

Approved at the January 22, 2008 meeting

Flathead County Solid Waste District
Board of Directors Meeting
November 27, 2007 – **5:00 pm**
Landfill Office

1. Roll Call

Board Members present: Bill Shaw, Vice Chair; Nancy Askew, Board of Health; John Helton, Member at Large and Dale Lauman, County Commissioner. Absent: Nathan Sande, Chairman; Mike Eve, City of Whitefish and Hank Olson, City of Kalispell.

District Staff present: Public Works Director Dave Prunty, Operations Manager Jim Chilton and Recording Secretary Deborah Morine.

Attendee: Matt O'Connell.

2. Introductory Remarks from Chairman

Bill Shaw welcomed everyone and noted that Nathan Sande, Hank Olson and Mike Eve are absent.

3. Comments from public

There were no comments.

4. Approval of the Board Meeting Minutes for October 23, 2007

John Helton moved to adopt the minutes of October 23, 2007. Dale Lauman seconded. Motion passed.

5. Action Agenda

a. Cancellation of December District Board Meeting

The District's affairs are in sufficient order so that if the Board of Directors desires, the December Board meeting does not need to occur. The next scheduled meeting will occur on January 22, 2008.

Nancy Askew moved to cancel the December 2007 meeting. John Helton seconded. Motion passed.

6. Director's Report

Dave distributed a letter from the City of Whitefish which states since Mike Eve will not be seeking reappointment, the City Council has requested the County Commissioners appoint Greg Acton, Utility Operations Supervisor as the Board representative for the City.

a. Landfill Gas to Energy Project

Flathead Electric Coop (FEC) has yet to hear anything from the Internal Revenue Service regarding their application to obtain the no interest money for the construction of this project. SCS has not contacted us after we forwarded landfill projection (tonnage) information to them. Hopefully, they will run some cursory landfill gas production information that helps gauge the ability of a facility to install a gas to energy project. FEC is also interested in this information. Dave informed the Board that SCS's preliminary calculations show the production of electricity to cost approximately \$0.07 per kilowatt.

b. Rezoning of the Columbia Falls Container Site

Bill Shaw brought to our attention that the land owned by the County for the Columbia Falls container site is zoned incorrectly for our current use. The land owner adjacent to the site has made a request to the Columbia Falls Planning Board to change his property zoning to industrial. Our property is currently zoned R5 – two family residential. Bill requested that we send a letter to him initiating our request to change the zoning of our parcel to I-2 heavy industrial. The letter the District sent is included in your packet.

Unfortunately, when we did our expansion project in the fall of 2004, we should have made an application for a permit and the zoning issue should have been changed before that project commenced.

c. Container Site Recycling Contract

Valley Recycling is the current contractor to operate our container site recycling program. Their five year contract is set to expire on February 1, 2008. This program has been very successful since its inception ten years ago. The volume of recyclables has increased from 172 tons in FY99 to 602 tons in FY07. The bid is due on December 10th at 10:00 a.m. at the District office. We have forwarded the bid documents to the three firms in the county we believe may be interested in this project. We also included in the bid the option of placing a recycle bin at the Marion container cite and increasing our container capacity an additional 30 cubic yards for cardboard at the Columbia Falls, Somers and Creston sites.

d. Prescription and Over-the-Counter Drug Disposal

Dave was contacted by Susan Brueggeman, Lake County Environmental Health Officer. Commissioner Joe Brenneman introduced this potential program at the Flathead Basin Commission. Susan learned of our intentions and is hopeful of starting a program very

similar in Lake County. They agreed to work cooperatively and share any relevant information as the process progresses.

It appears that at a state level, the MT DEQ and Montana Department Public Health and Human Services may be discussing this issue at an upcoming quarterly meeting. Joe Russell from our City/County Health Department has initiated contact with the DEQ Solid Waste Bureau about our potential program.

We are still working with the Flathead County Sheriff's office to determine their protocols for disposal of evidence that contain drugs including "controlled substances". On many occasions we have destroyed evidence for the Sheriff's department that has included drugs and drug paraphernalia seized in their operations.

e. Refuse Operations

Operations proceeded well for the month. Tonnage/Volumes are shown below:

	<u>October</u>
Total MSW to landfill	12,323.51
Total Appliances Collected	1,720
Junk Vehicles Collected	19
Truck Trips to Landfill	567
Refuse tons/trip	7.13

Comparing YTD 2006 to YTD 2007, the District has experienced an increase of 1.9% based upon the tonnage of materials deposited in the landfill.

f. District Financial Statements

After last month's meeting and the discussions regarding our financial statements, Dave met with Paula Robinson, Clerk and Recorder. Paula was very apologetic regarding the current state of our financial reporting for the current fiscal year and assured Dave that our financial statements would be correct by our November meeting. Since that meeting, Laurel Raymond, Finance Director, choose not to renew her employment contract. Ms. Cindy Dooley, who is under contract and performing internal financial audits of the County departments, has agreed to assume many of the duties Laurel performed while the County searches to replace her.

To the best of our knowledge, all of the accounting issues we have had a concern with have been corrected except for one. We have not had the monthly expense posted to our depreciation account code in the Administration cost center. Last fiscal year we posted approximately \$58,000.00 monthly to this account. Therefore, the administration account should be reduced by approximately \$232,000 year to date (July thru October). Ms. Dooley has assured us that this item will be corrected when the month of November is closed.

g. Request for Engineering Services

Dave has been working with Blue Ridge Services in preparing the RFQ. A draft document has been drawn up and should be finalized this week. The RFQ should be out

by the beginning of December with a due date sometime in January. Dave hopes to have responses back to the Board by the February meeting.

7. Comments from Board Members

Nancy Askew commended Dave and Jim for making a good team. John Helton seconded.

Dale Lauman wished everyone a great holiday.

Dave stated that he would like to present Mike Eve with some sort of recognition for serving on the Board.

8. Adjournment

The meeting was adjourned at 5:44 p.m.