

# Addressing Workgroup Meeting Minutes

September 1st, 2016

## Present:

Mindy Cochran, Flathead County GIS

Nate Holm, Flathead County GIS

Matt Trebesch, City of Whitefish,

Michelle Howke, City of Whitefish

Darrell Schwartz, 911 Center

- Introductions
- **Whitefish calls routed through Canada.** Matt mentioned that the voice over IP calls for the new city hall were being routed through Canada
- **Composite Locators.** Matt started talking about addresses around Crestwood, which went in a loop and did not follow odds on one side, evens on the other. He asked if the 911 system worked with the address points to catch those types of quirks. Nate said that yes, he was certain the 911 system used to use a composite locator and he believed it still did. Darrell said he can generate test calls from addresses if Matt gets him a list of addresses to test.
- **Backlog of 911 work.** Darrell said he is making his way through the backlog of work that piled up while his position sat vacant for several months.
- **Addressing for Whitefish.** Michelle is taking over the addresses for Necile for the city of Whitefish. She has been working with the fire marshal to determine a grid system for addresses. She mentioned Necile's methodology of leaving 7 spaces between each address. Nate discussed that the county uses an equal interval system. Matt had thought the city was modeling off of the counties methodology. Nate said that the cities have their own addressing policies, and that addressing in cities can be quite different than addressing in the rural county. Nate mentioned that we use 10 addresses per 100 feet for new roads, or we proportion in addresses between existing addresses if the addresses already exist. Matt mentioned that equal interval is less important if the address points are used (discussed earlier as well).
- **Address Improvement Overview.** Nate discussed our addressing resolution, and overviewed what gets readdressed and the process. He mentioned that he will send notifications to the cities if addresses in their zip code are re-addressed, but stated that the county does not do re-addressing inside the city limits. There was discussion on the effective date for an address change vs. the day the notifications are sent out. Nate sends them the Tuesday before the effective date, which is when the road signs are ordered. It was decided to continue with that notification timeline.
- **Misty Way.** Nate and Jason briefly discussed addresses on Misty Way
- **Carvers Bay.** Matt stated that they have not done readdressing in the city but that maybe they should. Nate mentioned that Necile had done some re-addressing in the past, and that she wanted to clean up addresses along Carvers Bay, which comes in and out of the county/city jurisdiction. Nate mentioned that if Michelle wanted to collaborate on that project, that the county would be happy do that. Nate stated that the county had undertaken similar projects like that in the past with the city of Kalispell along West Reserve Dr.
- **Addresses on Vacant Land.** Nate overviewed a project the county has undertaken to retire some addresses on vacant land that are in the county database with no proof of development or where the address came from. Nate stated the addressing resolution gave authority to rescind addresses, and that it is being done to avoid future re-addressing (if, for example, a vacant lot was given an address 20 years ago, and since then other development has

happened around the address thereby making the original address a poor address for the tract). Mindy stated the county's objective to have addresses representing structures and not vacant land. There was discussion on difference between the GIS structures layer for fire mapping, which was created by digitizing from aerial photography, vs. the address point data. Matt mentioned the desire to create building footprints from LIDAR data, and there was a general discussion of LIDAR data.

- **Spatial accuracy of parcels in Whitefish.** Matt mentioned it is his long term goal to clean up the spatial accuracy for the parcels in the city. He has been in touch with some employees for the state of Montana. There was discussion on the parcel fabric, and that the state and the city of Missoula are using the parcel fabric. Matt stated that the state folks are not recommending the parcel fabric.
- **Open County File Share.** Darrell said he would try to update the data on open county next week. He may have some questions.
- **Next Meeting: March 2<sup>nd</sup>, 2017 at 10 am**