

NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that Flathead County is requesting proposals from firms or individuals for the purchase of a Payroll/Human Resources Software System. The County seeks a System that will provide Payroll service, including ACH electronic direct deposit, daily timecard, deductions, accruals, correct calculation of overtime rate per FLSA, ability to handle multiple pay rate tables, including different longevity rates; and Human Resources services, including the ability to track various dates, original start date, etc., positions, pay, history, FMLA tracking, benefits, training and various reports.

The detailed Request for Proposals with instructions for proposers is available from the Flathead County Commissioners' Office, 800 South Main, Kalispell, Montana 59901, telephone 406-758-5503.

Flathead County intends to negotiate an agreement based upon fair and reasonable compensation for the scope of work and services proposed. Proposals should include a draft contract for provision of the services proposed and comply with all other requirements of the Request for Proposals.

Flathead County also reserves the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate.

All Proposers interested in responding to this RFP are required to submit a letter of intent by June 26, 2009 to Mike Pence, County Administrator, 800 South Main, Kalispell, MT 59901. The letter should contain the following information: company name; RFP contact for company; address for company contact; phone number/fax number for company contact; and E-mail address for company contact. All proposals must be in the hands of the Flathead County Clerk and Recorder, 800 South Main, Kalispell, Montana 59901, at or before 4:00 o'clock p.m., on July 10 2009.

Dated this 1st day of June, 2009.

Board of County Commissioners
Flathead, County

By/s/Dale W. Lauman
Dale W. Lauman, Chairman

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

Publish: June 4 and June 11, 2009.