for Bids for legal advertising for 2013. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

CALL FOR BIDS

Notice is hereby given that the Board of County Commissioners of Flathead County, Montana will receive bids on Legal Advertising.

Bids are to be submitted on percentage of Code prices as outlined in the Montana Code Annotated, Section 18-7-401, et seq., and the Administrative Rules of Montana, Section 2.67.303, et seq. Bidders shall bid by section.

Each bidder must deposit with their bid, a bid security in the amount of One Thousand Dollars (\$1,000.00) to secure the bidder's express covenant that if the bidder is awarded the contract, the bidder will, within ten (10) days, enter into a formal contract for the provision of Legal Advertising. Bid security shall be payable to Flathead County and shall be in the form of lawful money of the United States, a cashier's check, certified check, bank money order, or bank draft issued by a Montana bank, or bid bond executed by a surety corporation authorized to do business in Montana.

The bidder shall include with his bid a signed contract, which will be for a term of one (1) year, commencing **January 1, 2013**, and terminating **December 31, 2013**. The successful bidder will be required to furnish a bond in the amount of Two Thousand Dollars (\$2,000.00) signed by sufficient sureties, to secure the contractor's covenant to faithfully perform all of the conditions of the contract in accordance with the law and that contract.

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All sealed bids, plainly marked "**SEALED BID - LEGAL ADVERTISING**" must be in the hands of the Clerk to the Board of Commissioners, 800 South Main Street, Kalispell, Montana 59901, at or before **10:15 o'clock a.m.** on **December 6, 2012**. Bids will be opened and read immediately thereafter in the Commissioners' Office at the Courthouse, 800 South Main Street, Kalispell, Montana.

Flathead County reserves the right to accept or reject any bid and to waive any irregularities which are deemed to be in the best interest of the County. Preference will be given to bidders who will receive legal advertising text via electronic transmission.

The award of bid will be made solely by the issuance of a letter of award to the successful bidder by the Office of the County Clerk and Recorder.

DATED this 19th day of November, 2012.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Dale W. Lauman
Dale W. Lauman, Chairman

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

Publish on November 22 and November 29, 2012.

CONSIDERATION OF H.R. TRANSMITTALS: JOB DESCRIPTION/ WIC NUTRITIONAL SERVICES CPA AND HEALTH PROGRAM MANAGER ASSISTANT II PANEL MANAGER

[9:18:56 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Health Dept. Director Joe Russell, Clerk Kile

Russell reported the H.R. Transmittal for a Panel Manager is a grant related position for an employee to review electronic records along with support activities.

Pence explained the position is unfunded but grant funds are available.

Russell explained the WIC Nutritional Services CPA is a job description change.

Commissioner Holmquist made a **motion** to approve the H.R. Transmittals for a WIC Nutritional Services and Health Program Assistant II Panel Manager. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

BI-MONTHLY MEETING W/ JED FISHER, WEED/ PARKS & MAINTENANCE

[9:30:12 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Weed/Parks & Maintenance Director Jed Fisher, Clerk Kile

Discussion was held relative to the effects of the social media policy for the Weed & Parks Department.

Fisher spoke about liability concerns related to property near Breezy Point, clean-up work at Kalispell Feed & Grain, reviewed prospective CTEP projects and spoke about ongoing vandalism on the county campus.

CANVASS GENERAL ELECTION @ FAIRGROUNDS COUNTRY KITCHEN

[10:15:00 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Clerk & Recorder Paula Robinson, Recording & Elections Manager Monica Eisenzimer, Finance Director Sandy Carlson, Pauline Sjordal, Clerk Kile

Robinson summarized the following spreadsheet from the 2012 Federal General Election held on November 6, 2012.

