

**FLATHEAD COUNTY FAIR COMMISSION**  
**Meeting minutes from April 11, 2013**

The March 21, 2013 meeting called to order by Wes McAlpin at 6:30 pm in the 4H Building at the Flathead County Fairgrounds

Roll call of members; Mike Moffitt, Butch Woolard, Sam Nunnally, Wes McAlpin, were present. Joy Motyka was excused.

No guests or public were present.

**Agenda approval:** Sam moved to approve the agenda as presented. Seconded by Butch. All were in favor.

**Previous Minutes:** Sam moved to approve the minutes from March 21st. Mike seconded the motion. No further discussion. All members were in favor.

**Public Comment:** no comments were heard.

**Manager's Report:**

Commissioner's report – Fairgrounds are being cleaned up from winter. The Pari-mutuel office is being converted into an entry office for the fair. This change should reduce the hectic pace in the Fair office. The Fair book has been sent to the printer including the inspection program. Discussion occurred on the release of Beer/Wine proposals. The proposed Jo Dee Messina concert has been declined. The March financial statement was presented. A spring meeting of the NW District of RMAF will be held by conference call on April 25<sup>th</sup>.

**Committee reports:**

A discussion of changing the meeting date to the 2<sup>nd</sup> Thursday instead of the 3<sup>rd</sup> Thursday was held. It will meet the member's schedules better. Sam moved to change the official meeting date, seconded by Mike, all in favor.

**Old Business:**

Release of Beer/Wine RFP will occur this week. Advertising to the general public, following regular County standards, was recommended. Volunteers to review the proposals were sought with Mike and Wes offering. A date following the due time will be set.

Facility Planning included a meeting with SCORE volunteers. They are reviewing facility usage information and will determine if they can support further.

Carnival operators will meet Thursday of next week on-site to finalize the agreement and review the site.

**New Business:**

An inspection of the North Bleachers was done. Many of the support poles have to be corrected. An analysis of each pole is being completed and the correction to be applied to each. The cost is undetermined at this time. CIP doesn't have a contingency factor built into it which needs to be addressed.

A grant application to Round-Up For Safety to construct a handicapped ramp at the south end of the grandstands will be submitted in May. 4H Shooting sports is supporting this effort.

FY 2014 budget review with County staff was held this past Tuesday with only minor items needing to be completed prior to Commissioner's review on May 6<sup>th</sup>.

No further business was discussed. A motion to adjourn the meeting at 7:20 pm was made by Sam, seconded by Mike; question was called with all in favor.

Submitted by: mc

Approved as submitted:

W. McFar  
Chair

5/9/13  
Date