

Staff use: Date \_\_\_\_\_

Time \_\_\_\_\_

## SUBDIVISION PREAPPLICATION REQUEST FORM

Flathead County Planning and Zoning  
40 11<sup>th</sup> Street West, Ste 220  
Kalispell, MT 59901  
Tel 406-751-8200

Please complete the following questions and attach required supporting documents. Upon receipt, a planner will contact you to schedule a preapplication conference.

1. **PROPERTY OWNER:** \_\_\_\_\_ **PHONE** \_\_\_\_\_

2. **SUBDIVIDER (if different):** \_\_\_\_\_ **PHONE** \_\_\_\_\_

3. **TECHNICAL ASSISTANCE:** \_\_\_\_\_ **PHONE** \_\_\_\_\_

4. **PROPERTY INFORMATION:** Tract \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Subdivision/ Lot, if any \_\_\_\_\_ Assessor's Number \_\_\_\_\_

Physical Address \_\_\_\_\_ Acres \_\_\_\_\_ Fire District \_\_\_\_\_

Zoning \_\_\_\_\_ Neighborhood Plan \_\_\_\_\_ School District \_\_\_\_\_

Adjacent Lot Sizes \_\_\_\_\_ Environmental Constraints \_\_\_\_\_

### 5. PROPOSAL:

Working Title of Subdivision \_\_\_\_\_ Number of Lots or Units \_\_\_\_\_

Type of Subdivision: \_\_\_\_\_ First Minor (provide supporting documentation) \_\_\_\_\_ Subsequent Minor \_\_\_\_\_ Major

Check if any of following apply: \_\_\_\_\_ RV or Mobile Home Park \_\_\_\_\_ Condominiums \_\_\_\_\_ Campground

Uses: \_\_\_\_\_ Single-family \_\_\_\_\_ Townhouse \_\_\_\_\_ Duplex

\_\_\_\_\_ Multifamily \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial

### 6. ATTACHMENTS: Please attach all of the following documents:

\_\_\_\_\_ **USGS topographic map** (8 1/2" x 11" minimum) showing minimum 1/2 mile radius recommended

\_\_\_\_\_ **Vicinity map** (8 1/2" x 11" minimum)

\_\_\_\_\_ **General site information:** please attach **all** applicable information

\_\_\_\_\_ General location \_\_\_\_\_ Approximate boundaries of existing tract \_\_\_\_\_ Wildlife range

\_\_\_\_\_ Natural features \_\_\_\_\_ Existing structures and public improvements \_\_\_\_\_ Steep Slopes

\_\_\_\_\_ Existing Utilities \_\_\_\_\_ Known easements and rights of way \_\_\_\_\_ Wetlands

\_\_\_\_\_ Drainages/Swales \_\_\_\_\_ Water resources (rivers, streams, pothole lakes) \_\_\_\_\_ 100-year floodplain

\_\_\_\_\_ Documentation of the original tract of record as of July 1, 1973

\_\_\_\_\_ **Concept Plan** (11" x 17" minimum): please attach **all** applicable information

\_\_\_\_\_ Tract and lot lines \_\_\_\_\_ Location of Utilities (electric, water, sanitation) \_\_\_\_\_ Building Sites, if necessary

\_\_\_\_\_ Proposed access \_\_\_\_\_ Existing buildings, driveways, and roads \_\_\_\_\_ Proposed Public Improvements

\_\_\_\_\_ Easements and Right-of-Ways \_\_\_\_\_ Any parks, common areas, or open spaces

Thank you for providing a complete meeting request, allowing us to offer you a more accurate review of your application.  
Additional information may be requested at a later point.