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(Continued)**

															BALLOT CHECK			
Precinct	SPLIT	#Ballots sent to the Polls	#Ballots returned from the polls	Ballots return from the polls start	Ballots return from the polls end	Poll book beg's Ballot #	Pool book end's Ballot #	# Ballots Voted @ Polls	Spilled Ballots	Prov Ballots	Hand count	Poll book tally of Ballots voted	M100 Tape # Ballots count'd	M100 PAGE 1 BALLOT	M100 PAGE 2 BALLOT	ERM PREC REPORT GROUP DETAIL	DUP # (S) BLANK BALLOTS	
#	SPLIT	Start	End	Start	End	Start	End							M100 PAGE 1 BALLOT	M100 PAGE 2 BALLOT	ERM PREC REPORT GROUP DETAIL	OTHER QUESTIONS	
1		501	780	744	780	501	743	243	8	2	0	233	233	233	233	233	★	
2		601	1260	921	1260	601	920	320	4	8	0	308	308	308	308	308	★	
3		601	1160	922	1160	601	921	321	4	5	0	312	312	312	312	312	★	
4		701	1385	1128	1385	701	1127	427	7	5	0	415	415	415	415	415	★	
6		601	1020	969	1020	601	968	368	9	3	0	356	356	356	356	356	★	
7		1001	1750	1604	1750	1001	1603	603	7	3	0	593	593	593	593	593	★	
8		1001	2125	1790	2125	1001	1789	789	3	6	0	780	780	780	780	780	★	
11		701	1360	1315	1360	701	1314	614	9	0	0	605	605	605	605	605	★	
13		701	1575	1307	1575	701	1306	606	8	5	0	593	593	593	593	593	★	
14		501	1310	1084	1310	501	1083	583	7	3	0	573	573	573	573	573	★	
16		501	1090	922	1090	501	921	421	6	0	0	415	415	414	415	415	★	
17		126	255	222	255	126	221	96	3	1	0	92	92	92	92	92	★	
19-01	SPLIT	501	980	916	980	501	915	415	7	6	0	402	506	506	506	506	★	
19-02	SPLIT	201	320	309	320	201	308	108	2	2	0	104						
20		501	1120	945	1120	501	944	444	7	7	0	430	430	430	430	430	★	
21-01	SPLIT	116	165	0	0	116	165	50	0	0	0	50	222	222	222	222	★	
21-02	SPLIT	301	490	473	490	301	472	172	0	0	0	172						
24	LKSD	801	1100	865	1100	801	864	64	1	1	0	62	582	62	62	582	★	
24	KILA	1101	1535 + 1500 = 1635	1356	1635	1101	1355	535	6	9	0	520					★	
25		801	1805	1356	1805	801	1355	555	5	6	0	544	544	544	544	544	★	
26		301	645	546	645	301	545	245	4	1	0	240	240	240	240	240	★	
29		701	1675	1398	1675	701	1397	697	6	6	-1	686	686	686	686	686	★	
32		601	1155	979	1155	601	978	378	13	1	0	364	364	364	364	364	★	
33		601	1215	1017	1215	601	1016	416	6	1	0	409	409	409	409	409	★	
34		1501	2785	2324	2785	1501	2323	823	16	5	0	802	802	802	802	802	★	
35		701	1540	1307	1540	701	1306	606	5	5	0	596	595	595	595	595	★	
36		1001	2095	1878	2095	1001	1877	877	13	6	0	858	858	858	858	858	★	
38		1251	2635	2160	2635	1251	2159	909	9	7	0	893	893	893	893	893	★	
39		201	510	429	510	201	428	228	7	1	0	220	221	220	221	221	★	
41		1601	2605	2285	2605	1601	2284	684	13	12	1	658	658	658	658	658	★	
42		501	1065	990	1065	501	989	489	11	5	0	473	474	474	474	474	★	
43		901	1790	1637	1790	901	1636	736	8	4	0	724	724	723	724	724	★	
44		901	1840	1558	1840	901	1557	657	12	4	0	641	641	641	641	641	★	
45		251	540	482	540	251	481	231	6	3	0	222	222	222	222	222	★	
46		501	980	869	980	501	868	368	4	4	0	360	360	360	360	360	★	
47		701	1495	1231	1495	701	1230	530	14	10	0	506	506	506	506	506	★	
48-01	SPLIT	901	1520	1451	1520	901	1450	550	10	1	0	539	611	611	611	611	★	
48-02	SPLIT	201	235	0/188	200	201	235	72	1	0	0	71					★	
49-01	SPLIT	601	1150	1025	1150	601	1024	424	3	5	0	416	426	426	426	426	★	
49-02	SPLIT	11	20	0	0	11	20	10	0	0	0	10						
50		701	1525	1194	1525	701	1193	493	3	10	0	480	480	480	480	480	★	
89		501	965	922	965	501	921	421	10	1	0	410	410	410	410	410	★	
17*		71	105	64/0	70	63/71	63/105	36	0	2	0	34	processed thru the M650	0	0	0	0	★
21*-01	SPLIT	501	880	815	880	501	814	314	7	0	0	307	550	550	550	550	★	
21*-02	SPLIT	251	510	500	10	251	500	250	7	0	0	243						
26*		41	70	0/31	103	41	70/30	35	0	0	5	30	30 ballots processed thru the M650 - 5 ballots processed thru the ERM manually entered	0	0	5	5	★
30*		1501	2670	2366	2670	1501	2365	865	13	15	0	837	837	834	838	837	★	
34*		701	1220	1067	1220	701	1066	366	5	1	0	360	360	360	360	360	★	
																19,891		

