



FLATHEAD COUNTY, MONTANA

Position Vacancy Announcement

POSITION: DENTAL HYGIENIST DATE OPENED: FEBRUARY 12, 2018

DEPARTMENT: FCHC / HEALTH DEPARTMENT CLOSING DATE: FEBRUARY 26, 2018

If you have any questions about this position vacancy, call: (406) 751 - 8109.

NUMBER OF POSITIONS OPEN: 1

BARGAINING UNIT: Non Union

FULL TIME

REGULAR
(YEAR ROUND POSITION)

IF APPLICABLE:
TRAINING WAGE: \$ _____ per _____

PART TIME

SEASONAL

STARTING WAGE: \$ 30.37 per Hour

TEMPORARY

SALARY AT:

____ YEAR STEP: \$ _____ per _____

____ YEAR STEP: \$ _____ per _____

____ YEAR STEP: \$ _____ per _____

VISIT https://flathead.mt.gov/human_resources/downloads.php FOR BENEFIT INFORMATION.

SEE ATTACHED JOB DESCRIPTION. Additional information:

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THIS WOULD BE A CONTRACT POSITION AT .8 FTE OR 32 HOURS/WEEK.

APPLY FOR THIS POSITION AT FLATHEAD COUNTY'S WEBSITE:

https://flathead.mt.gov/human_resources/apply/

ALL COMPLETED APPLICATIONS MUST BE SUBMITTED ELECTRONICALLY THROUGH FLATHEAD COUNTY'S WEBSITE BY 5:00 PM ON THE CLOSING DATE. Paper, faxed or email applications will not be accepted.

Flathead County's pre-employment process includes reference checks and criminal history checks. A record of criminal conviction will not necessarily bar you from employment. Depending on the position, the pre-employment process may also include skill testing and drug/alcohol testing.

FLATHEAD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

- Participates in FCHC staff meetings.
- Participates in FCHC Quality Assurance activities as they pertain to dentistry.
- Establishes and maintains effective working relationships with fellow employees, supervisors, and the public.
- Performs other duties as assigned within the Registered Dental Hygienist scope of practice.

Non-Essential Functions:

Incumbents may be requested to perform functions relevant to the position but not listed above.

Physical Demands and Working Conditions:

Work is performed in an office and clinic environment and requires typical range of motion and physical agility associated with the operation of office and dental equipment. During the course of work an incumbent in this position may be exposed to body fluids and may be required to use personal protective equipment. This position is subject to non-DOT drug and alcohol testing.

Supervision Exercised: This position is not supervisory.

Knowledge, Skills, and Abilities:

- Thorough knowledge of dental office and dental hygiene practices, procedures and techniques.
- Thorough knowledge of dental terminology and charting practices.
- Thorough knowledge of the principles and practices of dental health promotion and prevention.
- Knowledge of federal and OSHA regulations.
- Skill in dental hygiene practices including dental prophylaxis and patient education.
- Ability to establish and maintain effective working relationships with diverse individuals and groups.
- Ability to respect and maintain confidentiality.
- Ability to work effectively in a dynamic clinic environment and to handle multiple demands and responsibilities.

Education:

- Must be a graduate of an accredited Dental Hygiene Program.
- Current licensure to practice dental hygiene in the state of Montana.

Experience:

- Experience in a public health and/or federally qualified health center preferred.

Action	Date	Reference
Adopted:	4/9/2009	Commissioners' Minutes
Revised:	6/23/2011	Commissioners' Minutes
Revised	9/28/2015	Commissioners' Minutes