Evergreen Fire District
Board of Trustees
Meeting
Meeting Minutes
Regular Board Meeting of October 7th, 2019 – 6:00 pm

CALL MEETING TO ORDER:
Chairman Verworn calls the meeting to order at 6:08 pm

TRUSTEES PRESENT:

Verworn	Nace	Brockman
DePaul	Fallon	

RECOGNIZE PUBLIC IN ATTENDANCE:

McKenzie Rice (Daily Interlake)	Fire Chief Craig Williams
Josh Cox	Fire Marshal Ben Covington

PUBLIC COMMENT:
At this time, public may comment on any public matter that is not on the Agenda of the Meeting and that is within the jurisdiction of the District.

FINANCIALS:
Discuss and Approve August 2019 Financials
Motion; Brockman to approve the checks and accept the August financial statements as presented
Second; Fallon
Vote; motion passes unanimously

PAST ITEMS/UPDATES:

1. Discuss and Approve Meeting Minutes for Regular Board Meeting of September 9th, 2019 and Regular Board Meeting Minutes of November, 2018.
   Fallon has questions regarding approved action from November 2018 and asks if the server was updated and running with no issues and the answer was 'yes'. He states $4,000 was spent for a generator surge protector and asked who installed it and was informed 'Kalispell Electric'. He inquired about the replacement schedule of computers that John Barker was going to start working on and asked if that was happening and is told 'yes'. Chief Williams states that 3 computers were being replaced this week that are at the 10 year mark.. Fallon asks if it will be 3 per year and Chief Williams stated yes or depending on immediate necessity. Verworn asks if there has been discussion with Barker regarding a bigger router and better internet service provider for better speed, continuity and consistency of the signal for purpose of being able to 'Skype' via conference call and etc. Covington suggests that Barker be consulted regarding boosters. Fallon addresses the 'contingency plan' that was brought up in the November meeting regarding when apparatus are outside of District. Chief Williams states a 'contingency plan' was not addressed at that time but will be in the near future.
   Motion; DePaul to approve the Regular Board Meeting Minutes of November 2018
   Second; Fallon
   Vote; motion passes unanimously

Regarding Meeting Minutes for September 9, 2019; Fallon states that a Budget Amendment will need to be done this fiscal year for Fund 7288 because he had 'zeroed out' $182,000 that was cash because it would be spent the first week of September to refinance bonds.

Motion; Brockman to approve the meeting minutes of September 9, 2019 as presented
Second; DePaul
Vote; motion passes unanimously

2. **District Personnel Insurance Discussion**
   Chief Williams states that 2 meetings have been held by 2 different insurance representatives (BCBS and Pacific Source) with a deadline given to personnel to choose a plan. He states there was a lot of discussion given to HRA vs. HSA. A third meeting is to take place on Wednesday at 6pm with another insurance

representative, Star Mark, who offers money back to the District after certain periods of time if there is excesses ie., individuals who do not enroll into the program. He states the Board needs to decide what the District will do with those monies. Chief Williams strongly suggests reinvesting the money into the personnel who do enroll into the plan at the time with the understanding that it will change from year to year with the ebb and flow of enrollment. Fallon cautions there could be a liability to the District if personnel chooses individual plans (Star Mark). Chief Williams states that insurance decisions and meetings should be wrapped up by the November meeting and encourages all Trustees to attend the Star Mark meeting on Wednesday.

3. **Type I Engine Discussion**
   Chief Williams states that Pierce apparatus has become a possibility and within the budget. He states he is scheduled to go to Missoula on Friday with the 'equipment committee' which is comprised of 5 people. They will tour some of the City of Missoula fire stations and view their equipment and apparatus as well as interview their maintenance supervisor(s). He states it is more beneficial to speak to people who actually use various products/apparatus than the salesmen. Chief Williams states that he needs guidelines from the Boards as to how it would like to see a purchase made with so many options available, such as; down payment amount and etc. Brockman asks if there is a local company who services Pierce engines and Nace states that RES can fix any and all issues but RES needs to be authorized by Pierce to be a warranty service center which is likely. Verworn asks a new engine is being sought rather than a 'gently used' one and Chief states a new or demo (with low miles) is preferred due to too much money having been spent in repairs otherwise. Fallon asks if General Fire is being considered and Chief Williams it is not due to being dissatisfied with what has occurred with 831. Fallon states the limit on purchasing a new engine is $500,000 and that half (if required) of the purchase price is required as a down payment; it can be done. The District would have the ability to pay cash as of December 1st. DePaul states he wants to see options.

NEW ITEMS/UPDATES:

1. **Grievance**
   Chairman Verworn calls a closed meeting to discuss the grievance (approx 6:41 pm)
   (meeting opens back up at 7:46 pm)
   Motion; Fallon to approve hiring an independent investigator to investigate the grievance on the Agenda for October 7, 2019.
   Second; Nace
   Vote; motion passes unanimously

CHIEF'S REPORT:

1. **Aug 2019 Call Volume**
   A) **Comparison Incident Count by Weekday/Hour (all zones) for Aug 2018 & 2019**
   Chief Williams states that Friday is continuing to be the busiest day of the week for 2018 and 2019 between the hours of 18:00 and 19:00.
   B) **Comparison Incident Count per zone for Aug 2018 & 2019**
   911 calls are slightly lower at this time but the inter-facility transports are higher than in 2018 and continues to trend that way.
   C) **Comparison Incident Statistics for Aug 2018 & 2019**
   A slight decrease is primarily attributed to a reduction in the number of mutual aid call to the City of Kalispell; 32 this year vs 53 last year. The City of Kalispell seems to be staffing more appropriately and running 2 ambulances more than they had last year.
   Fallon asks if there has been any more discussions with the special group with City Council and Chief Williams states there has not been any other meetings. Chief Williams states their last meeting had been well attended by the District but there has been nothing else since them. Fallon asks how the District's inter-facilities with Whitefish have been going and Chief Williams states 'robust' in that they the District has picked up a bunch effective August 1, 2019 and primarily ALS transports with the majority being transports between the 2 hospitals taking approximately an hour altogether. Verworn states that a local, state approved critical care course was sent to the development team and is hopefully a course that will enable current medics to go to the next level in getting their state critical care certifications.

Adjourned at 7:57 pm

The President of the Board of Trustees, as presiding officer of any meeting of the Board of Trustees, may close the meeting during the time the discussion relates to a matter of individual privacy; and, then, if, and only if, the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains; and, in that event, the meeting must be open.

Chairman Brodie Verworn or Vice Chair Randy DePaul

Secretary Tony Brockman