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(Continued)**

Eisenzimer then summarized the results from the absentee ballot spreadsheet presented.

Precinct	Ballot	NUMBERING		# BALLOTS ISSUED	# BALLOTS SPOILED VOID	# BALLOTS SPOILED AND/OR REISSUED	# BALLOTS REJECTED SIGNATURE MISMATCH	# BALLOTS REJECTED UNSIGNED	# BALLOTS REJECTED AS UNDELIVERABLE	# BALLOTS ACCEPTED BY PROC CENTER	# BALLOTS REJECTED BY ABSENTEE BOARD	Absentee minus rejected	# BALLOTS COUNTED ON ELECTION DAY	# PROVISIONAL BALLOTS RECEIVED	# PROV BALLOTS APPROVED FOR COUNTING	TOTAL OF ABSENTEE ON EL 30A REPORT	Total ballots accepted by MT VOTES	TOTAL OF ABSENTEE ACCEPTED ELECTION DAY	DIFFERENCE
		#	Quantity																
1	500	1	500	374	5	4	0	0	4	343	0	343	343	5	5	349	348		1
2	600	1	600	559	9	8	1	0	17	476	0	476	476	10	12	488	488		0
3	600	1	600	585	12	8	1	0	6	519	0	519	519	9	0	528	528		0
4	700	1	700	644	6	0	0	0	10	564	1	563	563	14	14	578	577		1
6	600	1	600	520	0	0	0	0	2	484	0	484	484	7	7	492	491		1
7	1000	1	1000	959	8	0	0	1	5	916	0	916	916	3	3	915	916		-1
8	1000	1	1000	965	5	0	0	1	9	909	1	908	908	10	10	918	918		0
11	700	1	700	610	10	0	1	0	2	573	0	573	573	6	6	580	579		1
13	700	1	700	690	8	0	2	0	6	651	1	650	650	8	8	658	658		0
14	500	1	500	400	4	0	0	1	3	368	1	367	367	4	4	373	369		4
16	500	1	500	425	0	0	0	0	4	406	0	406	406	3	3	409	409		0
17	125	1	125	97	1	0	0	0	2	87	0	87	87	4	4	91	91		0
19-1	500	1	500	400	4	0	0	0	4	363	0	363	477	8	8	487	485		2
19-2	200	1	200	124	2	0	0	0	1	114	0	114							
20	500	1	500	455	3	0	0	0	5	408	0	408	408	16	16	426	424		2
21-1	115	1	115	60	1	0	0	0	1	50	0	50	231	2	2	235	233		2
21-2	300	1	300	201	4	0	0	0	1	181	0	181							
24	800	1	800	654	9	0	0	0	5	602	0	602	602	12	12	646	614		32 duplicated polling place
25	800	1	800	754	12	0	0	0	0	688	0	688	688	12	12	701	700		1
26	300	1	300	249	2	0	0	0	2	231	0	231	231	3	3	234	234		0
29	700	1	700	650	7	0	0	1	2	584	1	583	583	10	10	595	593		2
32	600	1	600	498	6	0	0	0	8	445	0	445	445	5	5	450	450		0
33	600	1	600	554	13	0	0	0	2	515	0	515	515	3	3	519	518		1
34	1500	1	1500	1469	25	0	0	2	11	1362	0	1362	1362	20	20	1381	1382		-1
35	700	1	700	603	5	0	0	0	11	540	0	540	540	12	12	552	552		0
