

FLATHEAD COUNTY FAIR COMMISSION
Meeting minutes from May 17, 2012

The May 17, 2012 meeting called to order by Wes McAlpin at 6:30 pm in the 4H Building at the Flathead County Fairgrounds

Roll call of members; Sam Nunnally, Butch Woolard, Wes McAlpin, Joy Struble, and Mike Mower were in attendance.

Agenda approval: Butch moved to approve the agenda as presented. Seconded by Mike. All were in favor.

Previous Minutes: Sam moved to approve the minutes from April. Mike seconded the motion. No further discussion. All members were in favor.

Public Comment: Wes asked if any members of the public wished to comment this evening. Eloise Hill, a neighbor of the fairgrounds stated that she was here to check on the planning and transformation of the Fairgrounds. Tammy Walker, 4H Extension agent said she was here to check in and provide positive feedback from the recent Horse Camp.

Manager's report: Mark reviewed recent activities and current fairground projects. Asphalt millings have been laid throughout the fairgrounds with a cost of rolling and grading of approximately \$2,300. These should reduce dust and provide firm parking during wet times. The grandstand doors have been completed. Lewis house is on-track for the Fire Department to burn this coming Saturday. Discussion followed. Newman Construction is working in the North Parking lot on a City water line project, insurance is in place for this activity. The Fair marketing is beginning and elements such as billboards and print ads can be seen now. A current ticket sales report for Grandstand events was shared. The April 2012 financial reports were reviewed.

Discussion was held about an Exhibitor Open House pre-planned for July 17th to encourage exhibitors and teach the entry process. Tammy Walker encouraged for more constructive feedback on the judging sheets.

Flathead County Health department is taking a pro-active approach to improvements needed on Food Concession stands. Hoping for advance work on the issues needed, they've sent letters of correction. A discussion of ownership and responsibilities followed. A "fixture" to County property belongs to the Fairgrounds. A portable or "skid" unit belongs to the operator. Regular care and maintenance remains the operator's responsibility. The benefits of a food court building were discussed. Long-term volunteerism for operations remains a concern.

Committee reports: Joy has been trying to connect with the County Grant writer. No other reports provided.

Old Business: Facility Planning – the agenda for May 24th Public meeting was shared with duties for each Fair Commissioner. An overview of each station and the process was given. Following this meeting, the outcomes will be shared together with current fair plans at a subsequent meeting. The question was asked “What are the financial goals of the Fairgrounds?” These goals need to be established along with a plan to meet them. Joy will share news of the upcoming meeting with local media.

Sam asked Tammy for more information regarding animal health, in particular about Rabbit infections that can cross isles. Tammy would be happy to make a presentation at a future meeting.

New Business: Fiscal Year 2013 Budget presentation – presentation to the Commissioners will be held on May 21st. A work sheet on the side-bar of an additional FTE Maintenance worker was shared with the members. The presentation will include a request to continue the mil support as CIP.

A motion to adjourn the meeting at 7:25 pm was made by Butch, seconded by Mike, question called with all in favor.

Submitted by: mc

Approved as submitted:

W. Mcap.
Chair

6/20/12
Date