36	1000	1	1000	900	8	0	0	1	10	828	0	828	828	12	12	840	840		0
38	1250	1	1250	1215	9	0	0	2	17	1137	0	1137	1137	12	12	1150	1149		1
39	200	1	200	147	1	0	0	0	2	134	0	134	134	3	3	138	137		1
41	1600	1	1600	1541	21	0	0	6	15	1444	1	1443	1443	16	16	1460	1459		1
42	500	1	500	448	2	0	0	1	2	418	0	418	418	6	6	422	424		-2
43	900	1	900	822	11	0	0	0	3	766	0	766	766	3	3	771	771		0
44	900	1	900	813	15	12	5	0	11	744	0	744	744	9	9	750	753		-3
45	250	1	250	218	4	0	0	0	4	201	0	201	201	3	3	204	204		0
46	500	1	500	466	6	0	0	3	4	424	0	424	424	7	7	434	431		3
47	700	1	700	671	16	13	1	0	7	607	2	605	605	9	9	618	614		4
48-1	900	1	900	776	10	9	8	0	9	707	0	802	802	6	6	807	808		-1
48-2	200	1	200	100	2	1	0	0	2	95									
49-1	600	1	600	551	7	6	2	0	6	513	0	513	513	4	4	521	517		4
49-2	10	1	10	3	1	0	0	0	0	2	0	2	2						
50	700	1	700	650	9	9	2	0	4	598	0	598	598	12	12	613	610		3
89	500	1	500	409	7	6	0	0	1	386	1	385	385	2	2	387	387		0
17*	65	1	65	61	0	2	0	0	0	58	0	58	58	1		93	59		34 polling place
21*-1	500	1	500	360	1	2	1	0	2	343	0	564	564	3	3	564	564		0
21*-2	250		250	241	5	7	2	0	4	221									
26*	40	1	40	28	0	0	0	0	0	28	0	28	28	0	0	58	28		30 polling place
30*	1500	1	1500	1440	21	22	5	0	8	1341	0	1341	1341	23	23	1364	1364		0
34*	700	1	700	574	9	6	4	0	4	507	0	507	507	12	12	519	519		0
	14530			25933	0	0			0	23881	9	23872	23872	329	321	24318	24195	0	123

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 20, 2012.

3:00 p.m. Commissioner Scott: Swearing in at Courtroom #3/ Justice Center
7:00 p.m. River Commission meeting @ Earl Bennett Bldg.

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 20, 2012.

TUESDAY, NOVEMBER 20, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 21, 2012.

WEDNESDAY, NOVEMBER 21, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

9:15 a.m. RSVP Board meeting @ Heritage Place

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 22, 2012

THURSDAY, NOVEMBER 22, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

COUNTY OFFICES CLOSED - THANKSGIVING HOLIDAY

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 23, 2012.

FRIDAY, NOVEMBER 23, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 26, 2012.
